



**Dinas a Sir Abertawe**

**Hysbysiad o Gyfarfod**

Fe'ch gwahoddir i gyfarfod

## **Y Cabinet**

**Lleoliad:** Siambr y Cyngor, Neuadd y Ddinas, Abertawe

**Dyddiad:** Dydd Iau, 18 Hydref 2018

**Amser:** 10.00 am

**Cadeirydd:** Cynghorydd Rob Stewart

**Aelodaeth:**

Cynghorwyr: M C Child, W Evans, R Francis-Davies, D H Hopkins, A S Lewis, C E Lloyd, J A Raynor, M Sherwood a/ac M Thomas

Hefyd yn gwahodd: Cynghorwyr J E Burtonshaw & E J King

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Mae croeso i chi ddefnyddio'r Gymraeg. Os dymunwch ddefnyddio'r Gymraeg, rhowch wybod i ni erbyn canol dydd ar y diwrnod gwaith cyn y cyfarfod.

### **Agenda**

**Rhif y Dudalen.**

- 1. Ymddiheuriadau am absenoldeb.**
- 2. Datgeliadau o fuddiannau personol a rhagfarnol.**  
[www.abertawe.gov.uk/DatgeliadauBuddiannau](http://www.abertawe.gov.uk/DatgeliadauBuddiannau)
- 3. Cofnodion.** **1 - 7**  
Cymeradwyo a llofnodi cofnodion y cyfarfod(ydd) blaenorol fel cofnod cywir
- 4. Adroddiad(au) Arweinydd y Cyngor.**
- 5. Cwestiynau gan y cyhoedd.**  
Rhaid i'r cwestiynau ymwneud â materion ar ran agored agenda'r cyfarfod, ac ymdrinnir â hwy o fewn 10 munud.
- 6. Hawl i holi cynghorwyr.**
- 7. Adolygiad Perfformiad Blynyddol 2017/18.** **8 - 84**
- 8. Penodiadau Llywodraethwyr Awdurdod Lleol.** **85 - 86**

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| 9.  | Rhaglen Ysgolion yr 21ain Ganrif - Dyfarnu contract ac awdurdodi rhaglen gyfalaf ar gyfer adeilad newydd ar gyfer Cyfleuster Addysg Mewn Lleoliad Heblaw'r Ysgol (EOTAS) yn y Cocyd | 87 - 95   |
| 10. | Adolygiad FPR7 o Strategaeth Datblygu Bro Tawe.   | 96 - 101  |
| 11. | Gwahardd y cyhoedd.   | 102 - 105 |
| 12. | FPR7 - Prosiect Ailddatblygu Pwerdy Gwaith Copr yr Hafod - Cais am Grant Cam 2 Cronfa Dreftadaeth y Loteri.   | 106 - 152 |
| 13. | Gwaredu tir ym Mharc Felindre, Llangyfelach, Abertawe.  | 153 - 160 |

**Cyfarfod Nesaf:** Dydd Iau, 15 Tachwedd 2018 ar 10.00 am

*Huw Evans*

**Huw Evans**  
**Pennaeth Gwasanaethau Democrataidd**  
**Dydd Mercher, 10 Hydref 2018**

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**Cyswllt: Gwasanaethau Democrataidd - Ffon: (01792) 636923**

# Agenda Item 3.



**City and County of Swansea**

## **Minutes of the Cabinet**

**Council Chamber, Guildhall, Swansea**

**Thursday, 20 September 2018 at 10.00 am**

**Present:** Councillor R C Stewart (Chair) Presided

**Councillor(s)**

M C Child  
D H Hopkins  
J A Raynor

**Councillor(s)**

W Evans  
A S Lewis  
M Sherwood

**Councillor(s)**

R Francis-Davies  
C E Lloyd  
M Thomas

### **52. Disclosures of Personal and Prejudicial Interests.**

In accordance with the Code of Conduct adopted by the City and County of Swansea, the following interests were declared:

- 1) Councillor J A Raynor declared a Personal and Prejudicial Interest in Minute 62 "Local Authority Governor Appointments" and withdrew from the meeting prior to its consideration;
- 2) Councillors M C Child, W Evans, R Francis-Davies, D H Hopkins, A S Lewis, C E Lloyd, J A Raynor, M Sherwood, R C Stewart and M Thomas declared a Personal Interest in Minute 64 "Review of Councillors' Broadband and Telephone, ICT and Mobile Phone Allowances - May 2017 & Beyond".

### **53. Minutes.**

**Resolved** that the Minutes of the meeting(s) listed below be approved and signed as a correct record:

- 1) Cabinet held on 16 August 2018.

### **54. Leader of the Council's Report(s).**

The Leader of the Council made no announcements.

### **55. Public Question Time.**

A number of questions were asked in relation to Minute 58 "Outcome of Consultation in Relation to the Residential Care Commissioning Review" and Minute 59 "Outcome of Consultation in Relation to the Day Services Commissioning Review".

The relevant Cabinet Member responded.

**56. Councillors' Question Time.**

Councillor A M Day asked a number of questions in relation to Minute 58 "Outcome of Consultation in Relation to the Residential Care Commissioning Review" and Minute 59 "Outcome of Consultation in Relation to the Day Services Commissioning Review".

The relevant Cabinet Member responded.

**57. Pre-Decision Scrutiny Feedback - Outcome of Residential Care & Day Services for Older People Consultation. (Verbal)**

Councillor C A Holley presented the pre decision scrutiny feedback.

**58. Outcome of Consultation in Relation to the Residential Care Commissioning Review.**

*Call In Procedure: This decision is exempt from the Authority's Call In Procedure as "the decision has been subject to Pre-Decision Scrutiny and there is no material change in relevant information / evidence".*

The Cabinet Member for Care, Health & Ageing Well presented a report, which summarised the results of the recent consultation on the preferred options emerging from the Residential Care Commissioning Review. It also provided final recommendations of how to proceed, taking account of the results and the associated Equality Impact Assessments.

**Resolved that:**

- 1) The Council's in-house residential care service be refocused to focus on complex needs, residential reablement and respite only;
- 2) Going forward, commission all standard residential care for non-complex needs and nursing care from the independent sector;
- 3) As a consequence of the above, close Parkway Residential Home ensuring that all affected residents are fully supported;
- 4) A maximum of up to £105 per person per week top up fees be paid for all residents at Parkway (including self-funders), subject to individual circumstances and social work assessments, for the duration of their residential care placement in the event that Parkway closes following the final decision taken be agreed.

**59. Outcome of Consultation in Relation to the Day Services Commissioning Review.**

*Call In Procedure: This decision is exempt from the Authority's Call In Procedure as "the decision has been subject to Pre-Decision Scrutiny and there is no material change in relevant information / evidence".*

The Cabinet Member for Care, Health & Ageing Well presented a report, which summarised the results of the preferred options emerging from the Day Services Commissioning Review. It also provided final recommendations of how to proceed, taking account of the results and the associated Equality Impact Assessments.

**Resolved that:**

- 1) Day Services for older people be remodelled so they focus on complex needs only going forward;
- 2) As a consequence of the above, close Rose Cross and the Hollies Day Services ensuring that those affected are fully supported through the process.

**60. Quarter 1 2018/19 Performance Monitoring Report.**

The Cabinet Member for Business Transformation & Performance presented a report, which outlined the Corporate Performance for Quarter 1 2018-2019.

**Resolved that:**

- 1) The performance results be noted and reviewed to help inform executive decisions on resource allocation and, where relevant, corrective actions to manage and improve performance and efficiency in delivering national and local priorities.

**61. Increased Planned Places at Ysgol Penybryn Special School.**

The Cabinet Member for Education Improvement, Learning & Skills presented a report, which outlined the result of consultation and sought approval for the publication of a statutory notice on the proposal to increase the planned places at Ysgol Penybryn Special School from April 2019.

**Resolved that:**

- 1) Approval be given to publish a statutory notice to increase the planned places at Ysgol Penybryn Special School from April 2019;
- 2) The additional delegated revenue funding to support the establishment of these increased planned places within Penybryn Special School and associated potential additional transport costs are both accommodated within existing and future education overall revenue budgets;
- 3) Any objections received during the statutory notice period be considered and determine the outcome of the proposal at their meeting on 20 December 2018.

**62. Local Authority Governor Appointments.**

The Local Authority Governors Appointment Group submitted a report, which sought approval of the nominations submitted to fill Local Authority (LA) Governor vacancies on School Governing Bodies.

**Resolved** that:

- 1) The following nominations recommended by the Chief Education Officer in conjunction with the Cabinet Member for Education Improvement, Learning & Skills be approved:

1)	Brynmill Primary School	Richard Blakeley
2)	Dunvant Primary School	Kathryn Jones
3)	Pontarddulais Primary School	Michelle Broadley
4)	YGG Felindre	Cllr Brigitte Rowlands
5)	Pentrehafod Comprehensive School	Cllr Chris Holley

**63. Equality Review Report 2017-18**

The Cabinet Member for Better Communities presented a report, which outlined the Annual Equality Review Report 2017-2018 as required by the Public Sector Equality Duty for Wales.

**Resolved** that:

- 1) The report content be approved for publication.

**64. Review of Councillors' Broadband and Telephone, ICT and Mobile Phone Allowances - May 2017 & Beyond.**

The Head of Democratic Services presented a report, which considered adopting the recommendations of the Democratic Services Committee in relation to its review of the "Councillors' Broadband and Telephone, ICT and Mobile Phone Allowances - May 2017 & Beyond" Policy.

**Resolved** that:

- 1) The Policy be renamed the "Councillors Information, Communication & Technology (ICT) Allowances - May 2017 & Beyond Policy" or "Councillors ICT Allowances - May 2017 & Beyond Policy" for short;
- 2) The following note be added to Paragraph 5.3 of the Policy:  
  
*"1) The Councillors' ICT Allowance over a 5 year period is £1,808 in total. This amount may be spent at any time during the 5 year term provided the claims are made using the Councillors / Co-opted Members ICT Allowance Claim Form and with relevant receipts.*

- 2) *Any spend exceeding £200 in the final year of the Term of Office must be approved in advance by the Head of Democratic Services in conjunction with the Chief Transformation Officer. They may look at temporary solutions such as providing Authority owned ICT devices."*
- 3) The following condition be added to Paragraph 6.1 of the Policy:
  - "c) *Councillors in receipt of the Telephone element of the Councillors' Broadband and Telephone Allowance must allow for their telephone number to be published on the Authority's website and promoted as necessary save in exceptional circumstances".*
- 4) Paragraph 6.4 of the Policy be redrafted so as to allow each Councillor within the same household to receive the Data Allowance Payment but that the household be limited to one Broadband Allowance;
- 5) The "Broadband and Telephone Allowance" be renamed the "Data and Telephone Allowance";
- 6) Paragraph 7.1 of the Policy be amended as follows with an additional second condition also being added:

*"7.1 The Authority currently pays a monthly Councillors' Mobile Phone Allowance to qualifying Councillors in order to supplement their mobile phone bills due to their increased use for Council business providing:*

  - a) *Councillors produce proof on an annual basis of their Mobile Phone contract to the Cabinet Office / Democratic Services Team.*
  - b) *Councillors in receipt of the Councillors' Mobile Phone Allowance must allow for their mobile telephone number to be published on the Authority's website and promoted as necessary save in exceptional circumstances".*
- 7) Paragraph 7.5 of the Policy be deleted and the section renumbered accordingly;
- 8) The following note be added to Paragraph 9.4 of the Policy:

*"Note:*

  - 1) *The Co-opted Members ICT Allowance over a 4 and 6 year period is £361.60 and £441.60 in total respectively. This amount may be spent at any time during the 4-6 year term provided the claims are made using the Councillors / Co-opted Members ICT Allowance Claim Form and with relevant receipts;*
  - 2) *Any spend exceeding £40 in the final year of the Term of Office must be approved in advance by the Head of Democratic Services in*

*conjunction with the Chief Transformation Officer. They may look at temporary solutions such as providing Authority owned ICT devices."*

9) A Paragraph 9.7 be added to the Policy as follows:

*"9.7 Co-opted Members in receipt of the Telephone element of the Co-opted Member Broadband and Telephone Allowance must allow for their telephone number to be published on the Authority's website and promoted as necessary save in exceptional circumstances".*

**65. Review of the Gambling Policy.**

The Cabinet Member for Delivery presented a report, which sought agreement for the draft of the revised Gambling Policy, for the period January 2019 to January 2022, to be issued for consultation.

**Resolved** that:

- 1) The proposed changes to the Council's Gambling Policy be agreed;
- 2) The revised Policy be agreed and issued for consultation prior to reporting back to Council for adoption.

**66. Contract Award Report for the Framework for the Refurbishment of Kitchens and Bathrooms.**

The Cabinet Member for Homes & Energy presented a report, which sought approval to establish a framework agreement for the refurbishment of kitchens and bathrooms. An OJEU compliant tender process had been followed to engage four contractors to be appointed onto the framework with an allocation of the properties in the ratio of 40%:20%:20%:20%.

**Resolved** that:

- 1) The award of the contracts, as recommended in this report be authorised;
- 2) Authority be delegated to the Director of Place in conjunction with the Chief Legal Officer and the Chief Finance Officer, to enter into call off contracts under the framework with the successful tenderers, without the need for further approval from Cabinet.

**67. Contract Award Report: Framework of Contractors for Housing Renewal and Adaptations works.**

The Cabinet Member for Homes & Energy presented a report, which provided details of the procurement of a Framework of Contractors for Housing Renewal and Adaptation works and sought approval to appoint selected suppliers into a Framework Agreement.



**Resolved that:**

- 1) The suppliers listed in Appendix 1 of the report be appointed to the Framework for the three lots listed.

**68. Financial Procedure Rule 7 Active Travel Fund Grant 2018/19.**

The Cabinet Member for Environment & Infrastructure Management presented a report, which confirmed the outcome of the bid for Active Travel Fund (ATF) Grant and sought approvals for expenditure on the proposed schemes and projects in 2018-2019.

**Resolved that:**

- 1) The projects, together with their financial implications be approved and included in the 2018-2019 Capital Programme.

**69. General Building Materials Framework.**

The Cabinet Member for Homes & Energy presented a report, which sought approval to award a Framework for the Supply of General Building Materials that will allow for direct orders for housing stock maintenance and public building projects.

**Resolved that:**

- 1) The Suppliers listed in Appendix 1 of the report be appointed to the Framework;
- 2) Authority be delegated to the Head of Corporate Building Services in conjunction with the Chief Legal Officer to determine how any call off contracts are to be entered into and executed by the Council.

The meeting ended at 11.57 am

**Chair**

<b>Call In Procedure – Relevant Dates</b>	
Minutes Published:	<b>20 September 2018</b>
Call In Period Expires (3 Clear Working Days after Publication):	Midnight on 25 September 2018
Decision Comes into force:	26 September 2018

# Agenda Item 7.



## Report of the Cabinet Member for Business Transformation & Performance

Cabinet – 18 October 2018

### Annual Review of Performance 2017/18

<b>Purpose:</b>	To publish the Annual Review of Performance 2017/18 reporting progress undertaking the steps to meet the Council's Well-being Objectives described in the Corporate Plan and to meet other requirements set out within statutory guidance concerning the Well-Being of Future Generations (Wales) Act 2015 and Local Government (Wales) Measure 2009.
<b>Policy Framework:</b>	Corporate Plan 2017/22 <i>Delivering a Successful and Sustainable Swansea.</i>
<b>Consultation:</b>	Access to Services, Finance, Legal.
<b>Recommendation(s):</b>	It is recommended that:  1) The Annual Review of Performance 2017/18 is approved.
<b>Report Author:</b>	Richard Rowlands
<b>Finance Officer:</b>	Paul Roach
<b>Legal Officer:</b>	Debbie Smith
<b>Access to Services Officer:</b>	Catherine Window

#### 1. Introduction

- 1.1 The Council must write and publish an annual report setting out progress meeting the 'steps' described in the Corporate Plan to achieve our Well-being Objectives (also our 'Improvement Objectives' under the Local Government (Wales) Measure 2009) established following the introduction of the Well-being of Future Generations Act 2015 (the 'Act').

## 2. Content

2.1 This Annual Review of Performance (the 'Review') must show:

- We are taking all reasonable steps to meet our Well-being Objectives (*what* are we doing).
- The steps we are taking to meet our Well-being Objectives are consistent with the five ways of working established by the Act (*how* we are doing it).
- Our Well-being Objectives and the way that we are working to meet them is maximising our contribution to the achievement of all seven of the national Well-being goals created by the Act.

2.2 These requirements are met in Part 1 (Section 4 and Section 6 in each of the narratives on each Well-being Objective) and in Part 2 of the Review.

2.3 In addition, the Review should demonstrate:

- how the seven areas for change stipulated in the Act (Financial Planning, Workforce Planning, Performance Management, Risk Management, Asset Management and procurement) have begun to adapt their ways of working (see Part 3 of the Review);
- evidence of how we are tracking progress and being held to account in taking steps to meet Well-being Objectives and using the five ways of working in everything we do (see Part 4 of the Review);
- how the Act is becoming embedded into governance (including Corporates Planning, Service Planning) and decision making in the Council (see Part 4 of the Review);
- an Assessment of whether our Well-being Objectives are still appropriate (see introduction 'Review of Well-being Objectives 2018/19');
- progress and the difference each Well-being Objective has made (See section 5 in each of the narratives on each Well-being Objective found in Part 1 of the Review);
- describe how the Act has been applied and explain the tensions trying to apply it and lessons learnt (See section 7 in each of the narratives on each Well-being Objective found in Part 1 of the Review);
- how the groups with protected characteristics & children and young people were involved in the setting and achievement of our Well-being Objectives (throughout Part 1 of the Review; in particular, see Introduction);

- the linkages between the Act and other legislation – how our Well-being Objectives are contributing to promoting the Welsh language, protecting biodiversity and strengthening our approach to tackling poverty (throughout Part 1 of the Review; in particular, see Introduction);
  - how our Well-being Objectives are achieving global well-being (throughout Part 1 of the Review; in particular, see Introduction).
- 2.4 Meeting these requirements will also enable the Council to discharge its annual reporting duties under the Local Government (Wales) Measure 2009.

### **3. Equality and Engagement Implications**

3.1 The Council is subject to the Public Sector Equality Duty (Wales) and must, in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.

3.2 Our Equality Impact Assessment (EIA) process ensures that we have paid due regard to the above.

3.3 The Review itself has no direct equality and engagement implications. The Review does however describe how the Council, in meeting its Well-being Objectives, is involving groups with protected characteristics & children and young people, contributing to promoting the Welsh language and applying the United Nation Convention on the Rights of the Child (UNCRC), which Council has embedded into the Authority's Policy Framework. In addition, the Review may form part of the information that leads to a service screening for and undertaking an EIA as required.

### **4. Financial Implications**

4.1 The financial resources required to implement all the actions and achieve the specified performance targets in 2017/18 were provided in the approved budget. Any additional financial implications that arose from the pursuance of the priorities in the Corporate Plan would have been dealt with as virement within the normal financial procedures.

### **5. Legal Implications**

5.1 The Annual Review of Performance 2017/18 must be published at or before the statutory date of 31<sup>st</sup> October 2018 as required by the Local Government (Wales) Measure 2009.

**Background Papers:** Shared Purpose, Shared Future. Statutory guidance on the Well-being of Future Generations (Wales) Act 2015.

**Appendices:**

Appendix A - Annual Review of Performance 2017/18

# Annual Review of Performance 2017/18

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## **Introduction - The Annual Review of Performance 2017/18**

The Council's Corporate Plan 2017/22 *Delivering a Successful and Sustainable Swansea* describes the council's vision for Swansea, our 5 key priorities (Well-being Objectives and Improvement Objectives) and our organisation values and principles that will underpin the delivery of our priorities and overall strategy.

This discharges our duties under the Well-Being of Future Generations (Wales) Act 2015 and Local Government Measure (Wales) 2009 to set Well-being Objectives and Improvement Objectives.

Our Well-being Objectives show the Council's contribution to Wales' 7 national goals<sup>1</sup> described within the Well-Being of Future Generations Act (the 'Act') and describes how we will maximise this contribution to the national goals and to the social, cultural, environmental and economic well-being of Swansea by working in line with the sustainability principles set out within the Act.

The Corporate Plan sets out the steps being undertaken to meet our Well-being Objectives and contribute to the seven national well-being goals outlined in the Act.

The Plan also sets out how we are maximising our contribution to our well-being objectives and national goals through the way in which we work, which is in line with sustainable principles as follows:

- Looking ahead to the medium and long-term challenges.
- Preventing problems from occurring or from getting worse.
- Ensuring our objectives do not contradict each other and compliment those of other public bodies.
- Working in partnership with others.
- Involving local people.

This Annual Review of Performance 2017/18 (the 'Review') is the Council's report on its progress undertaking the steps to meet its Well-being Objectives as outlined in the Corporate Plan. In doing so, the Review seeks to describe how the Council has worked in line with the sustainable development principles in order to maximise its contribution to the national goals.

### **Our Corporate Plan – vision, values, principles and well-being objectives**

Our Corporate Plan 2017/22 *Delivering a Successful & Sustainable Swansea* and our well-being objectives outline how we will work to meet present and future challenges.

### **The challenges ahead**

Swansea faces a number of challenges in the years ahead, which include:

- Population changes – a growing, ageing and more diverse Swansea.
- Economic changes – attracting investment, high quality jobs and new technology into Swansea while addressing the skills gap.
- Climate change – risks from flooding, air and water quality, dangers to ecosystems and biodiversity and energy security.

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<sup>1</sup> The National Goals are: A Prosperous Wales; A Resilient Wales; A Healthier Wales; A More Equal Wales; A Wales of More Cohesive Communities; A Wales of Vibrant Culture and Thriving Welsh Language; A Globally Responsible Wales.



- Social and cultural changes – addressing inequalities in health, education, employment and life chances.

We have sought to address these current and future challenges through our Corporate Plan and our well-being objectives.

### **Our ambitions and commitments to residents – our Well-being Objectives 2017/22**

In order to meet these challenges, we prioritised five Well-being Objectives in 2017/18. These were:

- **Safeguarding people from harm** – so that our citizens are free from harm and exploitation.
- **Improving Education & Skills** – so that every child and young person in Swansea gains the skills and qualifications they need to succeed in life.
- **Transforming our Economy & Infrastructure** – so that Swansea has a thriving mixed use City Centre and a local economy that will support the prosperity of our citizens.
- **Tackling Poverty** – so that every person in Swansea can achieve his or her potential.
- **Transformation & Future Council development** – so that we and the services that we provide are sustainable and fit for the future.

### **How we will work – our values and principles**

Our values and principles expressed in our Corporate Plan underpin the delivery of our well-being objectives and reflect sustainable ways of working:

#### **Our Values**

Our Plans are built on three clear values, which guide the way that we work, how we develop as an organisation and our decision-making through the years ahead.

- **People Focus**

We will focus on community needs and outcomes and on improving the lives of the people who live and work in Swansea. We will also respect, value and support our employees and demonstrate the highest standards of integrity.

- **Working Together**

We will promote a whole partnership approach, working across services to maximise resources and knowledge and joining forces with others outside the Council to ensure we prioritise our resources and get the best for our communities.

- **Innovation**

We will promote and support a culture of innovation. We will think and work differently to improve our ability to deliver and to meet the financial, demographic and societal challenges we face. We will share learning across the Council, as part of our Innovation Programme.

#### **Our Principles**

Our Plans and priorities will be underpinned by three key principles. These principles are essential to deliver our well-being objectives and will be woven into the way that we work.

- **Sustainability**

We will work to improve the economic, social and environmental well-being of Swansea. This means making sure that the needs of the present are met without compromising the ability of future generations to meet their needs.

It is a key principle at the heart of the *Transformation & Future Council* priority and our *Sustainable Swansea – Fit for the Future* strategy, which is about transforming Council services, ensuring the financial viability of the Council and improving outcomes for residents.

As part of this, we will continue to engage with and seek the views of residents and service users. The principle of sustainability has prevention and integration at its heart and we will develop long-term plans for addressing our well-being objectives, working with others. We will also ensure that, through this approach, we meet the requirements of the Act.

- **Prevention**

We will intervene earlier in order to support people at greatest risk, change behaviours and prevent the need for costly specialist services, often with a long-term support programme. This will help to make families and communities more resilient, reduce the demand for Council services, lower costs and achieve better outcomes. We will adopt a whole-Council approach to managing the demand for services and aim to deepen our understanding of customer contact and how services can be redesigned to eliminate, reduce or divert demand.

- **Partnerships**

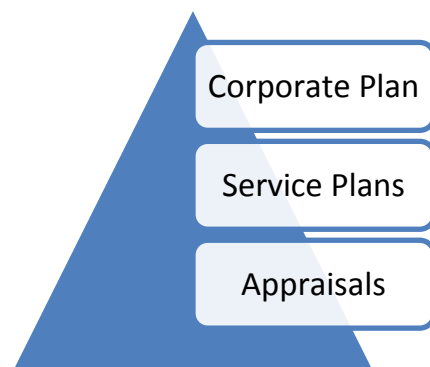
We will work together with our partners across the public, business and voluntary sectors through the Public Service Board and through other collaborative means in order to meet the shared challenges that face Swansea and its communities.

We will take a ‘Team Swansea’ approach, working as a whole-Council to ensure that every service can play a part in contributing to our well-being objectives and that we share resources and expertise. The needs of our residents and the major challenges facing Swansea can only be tackled through productive partnerships, greater integration of our services and pooling of resources.

### **Our Delivery – the steps**

Our Corporate Plan demonstrates that all of our Well-being Objectives taken together and the steps that we are undertaking to deliver them shows our contribution to all seven national goals and to the social, economic, cultural and environmental well-being of Swansea and Wales.

Our contribution to the national goals and well-being of Swansea and Wales is not just expressed in our Corporate Plan. The Corporate Plan describes our key well-being objectives and contribution but it forms part of our wider Performance Improvement Framework, which includes departmental Service Plans; the Corporate Plan taken together with Service Plans describes our full contribution. This arrangement is outlined in the diagram below:



## **Our Delivery – sustainable ways of working**

We will further maximise our contribution to the social, economic, cultural and environmental well-being of Swansea and Wales through embedding sustainable ways of working.

These ways of working are reflected in our values and principles but also in the steps we are taking and plan to take in order to maximise our contribution.

## **Review of Well-being Objectives 2018/19**

The Council reviewed its Well-being Objectives during 2018/19 and has refreshed the Corporate Plan for 2018/22. This follows the production by the Public Service Board (PSB) of its Well-being Plan, a review of progress and an assessment of the evidence, looking at how we can close any gaps and further maximise our contribution to the national goals.

The main change following the review has been the addition of a sixth well-being objective to the Corporate Plan for 2018/22 – *‘Maintaining and enhancing Swansea’s Natural Resources and Biodiversity’*

Although there was no specific Well-being Objective associated with nature in the Corporate Plan prior to 2018/19, the Council’s Well-being Objectives are an integrated set that collectively seeks to address **all** aspects of well-being, including environmental well-being

However, there are a number of reasons for adding a new Well-being Objective regarding nature –

- It will allow the Council to demonstrate that it is maximising its contribution to the national well-being goal for *‘A resilient Wales’ - ‘A nation which maintains and enhances a biodiverse natural environment with healthy functioning ecosystems that support social, economic and ecological resilience and the capacity to adapt to change (for example climate change).’*
- The introduction of Section 6 of the Environment (Wales) Act. This reinforces the resilient Wales goal by placing a new biodiversity and resilience of ecosystems duty on local authorities<sup>2</sup>. This will require the Council to produce a Section 6 (S6) Plan. The statutory guidance suggests that best practice would be that the S6 plan forms part of the Corporate Plan.
- The Public Services Board has adopted *‘Working with Nature’* as one of its four Well-being Objectives. The new sixth Well-being Objective will help better align the Council’s with those of the PSB as set out within the Act’s statutory guidance.
- The Council undertook another survey as a guide and ‘temperature check’ to help inform the refresh of the Corporate Plan and Well-being Objectives for 2018/22. Overall, the results of the survey show a relatively high level of support amongst the respondents for the Council’s existing Well-being Objectives and the proposed steps the Council are planning to take to realise these objectives. However, a number of suggestions were received about including nature and the environment as an additional Well-being Objective, as well as actions related to nature and the environment.

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<sup>2</sup> Section 6 of the Environment Act - requiring that *‘A public authority must seek to maintain and enhance biodiversity in the exercise of functions in relation to Wales, and in so doing promote the resilience of ecosystems, so far as consistent with the proper exercise of those functions.’*

- A Scrutiny Inquiry into ‘*Swansea’s Natural Environment*’ is underway at the time of writing and it is likely to recommend the inclusion of a sixth Well-being Objective on ‘nature into the Corporate Plan for the reasons set out above.

### **How can you get involved?**

You can get involved and have your say. <http://www.swansea.gov.uk/haveyoursay>

You can also get involved through the Council’s Scrutiny Boards and panels, which are open to the public: <https://www.swansea.gov.uk/scrutiny>

You can contact the Council at any time by: Email to [improvement@swansea.gov.uk](mailto:improvement@swansea.gov.uk) Telephone 01792 637570.

### **Part 1 – Reports on progress in 2017/18 undertaking the steps to meet the Council’s Well-being Objectives**

This part of the Review represents a report on the progress the Council has made undertaking the steps it set out in its Corporate Plan 2017/22 to work towards meeting each Well-being Objective.

For each Well-being Objective, the Review sets out the following headings:

1. Why this is a Well-being Objective.
2. The steps we said that we would take to meet this Well-being Objective.
3. What success will look like.
4. Making progress towards the steps to meet this Well-being Objective – what worked.
5. The difference this Well-being Objective is making – case study/studies.
6. How this Well-being Objective is contributing to the achievement of the national well-being goals.
7. Lessons learnt and areas for development.

Overall, the reports show that the Council has made progress undertaking the steps to meet its Well-being Objectives whilst areas for development and lessons learnt are set out at the end of each report.

These reports also set out how:

1. Groups of people with protected characteristics & children and young people were involved.
2. Our Well-being Objectives are contributing to promoting the Welsh language, protecting biodiversity and strengthening our approach to tackling poverty.
3. Our Well-being Objectives are contributing towards achieving global well-being through decarbonisation, including reducing energy demand, increasing energy efficiency and the use of clean energy.

Further and additional information on these specific points is set out below:

### 1. *Involving groups with protected characteristics and children & young people*

There is a very close alignment between the Council's Well-being Objectives and the steps to meet the Well-being Objectives and the Council's Equality Objectives as set out in its Strategic Equality Plan 2016/20.

<https://www.swansea.gov.uk/sep>

We have introduced Councillor Champions who cover a wide range of equality issues in addition to wider themes such as health and wellbeing, carers and domestic abuse. The Champions provide a voice for traditionally under-represented groups or issues, which need to be kept at the forefront of Council business. They make sure that the issue or group that they are championing is taken into account when Council policy is being developed and decisions are made.

Our expanded Equality Impact Assessment (EIAs) process, which includes the UNCRC, carers, community cohesion, poverty, social exclusion and Welsh language, continues to be very useful in ensuring that equality issues are considered and addressed. The EIAs form part of the corporate planning and budget setting process and during policy development. The Corporate Plan for 2017/22 and our Well-being Objectives were subjected to an EIA, which was presented to Council along with the Plan when it was adopted.

We continue to co-ordinate and further develop the Council's engagement with Swansea's Lesbian, Gay, Bi-sexual and Transgender (LGBT) community via our LGBT Forum and in partnership with South Wales Police. We support the regional BME network with colleagues from the public sector and third sector. We also facilitate a Disability Liaison Group, which has met with several Council departments to discuss issues of joint interest. We are continuing to promote Victim Support, the Official National Hate Crime Report and Support Centre for Wales.

We are continuing to adopt a whole-Council approach to Children's Rights through the UNCRC Action plan. The Council's *Big Conversation* events give children and young people an opportunity to discuss issues that matter to them. Schools' pupils are involved in their education through School Councils and through *Pupil Voice*.

We are continuing to deliver the Welsh Government's strategy for Older People and Ageing Well. Over 200 people attended an Ageing Well Engagement Event in April 2017 to promote services and information and to gather views about what Ageing Well means to people as well as what an Age Friendly City centre would look like. A subsequent event at the Grand Theatre Studio in October 2017 attracted over 200 people with over 40 exhibitors plus the UNCRC team and Early Years team attending.

### 2. *Welsh language*

We are continuing to develop procedures and processes to facilitate the adoption of and local implementation of the Welsh Language Standards. The Council is implementing the second year of Phase II of *Mwy na Geiriau / More Than Just Words* (the Welsh Government's Strategic Framework for Welsh Language Services In Health, Social Services and Social Care). Our leisure services team has been praised by the Welsh Language Commissioner for their work in delivering swimming lessons through the medium of Welsh. The Commissioner Meri Huws said the work demonstrated a clear commitment by the Council to ensuring the Welsh language is promoted in the area.

<https://www.swansea.gov.uk/cymraeg>

### **3. Biodiversity**

A new Well-being Objective - *Maintaining and enhancing Swansea's Natural Resources and Biodiversity* – has been added to our set of Well-being Objectives following a review as part of the 2018/22 refresh of our Corporate Plan. This will allow the Council to maximise its contribution to *A Resilient Wales* national goal and meet our biodiversity obligations under the Environment Act.

### **4. Global well-being**

The Council's Transformation & Future Council Policy Development & Delivery Committee started work in 2017/18 on reviewing the Council's approach to procurement to secure local economic and community benefits, in line with sustainable development principles. This involved looking to see how local suppliers could bid on Council contracts helping to contribute towards reducing global impact and increasing local benefits

## **Safeguarding people from harm**

### **1. Why this is a Well-being Objective**

- We are committed to ensuring that citizens live their lives free from harm and exploitation.
- Safeguarding vulnerable people needs to be seen as everybody's business within every service within the Council, by all elected Members and by those who do work on behalf of the Council.
- We want children to be safe from harm and to stay with their families or be supported in family settings where it is safe for them to do so.
- We want to ensure all vulnerable adults are safeguarded from home and able to live to their maximum potential.
- We want to tackle domestic abuse and ensure that victims are fully supported.
- We want people to age well and be able to live as independently and as safely as possible in their own homes.

### **2. The Steps we said we would take to meet this Well-being Objective**

- Continue to improve understanding and awareness of safeguarding and how to identify and report concerns amongst Council staff, elected Members, partners, the public and those working on behalf of the Council.
- Continue to ensure that effective safeguarding arrangements are in place to protect those at risk from significant harm and exploitation.
- Continue to strengthen collaboration and partnerships on safeguarding through the Western Bay Adults and Children's Safeguarding Boards.
- Continue to involve looked after children in getting their voice heard about the services that they receive. Undertake this through engagement with children and young people and through strengths based practice that focusses on their strengths and assets and what they and their families can do to help themselves.
- Work with partners to raise awareness around domestic abuse and put in place effective and timely interventions and support.
- Work with partners to address safeguarding in its wider sense; for example, hate crime and bullying in schools.
- Provide people with equal access to services in order to promote independence and improve quality of life.
- Continue to maximise peoples' independence and the ability to live in their own homes for longer.
- Through the Prevention Strategy, ensure that citizens have access to all preventative services, such as Local Area Coordination, which allow them to promote their wellbeing and live healthy and active lives.
- Work with partners to provide information, advice and assistance to all, including carers and young carers.
- Work with partners through the Ageing Well Strategy to help people to stay healthy and age well.
- Develop Swansea's status as the first Dementia Friendly City in Wales.
- Work with the Older People's Commissioner for Wales to establish a Charter for Older People to ensure the voices of older people are heard.

### **3. What success will look like**

- People are safeguarded from harm through effective arrangements and timely interventions and support. Council staff and elected Members continue to be trained and the public and partners made aware of safeguarding issues so that they know what to do if they have any concerns. Demand for social services is managed effectively so that social services is sustainable and

financially viable. People are helped to age well and their voice, independence and involvement in their own care is promoted.

#### 4. Making progress towards the steps to meet this Well-being Objective – what worked

- For Swansea Council “Safeguarding” is a wider objective than the vital work of protection of the most vulnerable children and adults. This corporate priority also deals with public protection and citizen rights.
- Swansea Council expects that vulnerable people in Swansea are kept safe, and protected from abuse and neglect. To achieve this, safeguarding vulnerable adults and children is a corporate priority and is understood across the whole Council, as “everyone’s business”.
- In meeting these challenges, elected members and Council officers have worked together to review and fully update Swansea Council’s Corporate Safeguarding Policy to cover a wider range of potential concerns, such as child sexual exploitation, radicalisation (Prevent Strategy to safeguard the vulnerable from radicalisation) and female genital mutilation (FGM).
- Reflected in the new policy are the key element that Swansea Council must have in place to make sure effective safeguarding remains everybody’s business. Implementing this policy, the Council must have effective day-to-day arrangements, overseen by a strong Corporate Safeguarding governance structure supported by lead safeguarding officers. Working together, we can help ensure that all staff and providers are fully aware of their roles and responsibilities in safeguarding our most vulnerable citizens.

#### Understanding and awareness of Safeguarding

- Across the Council, our entire workforce, all elected Members and key partners are expected to complete mandatory training, which promotes not only the awareness of safeguarding, but also the duty to report. For example, **523** colleagues in Swansea’s Corporate Building Services have completed either the e-Learning or face to face safeguarding awareness training. Swansea Council is also aiming to provide the 90-minute sessions free-of-charge to all 1,100 taxi drivers operating in the city over the coming months. These citizens are the new ‘eyes’ and ‘ears’ to potential concerns around vulnerable people within the City.
- There are still a high number of safeguarding concerns, all of which have to be dealt with. Adult Services received **1,321** (1271, last year) safeguarding enquiries, of which we accepted **540** (522) as referrals / possible concerns where the threshold was met. **1,307** (1,128) deprivation of liberty safeguard requests were also made to Adult Services, on behalf of people during 2017/18. In Child and Family Services, there were **9,529** contacts about vulnerable children, of which **1,722** became referrals / possible concerns during 2017/18.

#### Effective Safeguarding arrangements

- Safeguarding has strong leadership and support from the whole Council, in particular from Cabinet Members, our Scrutiny boards and the Corporate Management Team led by the Chief Executive. There are Safeguarding leads in all service areas who work together through a Corporate Safeguarding group that meets quarterly, chaired by the Director of Social Services.



## Collaboration and partnerships

- Western Bay Safeguarding Boards held a programme of activities to mark National Safeguarding Week, with an awareness raising campaign in partnership with 'The Wave' radio station, who broadcast a series of infomercials throughout the week. During National Safeguarding Week, each day had a campaign focus on one of the wider issues such as Child Sexual Exploitation, Modern Slavery, Mental health & Resilience and Violence against Women, Domestic Abuse and Sexual Violence. Practice reviews and lessons learned events are carried out by the regional boards to ensure all steps are taken to reduce the risks of harm or abuse. The Safeguarding Boards also has a robust governance structure, which ensures that safeguarding arrangements are effectively implemented in each statutory partner.
- The Violence Against Women, Domestic Abuse and Sexual Violence (VAWDASV) Partnership held its annual White Ribbon Day event to raise awareness amongst professionals and the public of issues around violence against women. This was supported and attended by MPs, Councillors, the Swans, Ospreys and a range of public services.

## Involvement and voice

- In all aspects of work with citizens, we actively seek feedback from children, adults, families and carers who use our services to achieve their own well-being outcomes; their views help to inform our improvement journey. Everyone, adult or child, has a voice – an opportunity – a right – to be heard as an individual, as a citizen, to shape the decisions that affect them, and to have control over their day-to-day lives. A 'What matters to you' conversation is now central to how we work, across the whole service. We have continued to implement innovative ways of working with children, young people, adults and families through our Signs of Safety practice framework. This innovative strengths-based, safety-organised approach to child protection casework is grounded in partnership and collaboration. Through the front door in all aspects of social work, we can expect a worker to explore the strengths and risks in families in order to stabilise and strengthen a child's and family's situation. This approach is now being rolled out to Adult Services through the newly development 'Doing What Matters' Practice Framework.
- Looked after children now have an even stronger voice in what matters to them and better life opportunities achieved through a range of high quality services, which is supported by Swansea's Corporate Parenting Board. A new Participation and Coproduction strategy in Child and Family Services seeks to promote a wider range of participation and involvement opportunities for looked after children. **Bright Spots**, provides 360-degree feedback for children in framework placements, life story work, presentation at reviews. **InfoNation** is an Information, Advice and Assistance service available and accessible to young people who are 16 and 17 years based in the City centre, with a wide range of support available.

## Domestic Abuse

- Swansea Council has a VAWDASV Strategy, which was developed through a partnership approach and consultation with the public. Among the objectives of the strategy are to: increase awareness and challenge attitudes of VAWDASV; increase awareness in children and young people of the importance of safe, equal and healthy relationships and that abusive behaviour is always wrong; an increased focus on holding perpetrators to account and provide opportunities to change their behaviour. Early intervention and prevention is also a priority and that relevant professionals are trained to provide effective, timely and appropriate responses to victims.

- Victims, or those at risk of abuse, should have equal access to appropriate resources and high quality, needs led, gender responsive services. Swansea's Domestic Abuse Hub, a provision for children and their families takes a 'whole family approach' to support. This Hub ensures a more proportionate response and pathway to police PPNs (Public Protection Notices) issued after a police call out to an incident. As the overwhelming majority of referrals would not necessarily hit the threshold for statutory intervention, the Hub helps to coordinate early intervention, prevention and family support services. This development is enhanced by a Domestic Abuse One-Stop Shop, with open access to anyone (female or male) who has experienced domestic abuse currently or in the past or to anyone looking for information and support.

#### Hate crime

- Working with key partners, Swansea has developed a Hate Crime Stakeholder Action Plan with three strategic objectives: prevent hate crime; increase reporting and access to supporting victims, and; improve the multi-agency response to hate crime. This plan is overseen by a multi-agency partnership and Hate Crime Awareness raising e-learning training is available and mandatory for all Council staff. To mark Hate Crime Awareness Week, the Council arranged an awareness raising seminar entitled 'What if...it was you?' where Council staff heard from a range of speakers including Disability Wales, Stonewall Cymru, EYST, South Wales Police and Victim Support.

#### Bullying in Schools

- Swansea is committed to working under the United Nations Convention on the Rights of the Child (UNCRC) to ensure children's human rights. They are to be safe, to survive and thrive, to receive an education, be listened to, and to fulfil their potential. Swansea Council, education services and schools take bullying extremely seriously. We understand the impact it can have on the child and in achieving their full potential. Whilst all schools are expected to have anti bullying strategies and policies to tackle bullying, they are also expected to have in place preventative, whole school approaches that teaches children the skills to promote good communication and relationships, to recognise and tackle bullying when it occurs. The local authority are currently exploring how it can make use of **My Concern** safeguarding software for wider monitoring of bullying to ensure relevant targeted support for schools.
- Work has taken place with a group of primary headteachers to re-develop **My Selfie**. My Selfie provides primary pupils with the opportunity to directly feedback on their school life and well-being. The website provides sign-posting to well-being and safeguarding resources for pupils of all ages. Key teaching staff at schools can make use of the information to gain a holistic understanding of an individual pupil's needs and improve pedagogy.

#### Radicalisation (Prevent Strategy)

- The aim of the **Prevent Strategy** is to reduce the threat to the UK from terrorism by stopping people becoming terrorists or supporting terrorism. It focusses on safeguarding people who are vulnerable to radicalisation or extremism (violent & non-violent). Swansea Council has the lead role in delivering the Prevent Strategy in accordance with its duties under the Counter Terrorism & Security Act 2015. The three main objectives are: to respond to the ideological challenge of terrorism; to prevent people from being drawn into terrorism, and; to work with a range of sectors and institutions where there are risks of radicalisation. We work closely with partners such as the Police, Local Health Board, Probation Services, Further & Higher Education establishments and schools, to safeguard citizens from radicalisation through a multi-agency process called Channel, chaired by Swansea Council. The programme ensures that vulnerable children and adults receive

support before those that would want them to embrace terrorism exploit their vulnerabilities, and before they become involved in criminal terrorist activity. In the Financial year 2017-18, we had 19 Prevent referrals.

- Prevent awareness raising training has been delivered to 3,322 members of frontline staff including teaching staff and elected Members since January 2013 with a further 294 members of staff completing the mandatory e-learning training since August 2017. Far Right extremism has been recognised as being the greatest extremism risk in Swansea. To raise awareness of the threat, 129 members of staff and 34 secondary school pupils attended workshops earlier this year to help support our citizens.

#### Equal access to services

- Swansea citizens can expect to know and understand what services are available to promote independence and improve quality of life, and to access these services to help achieve their well-being outcomes. People can access the right information, advice and assistance when they need it, in the way they want it and use this information to manage and improve their own well-being. We expect each citizens' voice is heard by services, carefully listened to, and that people speak for themselves and contribute to the decisions that are made about them.
- Swansea Council recognises the importance of getting each of the front door arrangements for well-being right through growing a greater corporate awareness of the contributions all Council services can make to citizen and family wellbeing, safeguarding and towards strengthening communities.
- Our Adult Services answered **25,016** (25,200) calls, of which **12,965** people had care and support needs. In fact, **7,573 (7,015)** people received care and support from Adult Services during this year. Child and Family Services received **9,529** contacts about concerns of which **1,722** were referrals to our statutory services. During 2017/18, **3,428** children and approx. **2,085** families were directly supported by Child & Family Services. An effective, warm front door, is seen as a vital part of Sustainable Swansea, to ensure the right people, get the right help, from the right individual, at the right time. We seek to understand how we respond across the full continuum of need when people approach us for support.
- Through a Systems Thinking Approach, the business case to implement a multi-agency Domestic Abuse Hub was agreed by partners, and we are applying the same methodology to work towards delivering a single system service for children and families across the continuum to prevent the escalation of need and manage demand. In addition, the co-production approach within social services has seen a change in how service users engage with the Council, The Co-production Network for Swansea will be launched following the success of the regional co-production network hosted by Swansea agencies.
- We are continuing to open up procurement and commissioning processes to support Co-productive approaches; we are co-producing a service specification for Independent Professional Advocacy and are involving citizens in the tender process. We are also involving citizens in the re-modelling and re-tendering of Supported Living.

## Maximising people's independence

- Council services all remain very busy, with an increasing demand for social services in particular. To manage demand and long term trends, Swansea Council has adopted a Service Model for Adult Social Care, and a shared vision for health, care and wellbeing in the city:

*“People in Swansea will have access to modern health and social care services which enable them to lead fulfilled lives with a sense of wellbeing within supportive families and resilient communities. We will help people to keep safe and protected from harm and give opportunities for them to feel empowered to exercise voice, choice and control in all aspects of their lives. Our services will focus on prevention, early intervention and enablement and we will deliver better support for people making best use of the resources available supported by our highly skilled and valued workforce”*

- Our Adult Services Improvement Programme focuses upon the following six key improvement principles for placing the person at the centre of their care and support, carers and our communities:
  - Better Prevention
  - Better Early Help
  - New Approach to Assessment
  - Keeping People Safe
  - Working Together Better
  - Improved Cost Effectiveness
- As well as agreeing principles, there are significant new developments which are helping to maximise peoples' independence and the ability to live in their own homes for longer:
  - In line with the Western Bay Optimum Model for Intermediate Care, the Reablement Home Care service has been developed to offer more people short-term support to regain their skills and confidence to remain at home for longer.
  - There are 28 designated residential Reablement beds in Bonymaen House and Tŷ Waunarlwydd, which offer more targeted support to allow people to regain skills and confidence to return home wherever possible.
  - The number of people supported at home by long-term domiciliary care has increased, whilst the number of people in funded residential/nursing placements has stayed the same, which means more people are being supported in their own homes.
  - Social work practice framework is supporting practitioners to have strengths-based conversations with people from the onset to ensure that support is provided in line with their wishes.
  - Common Access Point now has a multi-disciplinary team in place to help triage at 'front door', and this includes access to District Nursing via single point of contact.
  - Transformation of domiciliary care and residential care are part of the Sustainable Swansea programme.

## Prevention Strategy

- Through the Council's **Prevention Strategy**, we are ensuring that citizens have access to all preventative services, such as Local Area Coordination, which allow them to promote their wellbeing and live healthy and active lives. To ensure that help is available within strong, resilient communities, Swansea has since expanded the local area coordination from 4 into 10 local areas, and external partner funding has been received for a new post in Blaenymaes.

## Carers and young carers

- We work with partners to improve accessibility to information, advice and assistance to all carers and young carers. Our Councillor Champions promotes the needs of carers and young carers. Support for young carers is now available through a wider range of partners such as the YMCA, and activities such as Art Baba's and through Swansea Museum. A Carers Strategy is in the process of being developed; this will reflect the views of young carers.

## Ageing well

- Swansea is working with partners through the **Ageing Well Strategy** to help people to stay healthy and age well, and supporting this work is a well-established 50+ network, which links citizens into a wide range of information, support groups and events. An engagement and involvement plan is being developed for Older People, based on the model we have developed for Children & Young People. Our developing work on Human Rights will compliment this work.

## Dementia Friendly City

- Swansea Council is seeking to develop Swansea's status as the first **Dementia Friendly City** in Wales. A local movement, Dementia Friendly Swansea, is focused on improving inclusion and quality of life for people with dementia in Swansea and surrounding areas. There are now over 9,000 Dementia Friends in Swansea, and a forum meets regularly to Support dementia friendly projects and initiatives in the area. It also creates an essential network between organisations for information sharing and identifying areas for improvement.

## Charter for Older People

- Work is underway to ensure that Council services are delivered with regard to principles set by the Older People's Commissioner for Wales. As a framework for the treatment of older people, it includes:
  - Independence
  - Participation
  - Care
  - Self-Fulfilment
  - Dignity
- Work is being undertaken to establish a charter to ensure the voices of older people are heard in all aspects of service delivery.

## 5. The difference this Well-being Objective is making - case study / studies

- Here are three examples, through which Swansea Council is working closely with colleagues in health, third sector and within the local economy to make sure there is a good range of well-being, preventative, early intervention opportunities.

### **Case Study 1: Day Services are helping to build supportive communities to help safeguard our most vulnerable people.**

St Johns Day Service supports older people living with complex needs, many of whom live with dementia, are isolated, have little or no family support or no social interaction apart from their weekly

visit to the day service. In order to engage with our local community and for members to have a worthwhile role within it, staff have worked co-productively with Christwell United Reformed Church to offer community opportunities, sharing skills and knowledge, forming valuable connections and relationships. This is an innovative project in partnership with a range of organisations including Caerlas Homeless charity, DANSA community transport, probation services and Roots Foundation Wales. St Johns Day Services has been nominated by Swansea Council for a Social Care Wales accolade for this development.

### **Case Study 2: Safeguarding is everybody's business**

The majority of the Council's own employees - from plumbers and carpenters to accountants and call-centre operators have undergone mandatory safeguarding training. Swansea Council has extended the offer of free-of-charge 90-minute training to key groups of workers. For example, all 1,100 taxi drivers operating in the city have been targeted for training. Many of those who have been trained-up now know what to do if they are worried about the safety of a child or a vulnerable adult and say the course was invaluable. Taxi driver Amy Ward said: "It really opened my eyes and I thought it was very important. It's a shame that these things are happening but it shows you what to look out for. Some drivers I have spoken to said they do not have time to attend the course but I've said to them it could be your daughter, son or sister that needs help." Fellow driver Nigel Lucas added: "I think every driver should do it to get the message out there. I'm glad I went."

### **Case Study 3: Swansea's Co-production community**

Swansea's Co-production network, through Swansea's Co-production community supported by Swansea Council for Voluntary Services (SCVS), and through the development of people-focused commissioning strategies and plans, are now incorporating citizen engagement into the design and delivery of new services and the development of the social care market. For example, to address national policy changes, Swansea has worked closely with 8 local providers and with citizens to co-design an outcomes focused framework to protect the rights of our most vulnerable citizens and to inform future commissioning, which is underpinned by a jointly owned, updated service specification. A strategic review of our single accommodation pathway for young people aged 16+ has been completed. One of the outcomes of this is that Swansea is embarking on a procurement exercise with our providers, which will result in improved options for young people leaving care.

## **6. How this Well-being Objective is contributing to the achievement of the national well-being goals**

- *A prosperous Wales* – Seeking to expand opportunities for learning and employment through the Ageing Well Strategy
- *A Resilient Wales* – supporting adults with learning disabilities to benefit from jobs and work experience that makes a difference to them and to local communities, including work to support the management of wildlife and environmental habitats.
- *A Healthier Wales* - Safeguarding people from harm and improving physical, emotional and mental health and well-being. Increasing people's independence throughout their life course and improving their ability to lead full active lives.
- *A more Equal Wales* - utilising the strengths of families and communities in their own care so that they reach their potential and avoid needing to access or remain in statutory services.

- *A Wales of Cohesive Communities* - Council employees, elected Members and people in our communities feel confident about how to identify, discuss and report safeguarding concerns in respect of children and adults.
- *A Wales of vibrant culture and thriving Welsh language* – Working with partners through the Ageing Well Strategy to take advantage of learning and employment opportunities through the medium of Welsh.
- *A globally responsible Wales* – the Council’s safeguarding arrangements are informed by the Council’s commitment to the United Nations Convention on the Rights of the Child (UNCRC).

## 7. Lessons learned and areas for development

- The Council has made significant progress meeting its well-being objective but lessons have been learnt and there are areas for further development.

### Safeguarding training

- Workforce capacity to continue the ongoing delivery of safeguarding training is under stress as the consequences from austerity continue to bite. Workforce development are planning to identify training needs and inform other opportunities or models of delivery that will be important. Reforming social care practice is important to maintaining effective safeguarding arrangements. The project will be monitored to ensure the redesigned service becomes embedded, is effectively integrated and any unforeseen issues are addressed.

### Voice

- Work to improve the opportunities for children to make their voice heard is continuing; for example, through the use of ‘My Concern’ within schools to allow pupils to report safeguarding issues, including hate crime and incidents of bullying in schools. Health also have responsibilities in terms of advocacy and could be part of future arrangements in their work with the Council. A Carers Strategy is in the process of being developed; this will reflect the views of young carers.

### Violence against Women, Domestic Abuse & Sexual Violence

- Work to implement the Violence against Women, Domestic Abuse & Sexual Violence Strategy with partners will be taken forward. There are possibly joint working opportunities with Neath Port Talbot Council and funding opportunities with the Police and Crime Commissioner can be explored. Work has commenced to look at implementing specific support for male victims and those from the LGBT community. Maintaining partnership buy-in and ownership will be crucial to future success.

### Hate crime / bullying

- Over half of Swansea’s schools are now using ‘My Concern’ to record all instances of safeguarding/well-being concerns. The safeguarding software eliminates the need for paper-based files, by monitoring and managing all well-being concerns of the children and young people. The Council is currently looking at how best to utilise the software to provide an overview of the types of instances being recorded. This would provide the Council with a high-level overview and allow us to target support efficiently and effectively. Completion of the Hate Crime e-learning package is now mandatory for all staff and we will continue to raise awareness of reporting hate crime through initiatives delivered during Hate Crime Awareness week.

#### Equal access to services to promote independence / live on their own

- The Council is committed to promoting peoples' independence to improve quality of life and also to allow people to live at home for longer. There are risks around challenging the existing culture of 'doing for'. This is mainly being addressed through a largely re-ablement and review approach to care, running alongside effective signposting. However, this could be supported further through better communications and promotion of alternative solutions to the community.

#### Prevention Strategy

- The Prevention Strategy is aimed at reducing demand for statutory services and challenging the 'doing for' culture. Appropriate Key Performance Indicators are being finalised across the Council for the strategy, including establishing baselines, targets and expected reporting timeframes for each strategic objective. There are key opportunities for cross collaboration internally and with partners to deliver the right services at the right time and in the right place. Maintaining partnership buy-in and ownership will be crucial to future success.

#### Information, advice and assistance

- Key to embedding the Information, Advice and Assistance service and work to create other clear points of entry is the development of the local family support continuum and early help arrangements, which are also aimed at changing the 'doing for' culture. Timely delivery of this project is critical to the delivery of the strategies to safely reduce the numbers of Looked After Children and improve the financial sustainability of Child & Family Services. A systems review will take place to further develop admission to social services in accordance with the Social Services and Wellbeing (Wales) Act and to enable equitable access to information, advice and assistance about statutory services and the preventative sector.

#### Ageing well / dementia

- The success of the *Ageing Well Strategy* is dependent on challenging the 'doing for' culture. Success will depend on resourcing the roll out of the 'Making Every Contact Count' project to ensure wider coverage and embedding it in what already exists. Maintaining partnership buy-in and ownership will be crucial to future success, including work to ensure Swansea's status as a Dementia Friendly City. We will look to review *Ageing Well* objectives in 2018/19 in line with a Human Rights based approach.

#### Older People Charter

- Work to ensure the voices of older people are heard will be met through a rights based participation plan. This is an opportunity to build on the good work done in the Council on promoting children's rights as part of the UNCRC. This rights based participation plan will tie in with a Human Rights City approach but will need staffing levels to facilitate this as things grow.



## Improving Education and Skills

### 1. Why this is a Well-Being Objective.

- We want every child and young person in Swansea to gain the skills and qualifications they need to succeed in life.
- Children and young people who attend school regularly are more likely to achieve the skills and qualifications that they need to go on into further education, higher education, employment or training.
- The Swansea Bay City Deal will deliver world-class facilities in the fields of energy, smart manufacturing, innovation and life science, with major investment in the region's digital infrastructure and workforce skills and talent underpinning each.
- Children and young people need qualifications and skills that are suited to the economic needs of the future.
- We want children to be prevented from becoming disengaged from learning.
- When a child is looked after by a local authority, the Council becomes a corporate parent with legal and moral responsibility for that child. We want looked after children to succeed in school and to have opportunities for further education, higher education, employment or training.
- We want our children and young people to be aware of their global rights and responsibilities so that they can be active and responsible citizens, fulfil their potential and make a difference to their communities.
- We want our children and young people to have appropriate Welsh language skills.

### 2. The steps we said we would take to meet this Well-being Objective.

- Align our education system and work with partners to ensure we create the right people with the right skills to supply the new economy and meet the challenge of the Swansea Bay City Deal.
- Continue to support and challenge schools to improve attendance and pupil performance and encourage schools to support each other.
- Schools follow the national literacy and numeracy framework, ensuring there is a clear strategy in place for schools. This is reflected in the results across all ages, which exceeded targets set and are above the Wales average.
- Keep focusing on improving literacy (in English and Welsh) and numeracy at all ages.
- Transform the schools' estate to meet demand and respond to the developments set out within the *Local Development Plan*.
- Raise skill levels in the workplace and construction and vocational aspirations, contributing to the development of ambitious, skilled young people and adults by providing apprenticeships.
- Promote lifelong learning to reflect the changing nature of work and to support well-being and reduce social isolation.
- Teach young citizens to respect rights, understand responsibilities and be globally aware and responsible citizens by continuing to support schools to become *UNICEF Rights Respecting Schools* as part of our commitment to the UNCRC and also *Eco Schools* increasing understanding, respect and appreciation of our environment.
- Continue to involve children and young people in their education through *Pupil Voice* and *Schools Councils* and *Big Conversation* engagement events.
- Meet demand for Welsh medium education and promote the use of Welsh in schools through the *Welsh in Education* strategic plan.
- Using our school building and maintenance programme to reduce our carbon footprint through the installation of Solar/PV panels and high efficiency heating systems and utilising local suppliers wherever possible.

- Ensure that children are not disadvantaged by poverty when achieving and attaining standards and wellbeing in education.

### **3. What success will look like.**

- Pupils, including vulnerable pupils, attend school regularly and achieve improved literacy, numeracy, and educational success including in STEM subjects. Demand for education and Welsh medium education continues to be met and more pupils use Welsh in educational settings. Pupils are made aware of their rights, continue to have a say in their education and have opportunities to learn about the value of the environment and working with nature. Outside of school, more people take up apprenticeships in the Council and lifelong learning continues to be promoted.

### **4. Making progress towards the steps to meet this Well-being Objective – what worked.**

#### Skills for the new economy and City Deal

- Schools in collaboration with ERW (the regional Education consortium for South West Wales) are continuing to develop a Digital strategy and to implement the Digital Competence Framework. Gowerton comprehensive school and St Thomas primary school in Swansea were selected as pioneer schools in Wales to lead on the development of Digital Competence as part of the Welsh Government's strategy to reform the school curriculum. A number of primary and secondary schools in Swansea have participated in the DVLA Code challenge, which enabled pupils to develop their knowledge of computer programming, problem solving, communication skills and teamwork. Training has been provided to a number of schools; in particular, coding and computer science in primary schools.
- The Swansea Skills Partnership / Partneriaeth Sgiliau Abertawe will be launched in the summer term of 2018 and will provide a forum for partners to work together and ensure young people develop the right skills and qualifications for the future.

#### School attendance

- School attendance in Swansea continues to improve. For primary schools, attendance rose to 95.05% for the 2016-2017 academic year, an increase of 0.17% from the previous year. Although the target (95.2%) was narrowly missed, Swansea was ranked 8<sup>th</sup> in Wales in 2017 and was the highest ever in Swansea and was the most improved in Wales over the last 5 yrs.
- For secondary schools, attendance rose to 94.3% for the 2016-2017 academic year, a slight increase of 0.01% from the previous year. Although the target (94.5%) was narrowly missed, Swansea was ranked 7<sup>th</sup> in Wales in 2017 and remains the highest ever for Swansea and the most improved in Wales over the last 5 years. Performance will be challenged in a few schools where scope for improvement has been identified.
- Improvements in school attendance have been supported by the continuation of the Incentivising Attendance Programme. In addition, every school now has an attendance action plan, developed in partnership with Challenge Advisers and the Education Welfare Service. There are well-established referral procedures embedded to address poor attendance.

## Pupil achievement

- Swansea has a strong track record of pupil performance, although there are variations in performance at different Phases (ages). Performance at Foundation Phase (age 7) shows a positive trend of improvement during the last five years (although the overall Foundation Phase outcome indicator remains below the national average and Swansea's rank position has fallen over time). Overall, performance at Foundation Phase is adequate. Work is planned to improve performance at Foundation Phase by supporting newly qualified teachers, ensuring that there is regular contact between Foundation phase co-ordinators, improving readiness for schools and by identifying and sharing best practice between schools. Work is taking place to support schools with baselines and moderation for pupils on entry to school. In addition, it is anticipated that Performance at Foundation Phase will also be improved by closely linking to our Poverty Strategy, which aims to improve outcomes for children in their early years.
- Performance at key stage 2 (age 11) shows a positive trend of improvement during the last five years and currently ranks as 13<sup>th</sup> in Wales representing an improvement from 2015-2016. The rate of improvement is slower than the national rate of improvement during the last three years. However, current performance shows Swansea on a par with the national average.
- Performance at key stage 3 (age 14) shows year upon year improvement during the last five years. Swansea is now above the national average for the core subject indicator with a faster rate of improvement than the national rate of improvement during the last three years. Rank position is above expectation. National test performance is very good. Overall, performance is strong.
- Performance at key stage 4 (age 16) between 2012 and 2016 is excellent with Swansea schools showing continuous improvement in all main indicators. Comparison with the national average across all main indicator has been favourable over time during this period. However, in 2016-2017 new examinations have resulted in re-calibrated performance across Wales. Swansea's performance remains relatively strong despite a drop in performance indicators.
- Schools have been supported with pupil performance by continuing the delivery of operational plans, particularly by those of Curriculum Support Unit, Primary Phase Unit and Secondary Phase Unit. Schools in Swansea have shown improvement for the fourth successive year under the Welsh Government's school categorisation system. The results published show a record number of schools in the city are in the green category and for the second year running and none are red. Under performance in schools is challenged and support is provided for schools to improve performance through school-to-school collaboration and partnership working.

## Numeracy and literacy

- Schools are continuing to follow the national literacy and numeracy framework, ensuring that there is a clear strategy for schools. This has been reflected in the results and improvements across all key stages in English and Welsh (apart from key stage 4 in English and numeracy), which have exceeded the targets set and are above the Welsh average. Further support is planned for mathematics / numeracy and English at secondary level.

## Transforming the schools estate

- The programme to transform Swansea's schools' estate was established in the Council's 21<sup>st</sup> Century Schools Strategic Outline Programme. The first stage of the programme (Band A) is nearing

completion and has included developments at Newton, Glynollen, Burlais, Gowerton and Pentre'r Graig primary schools and YGG Lonlas, with works at YG Gwyr and Pentrehafod under construction.

- The next phase of the programme (Band B) will include the development of Gorseinon primary school, a new Pupil Referral Unit (PRU) in Cockett, the expansion of YGG Tan-y-lan, YGG Tirdeunaw and YGG Pontybrenin pupils and Welsh-medium secondary schools. A range of improvements to English medium schools is also planned. The development of a major strategic local development plan (LDP) site is likely to significantly impact the need (and indeed case) for enhanced provision to serve the needs of the Penderry area, although greater clarity is required regarding timescale.
- Schools continue to benefit from the Local Authority's annual capital maintenance programme, which is prioritised on the basis of risk and is consistent with 21<sup>st</sup> Century Schools Programme schemes that are targeted at schools where there is the greatest need. Work is continuing to validate updated condition and suitability assessments.

#### Apprenticeships and employability skills

- We are continuing to roll out our Apprenticeship Strategy to help raise vocational aspirational and skills levels in the work place. Around 200 young people have benefited from the Council's apprenticeship programme in Corporate Building Services over the last ten years, learning trades such as carpentry, plastering, bricklaying, plumbing and electrics. The apprenticeship programme has been promoted and targeted in particular at Looked After Children. The Council has recently signed an agreement with Gower College to develop a wider apprenticeship strategy aiming to offer other opportunities in Council departments such as IT, Waste, Highways, Economic Regeneration and Parks.
- We are further planning to develop employability skills within schools as part of the Council's Poverty strategy. We are continuing to provide work experience and employment outcomes for young people who are not engaged in education, employment or training (NEET) and, through the Cynnydd programme, provide additional support to young people who are at risk of becoming NEET. In addition, we are planning to use our own HR processes to share work experience, traineeships and apprenticeships across a range of abilities, including disadvantaged individuals and particularly Looked After Children.

#### Lifelong learning

- We are continuing to promote lifelong learning. Swansea Life Long Learning provides a range of non-vocational programmes in community based settings, including cookery, arts and crafts, computing and work. It also promotes on-line learning opportunities such as Open Learn (free course run by the Open University) and Future Learn (courses provided by universities). The 'Get Swansea On-line' programme also offers a range of computer and tablet courses designed to get people on-line and are tailored to the needs of people taking part.
- We are continuing to deliver employability programmes and work based learning to help local people develop skills and access job opportunities. We plan to develop our partnership with Jobcentre Plus and key Welfare to Work partners to maximise access to skills, job opportunities, work readiness and experience opportunities for local people within Council departments and through Public Service Board partners.

## Eco-Schools

- Schools share good practice on outdoor learning and environment through headteacher meetings and other networks. The Council's Nature Conservation Team and other organisations, such as RSPB also work with schools. The majority of schools in Swansea have an Eco Co-ordinator and many schools have an Eco Committee. Eco-Schools provide opportunities to improve pupils' skills, raises environmental awareness and help improve the school environment among other benefits.

## UNICEF Rights Respecting Schools

- We are continuing to roll out our Children and Young People's Right Scheme in Swansea schools in order to teach children and young people about citizenship, rights and understand responsibilities.
- During 2017-18, 100% of Swansea's schools were engaged in the process and 75% had achieved Level 1 or above. Between 2013-17, almost 50,000 children and young people in Swansea took part and more than 2000 teaching staff and more than 1000 non-teaching staff have also been involved in the process over the same time period.
- Although the contract with UNICEF to deliver the Rights Respecting Schools Award has now ceased, we are working on a sustainable model to 'train the trainers' to become assessors so that the assessment process can continue. In addition, we continue to promote Children's Rights within the Council and through our wider partnerships.

## Pupil Voice

- We are continuing to involve children and young people in their education through *Pupil Voice*, *Schools Councils* and the *Big Conversation*. The Countywide Pupil Voice forum involves an elected representative from each secondary school. The forum has engaged with the Chief Education Officer and pupils have had a voice in decisions about; mindfulness in schools, what helps pupils, the Welsh language, bullying and the Council's budget / finance.
- In addition to *Pupil Voice*, schools have undertaken project work to help support children and young people understand rights and good citizenship. Each secondary school in Swansea were asked to nominate pupils for the UK Youth Parliament and a Member and Deputy Member were elected in July 2017.
- Children and young people have also been involved in decisions that affect them through the *Children and Young People Super Survey* and the *Big Conversation*. In 2017, almost 4,000 children and young people were asked about their views on school, education, their health and well-being and decision-making. Almost 2,500 children and young people took part in the *Big Conversation* and discussed topics such homelessness, healthy relationships and the Council's budget. Children and young people who were looked after (LAC) also took part in the process through the LAC forums such as the *123 Forum* for 7-10 year olds, the *Shout Out Group* for 11-17 year olds, activities with *Voices from Care* and a new *16+ and Care Leavers Forum*.

## Welsh medium Education

- We are continuing to meet the demand for Welsh-medium education and promote the use of Welsh in schools through the implementation of the Welsh in Education Strategic Plan (WESP). Welsh Government approved Swansea's WESP plan. Welsh Government has also approved funding for Band B Welsh-medium schools in principle. Although the WESP targets for increasing the

number of pupils are for 2020, longer-term plans up to 2024 are under development as part of a coherent long-term wider County strategy.

#### Vulnerable pupils and achievement

- Work is continuing to ensure that the educational attainment and well-being of children living in poverty are not affected. Although the performance of free school meal children (FSM) has remained stable at foundation phase, key stage 2 and key Stage 3, the gap in performance of FSM pupils, compared to the wider cohort is widening. Work is currently underway to improve the performance of all FSM children at all key stages, particularly key stage 4. The Education LAC team to ensure that appropriate provision is put in place and that they are not disadvantaged through their individual circumstances supports children and young people who are LAC.

#### 5. The difference this Well-being Objective is making – case study.

##### Case Study 1 – Preventing young people from becoming NEET

- Swansea was the first city in the UK to become part of the UNESCO Global Network of Learning Cities. Swansea hosted a learning event in July 2017 for members of the network to exchange good practice. The conference focused on Swansea’s approach to working with young people who were NEET (not engaged in education, employment or training) and entrepreneurial learning, which included children and young people in primary and secondary schools in Swansea.
- Swansea’s approach to working with young people who are NEET has focused on: identifying those most at risk; providing better brokerage and co-ordination of support; ensuring that there is stronger tracking and transition of young people through the system; tailoring provision to meet young people’s needs, and; strengthening employability skills and employment opportunities.
- The aim is to offer young people who are most at risk a single point of contact in a joined up and co-ordinated way and post-16 to ensure that every young person has a suitable learning place. The Council has invested in new NEET provision at Info-Nation located on the Kingsway, which is co-located with a wider range of Post 16 providers.
- Existing provision has been strengthened by securing European funding for a range of projects designed for young people who are NEET such as Cynnydd (for 11-24yrs), Cam Nesa (for 16-24 years) and Communities to Work (for 16- 24 years). Each programme is targeted to work with young people who are at greatest risk of being NEET by offering tailored support to remove barriers to education, employment or training, including strengthening young people’s readiness to engage.

##### Case Study 2 - *United Nations Convention on the Rights of the Child (UNCRC)*

- Swansea Council was the first in the UK to adopt and fully embed the *United Nations Convention on the Rights of the Child (UNCRC)* that sets out rights for all children and enables them to participate in society in an equitable way. As part of its commitment to the UNCRC, schools in Swansea participate in the *Rights Respecting Schools Award*.
- The Award recognises achievement across aspects of school life, including active pupil participation in decision making throughout the school. Nearly all schools have been supported

by the Council to become Rights Respecting Schools. More than 15 of our schools have now achieved Level 2 – the highest level of the award granted by UNICEF UK to schools that have fully embedded children’s rights in their policies, practice and ethos. More than 48,000 children and young people, 2,050 teaching staff and 1,320 non-teaching staff have played their part.

- YGG Llwynderw became the first Welsh-medium school in Wales to achieve the award. This work is supported by involving pupils through *School Councils* and through *Pupil Voice*, which is directly aimed at increasing pupil participation as set out in Article 12 of the UNCRC.

## **6. How this Well-being Objective is contributing to the achievement of all of the national well-being goals.**

- *A prosperous Wales* – Responding to the City Deal by ensuring young people have success in STEM subjects and digital skills, such as computer coding.
- *A Resilient Wales* – Supporting schools to become Eco Schools increasing understanding, respect and appreciation of our environment.
- *A Healthier Wales* – Continuing to involve children in their education through Pupil Voice, Schools Councils and Big Conversation events. Topics have included mindfulness in schools, bullying, homelessness and healthy relationships.
- *A more Equal Wales* – Ensuring that children are not disadvantaged by poverty or other limiting factors when achieving and attaining standards and well-being in education.
- *A Wales of Cohesive Communities* – Transforming the schools estate to meet demand and to respond to the developments set out within the local development plan (LDP)
- *A Wales of vibrant culture and thriving Welsh language* – Meeting demand for Welsh-medium education and promoting the use of Welsh in schools through the Welsh in Education Strategic Plan.
- *A globally responsible Wales* – Teaching young citizens to respect rights, understand responsibilities and be globally aware by continuing to support schools to become UNICEF Rights Respecting Schools as part of the Council’s commitment to the UNCRC.

## **7. Lessons learnt and areas for development**

### Skills for the new economy and City Deal

- The Education and Skills Policy Development and Delivery Committee (PDDC) undertook a review into Swansea’s education and training system to assess whether young people were developing the right skills and qualifications for the new future economy and the Swansea Bay City Deal. The review concluded that co-ordination between schools, colleges and other training providers needs to improve in order to encourage the take-up for STEM (Science, Technology, Engineering and Maths) subjects, improve Digital competence and to develop clear pathways for learning and training.

### Pupil attendance

- Pupil attendance will be challenged in a few schools where scope for improvement has been identified.

#### Foundation phase

- Work is planned to improve performance at Foundation Phase by: supporting newly qualified teachers, supporting schools with assessment, ensuring that there is regular contact between Foundation phase co-ordinators, improving readiness for schools and by identifying and sharing best practice between schools. In addition, it is anticipated that Performance at Foundation Phase will also be improved by closely linking to our Poverty strategy, which aims to improve outcomes for children in their early years.

#### Numeracy and literacy

- Further support is planned for mathematics/numeracy and English at secondary level.

#### Local Development Plan (LDP)

- The impact of the LDP could mean enhanced provision to serve the needs of the Penderry area, although greater clarity is required regarding timescale.

#### Apprenticeships

- The Council has recently signed an agreement with Gower College to develop a wider apprenticeship strategy aiming to offer other opportunities in Council departments such as IT, Waste, Highways, Economic Regeneration and Parks. In addition, we are planning to use our own HR processes to share work experience, traineeships and apprenticeships across a range of abilities, including disadvantaged individuals and particularly LAC.

#### UNICEF Rights Respecting Schools

- The UNICEF Rights Respecting Schools Award has now ceased. We are working on a sustainable model to train the trainers to become assessors so that the assessment process can continue.

#### Welsh-medium Education

- Although the WESP targets for increasing the number of pupils are for 2020, longer-term plans up to 2024 are under development as part of a coherent long-term wider County strategy.

#### Poverty and pupil achievement

- The gap in performance of pupils receiving free school meal pupils compared to the broader cohort is widening. Work is currently underway to improve the performance of all free school meal children at all key stages, particularly key stage 4.



## Transforming our **Economy & Infrastructure**

### **1. Why this is a Well-being Objective**

- We want to raise economic performance and create wealth and employment opportunities to improve the economic wellbeing of Swansea's citizens
- The biggest ever investment for south west Wales has been secured following the approval of the ground-breaking Swansea Bay City Deal on 20th March 2017.
- The City Deal is worth £1.3 billion deal and will transform the economic landscape of the area, boost the local economy by £1.8 billion, and generate almost 10,000 new jobs over the next 15 years.
- In Swansea, 100,000 square feet of flexible and affordable new office space will be constructed on Kingsway in the city centre for tech businesses as part of a digital village that will benefit from world-class digital infrastructure.
- The City Deal will lead to a 215,000 square foot box village development on the University of Wales Trinity Saint David's under-construction Waterfront Innovation Quarter in SA1 providing affordable space for start-up firms.
- The City Deal will also support the digitalisation of the 3,500 indoor arena planned for the city centre's Swansea Central development site, as well as the development of a digital square to include digital screens and digital artworks..
- The City Deal will further drive the physical regeneration of the city centre in line with our revised City Centre Strategic Framework – in particular, property development and enhancement and associated transport improvements, delivering enabling infrastructure to support regeneration.
- We want to take advantage of the opportunities presented by the City Deal and regeneration of the city centre by creating employment and training opportunities for unemployed and economically inactive people through community benefit clauses in contracts and delivering employability support services in partnership with other council services and external partners.
- We want a planning policy framework that supports growth and regeneration and ensures that communities have sufficient good quality housing at sustainable locations to meet community needs and support sustainable economic growth.
- We want to take advantage of untapped growth potential to generate sustainable energy, protect the environment and boost the economy, including continuing to lobby the government to approve the Tidal Lagoon.
- We want to take advantage of Swansea's natural, cultural and built assets and infrastructure to develop the economy while protecting the environment and improving well-being.

### **2. The steps we said that we would take to meet this Well-being Objective.**

- Work with partners to implement the City Deal to invest in digital infrastructure and support investment, innovation, growth, jobs, skills and productivity.
- Take advantage of the opportunities presented by the City Deal and continue the regeneration of the city centre.
- Adopt the Local Development Plan that supports the regeneration of Swansea and promotes sustainable communities.
- Promote and enhance a diverse and sustainable rural economy.
- Create employment & training opportunities for the long-term unemployed and economically inactive through community benefit clauses in contracts.
- Improve, expand and diversify leisure, cultural and heritage facilities and infrastructure to help boost the economy, promote tourism and improve well-being.

- Explore establishing a new hotel and leisure development near the Liberty Stadium to compliment cultural developments and encourage river taxis to take visitors to the Marina.
- Bid for Swansea to be UK City of Culture in 2021.
- Promote public leisure and cultural events to help improve well-being, promote community cohesion and provide economic benefits.
- Work with partners to secure an international sport village and centre of sporting excellence.
- Support expansion of the Liberty Stadium and the Swans and Ospreys to be successful.
- Promote the Green Economy, including renewable energy (such as SCEES, Tidal Lagoon) providing energy security, climate change mitigation and economic and employment benefits.
- Work with others to provide sustainable and low carbon transport and infrastructure providing improved and cheaper connectivity and mobility and associated economic benefits at reduced environmental cost and improved air quality.
- Promote biodiversity and protect Swansea's green spaces, including parks for recreation and play, to promote health and well-being.
- Manage Swansea's coastline, promote improved bathing water quality and maintain Blue Flag status at Swansea's beaches to encourage tourism, protect the environment and support well-being.
- Progress strategic housing and mixed development sites to meet housing need and provide employment.
- Give priority to providing an affordable housing solution in rural areas.
- Support recycling and ensure we continue to be the leading urban authority in Wales for reusing waste.

### **3. What success will look like.**

- Swansea has an economy that utilises natural, sporting and cultural assets. Through the City Deal, the investment in digital infrastructure and the regeneration of Swansea and the City Centre, the economy provides more of the right jobs, growth, skills, training and productivity whilst housing need is met and social, cultural and environmental well-being is supported.

### **4. Making progress towards the steps to meet this Well-being Objective – what worked.**

#### City Deal & City centre

- The Ambassador Theatre Group (ATG) has been appointed to run the landmark 3,500-capacity Digital Arena on behalf of Swansea Council after a highly competitive application process. The indoor arena, positioned above a new multi-storey car park, will be set within a landscaped space on land south of Oystermouth Road forming part of the Swansea Central Phase 1 development site that also includes the former St David's shopping centre. Work on the enabling works commenced in August 2018. The significant milestone in 17/18 was that outline planning consent was secured for Swansea Central Phase 1.
- An advanced draft of the Swansea City and Waterfront Digital District business plan has been sent to the Welsh Government and UK Government for their consideration, with formal submission of a final business case soon set to follow in 2018/19. The Swansea project is made up of a digital village on Kingsway in Swansea city centre (which will provide flexible and affordable office space for new and growing technology businesses), the Digital Square & Arena, as well as a 'box village' and 'innovation precinct' on the University of Wales Trinity Saint David's SA1 waterfront development that would create incubation spaces and co-working areas for start-ups and small businesses.

- Work started on developing Swansea's Kingsway in the city centre, which is set to be transformed into a city park incorporating new public areas, landscaped park land, cycle tracks and two-way single lane vehicle route along with the creation of wider pedestrian walkways. When completed, the £12 million Kingsway Infrastructure Project regeneration scheme will pave the way for the creation of the new 'digital village' in the city, which is being delivered as part of the £1.3bn Swansea Bay City Deal.
- There has been regular communication with Tourism and Creative Businesses to keep them informed of progress and opportunities associated with the City Deal

#### Local Development Plan

- Council approved the submission of the Deposit Swansea local development plan (LDP) and supporting evidence to the Welsh Government and Planning Inspectorate for independent public examination. The LDP represents the Council's blueprint for the future development, use and conservation of land throughout Swansea until 2025. The LDP will support the regeneration of Swansea and will promote sustainable communities.
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#### Rural Economy

- The Council progressed the Rural Development Plan (RDP) project to help the economic regeneration of rural communities. The RDP has funded feasibility studies for Coeden Fach Community carbon offset scheme and the Killan Community Solar project to provide clean energy to homes. The RDP is also supporting Cae Tan Community Agriculture, which offers volunteering and learning opportunities to a range of groups and individuals, such as local schools to raise awareness of sustainable farming and to reconnect children and young people to the land and their food. In addition, money has been sourced to fund the Gower Explorer Sunday Bus to provide a sustainable travel option to access Gower on a Sunday.

#### Beyond Bricks & Mortar

- The Council has continued to deliver community benefits through the Beyond Bricks & Mortar (BB&M) project. BB&M collaborates with a wide range of employability projects including Workways+ and Communities4work to find candidates jobs and training. BB&M is part of the Swansea Employability Network and regularly engages with internal departments who are procuring contracts. Collaboration with other Councils has led to a West Wales approach on regional frameworks for community benefits in contracts. Nineteen Council projects contained community benefit clauses in 2017/18 and over 2300 training and employment person weeks were created via BB&M for unemployed and economically inactive people.
- The Council introduced a Corporate Apprentice and Trainee Strategy that will see more apprenticeship and trainee placements than ever before across many Council departments, including corporate building and property services adult social care, IT, waste management, highways, economic regeneration and parks. Some apprenticeship and work experience placements will be specifically targeted at young people, the long-term unemployed and disadvantaged groups. Opportunities would also link into the council's corporate parenting role for young people leaving its care system. Bricklaying, plumbing, plastering, carpentry, electrical installations and multi-trade are among the skills the class of 2017 will start to master in coming months and years. There were 35 apprenticeship or trainee starts in the Council in 2017/18.

- We developed a creative Apprenticeship programme for digital marketing and technical work with Gower College to support the Grand Theatres new digital ambitions. We are also part of a regional collaboration with Creative & Cultural Skills offering work placements in Heritage Skills (funded by HLF) for young people who are not in employment, education or training (NEETs), hosted at our Galleries and Museums. The first cohort begin their placement in September 2018.

#### Leisure, cultural and heritage facilities / infrastructure

- During 2017/18, the Council undertook a number of initiatives that sought to expand and diversify leisure and cultural facilities to help promote tourism and boost the local economy and improve well-being. The Council's Stage 1 Heritage Lottery funding bid with partners, including Penderyn Whiskey and Swansea University, was approved for the redevelopment of a Penderyn Whiskey Distillery and Visitor Centre at Hafod Copperworks. This will educate people about the rich history of the Hafod Copperworks site, attract visitors, boost jobs and enhance the on-going regeneration of the River Tawe corridor as part of the River Tawe Corridor regeneration strategy. The strategy will also create the context for regeneration projects, including the site assembly and infrastructure for the Skyline cable car project suggested for Kilvey Hill as part of the heritage-led regeneration of a deprived area.

#### City of Culture

- The Council was not successful in its bid to become UK City of Culture. However, the Council has since developed a Cultural Strategy to build on the legacy of the UK City of Culture bid. The Council has consulted and agreed a plan with Welsh Government to create a platform for culture that can build on the foundations that were laid during the City of Culture bid.
- The legacy from the City of Culture bid has helped us to create a Cultural Framework that has established new ways of working with our partners. These are based on helping them become more resilient, better governed and better networked for partnership and collaborative work. A good example is a working partnership between Swansea Museum, the Waterfront and Theatre NaNog to increase visits to our Museum and Gallery.
- The Cultural Venues in the City have undertaken to improve their audience visitor experience to help broaden their audiences by adopting national standards for Family Friendliness, Ageing, Autistic, and refugee engagement. The Dylan Thomas Centre won the national award for the best family friendly venue in 2017.
- Lessons on the impact of Culture on citizens and diverse communities undergoing regeneration are one of the areas the Council is looking at with our partners in the Pilot Cities network. Our Creative Writing programme for refugees has been highlighted by European partners in the United Cities and Local Government network as a model of good practice.

#### Promoting public leisure and cultural events

- The Council has sought to build on the legacy of the City of Culture bid in order to boost tourism, provide economic benefits and promote well-being. The Council continued to promote the City's status as a host for world class, high profile cultural events. Swansea attracted the BBC's Biggest Weekend with acts such as Taylor Swift and Ed Sheeran. The Council also supported and promoted an anchor programme of events across the City, including the annual Wales National Airshow, music programming, seasonal cultural and sporting events and festivals alongside a greater breadth of community festivals and events aimed at improving well-being.

- The Council worked with Cruise Wales and Associated British Ports to attract and arrange the Saga Pearl ship visit. Gower and Dylan Thomas-related tours were made available to passengers, with shuttle buses to the city centre also being arranged. The 19,000 ton Saga Pearl, which was refitted in Swansea docks in recent years, features seven passenger decks and arrived in Swansea in July 2017.
- The Council continued to integrate cultural tourism as a strand of destination marketing under the VisitSwanseaBay brand with an integrated campaign linked to Visit Wales Thematic Years. The Council launched a new video to help Celebrate Swansea's coastal culture and attract as many visitors as possible to Swansea Bay, Mumbles and Gower this year. The Swansea Council video, which now features on Visit Swansea Bay's YouTube channel, ties in with Visit Wales's 'Year of the Sea' theme for 2018. Included is footage of Mumbles Pier, the Mumbles Royal National Lifeboat Institution at work, Three Cliffs Bay and Worm's Head, along with cultural hotspots in Swansea, such as the Dylan Thomas Exhibition, Swansea Museum, the National Waterfront Museum and the Glynn Vivian Art Gallery.
- The Council delivered at least two additional City Centre annual events in order to encourage footfall and trade into the City Centre, including the Christmas Market, Halloween and Purple Flag activities. The Council and its partners also provided opportunities for street trading, on street promotions, the City Centre 'Busk Til Dawn' initiative to encourage on-street entertainment and other events. These were promoted through the City Centre website and through social media.

#### International Sports Village / centre sporting excellence

- We continue to work with our partners, namely the Wales National Pool and the University, in exploring the opportunity for an International Sports Village. It is still early days for this opportunity, which is also being considered as part of a new, updated Tourism Swansea Bay strategy to pinpoint development and growth opportunities across the Bay. In the first instance, discussions and options appraisals are underway with the Wales National Pool Board and University partners as part of a wider plan for the future operation of the existing sites at and around the Sports Village.

#### Liberty Stadium

- The Council negotiated a new lease intended to hand over operational control of the Liberty Stadium to Swansea City AFC. The Council will be involved in future action to support the Swans and Ospreys to expand current provision. It will see the club pay annual rent to the Council as well as providing a share of any money from the stadium naming rights. The Swans will also commit to building 3G sports pitches in communities in Swansea. The council-owned stadium, which was built in 2005, had been run by a tripartite agreement between the Council, the Swans and the Ospreys - all of whom have representation through the mutually controlled Swansea Stadium Management Company (SSMC).
- As part of the new agreement, the football club now has sole future control of SSMC and the stadium. The agreement would also: allow the Council to begin receiving direct revenue from the stadium for the first time ever through guaranteed rental payments; give the Swans the ability to control its own destiny and stay competitive with other clubs by tapping into new revenue streams at the stadium, and; allow the Ospreys to continue playing at the stadium on a long-term lease.

## The Green Economy

- The Council continued to invest in the 'Green Economy' during 2017/18 in order to provide economic and environmental benefits. This included energy and money saving schemes in Council programmes, such as: the Glynn Vivian Art Gallery redevelopment constructed to BREEAM rating – very good (Building Research Establishment Environmental Assessment Method); solar panels installed at the Grand Theatre; continued with the LED Street Lighting initiative; monitored Clean Air Areas and the Nowcaster System installed on major road networks, and; built new Council homes to energy efficient Passivhaus standard. Using PV & Solar initiatives and 'Homes as Power Stations' are being considered on future schemes.

## Sustainable and low carbon transport

- The Council worked to provide sustainable and low carbon transport during 2017/18 to help improve environmental well-being whilst improving connectivity and providing economic benefits. The Council continued to develop the Active Travel and Local Transport Plan delivery requirements and worked with partners such as Sustrans in order to make it easier for people to walk and cycle in Swansea. Some 10% of the LTF awarded has been spent on Active Travel Improvements. We have worked with bus companies to improve the reliability and attractiveness of public transport. The Council rolled out the Wheels to Work Scheme; this is a not-for-profit scooter loan scheme for those who have no other means of getting to, or keeping, a job/training due to having no transport of their own or there being a lack of available public transport.
- The Council has explored the concept of introducing more electric car charging points in collaboration with local authority, university and health board partners in Swansea, Carmarthenshire, Neath Port Talbot and Pembrokeshire. A Clean Air Roadshow was also organised by Swansea Council, which took place in Castle Square to showcase electric and hydrogen vehicle technology. About 6,000 people visited the event, with many booking test drives. BMW, Renault, Tesla, Mitsubishi, KIA, Toyota, Audi, My Big Green Fleet and Riversimple were among the exhibitors. Swansea Council and Swansea University electric cars were also on display, as well as a Sinclair C5 from the 1980s and live shows from Titan the friendly robot.
- The Council has procured a fleet of electric powered vehicles. This means the Council will have more vehicles that are electric on the road than any other local authority in Wales. Departments including waste management, highways, facilities and corporate building and property services, who are very regularly on the road in the course of their work, will use the electric vehicles.
- The Council opened a new major transport link that will cut congestion, improve air quality and further open up development sites along the River Tawe. The £5 million pound Morfa Distributor Road, which has been developed by Swansea Council with funding from the Welsh Government, stretches for 1.7km from the Liberty Stadium, southwards along the western side of the Tawe, into the city centre. It will help relieve congestion and improve air quality on nearby Neath Road, which travels through the Hafod area of Swansea.

## Biodiversity and green spaces

- The Council has continued to promote biodiversity and protect Swansea's green spaces, including parks, for recreation and to support well-being. The LDP policies seek to increase provision of and accessibility to open space over the period to 2025. The Council continued the delivery of the ParkLives Scheme offering free activity sessions in local parks and open spaces and the delivery of Let's Walk Cymru a Wales-wide walking scheme. Green Infrastructure is seen as the catalyst for

improving well-being of future generations and has considerable ecological benefits, including for wildlife connectivity, stopping habitat loss, as carbon sinks, which all contributes to the sustainability of the wider economy as well as improving well-being. The Council has held a number of workshops on green infrastructure and a strategy is being prepared in conjunction with Natural Resources Wales. It has also embarked on a collaborative project with NRW, Neath Port Talbot and Bridgend Councils and Public Health Wales to map existing green infrastructure resources and identify priority areas for improvement.

- With funding from the Welsh Government Single Revenue Grant, local communities have been supported to manage and improve their local green spaces and wildlife sites. For example, tree planting at Pentylla Playing Fields in Townhill, access improvements at Swansea Vale Nature Reserve, gorse clearance at Pwll Ddu Local Nature Reserve, step and path building at Rosehill Quarry and Mayhill pond and litter picking at Garth Farm nature reserve.

#### Swansea's coastline / Blue Flag

- Swansea worked with colleagues and Visit Wales to improve well-being, encourage tourism and promote our coastline as part of the 2018 Year of the Sea. The Council also supported tourism through beach cleaning to help ensure good water quality and to retain beach Blue Flag status. The Council discouraged fly tipping and littering at the beach and in coastal areas through effective and targeted communication and enforcement campaigns, including a Beaches Leaflet to inform beach goers on the rules and good practice guidelines about beach safety and cleanliness.

#### Strategic Housing and Mixed housing development sites

- The Council continued to progress strategic housing and mixed development sites in order to help meet housing need and provide local employment benefits. The Council built ten two-bedroom homes and eight one-bedroom apartments at Colliers Way and Cwrt Trevor in Penderry, which are now occupied. As part of a pilot scheme, the new homes will help guide the way other Council houses in Swansea are built in the future. Each of the new homes was designed to innovative, energy-efficient Passivhaus standards, meaning they need very little energy for heating and cooling helping to keep fuel bills low and help the environment. Construction boosted the local economy by supporting and creating jobs, providing opportunities for apprentices and using local suppliers.
- The Council sold the Four Seasons site on Trallwn Road in Llansamlet for £400,000 to a local construction company called Morganstone, who will build 41 affordable properties there for the housing association Pobl Group. The site has been empty and overgrown since the Four Seasons Club was destroyed by a fire in 2011. Planning consent is in place for affordable social housing on the site, to be made up of 12 three-bedroom houses, 11 two-bedroom houses, six two-bedroom apartments, eight one-bedroom apartments and four two-bedroom bungalows.

#### Waste / recycling

- The implementation of the actions identified in a commissioning review of waste and recycling services together with various on-going initiatives has ensured that the overall recycling rate maintained the authority's position as the leading urban authority in Wales. Initiatives introduced included the removal of residual waste skips at three of the Household Waste Recycling Centres and the introduction of a 'challenge' to residents presenting residual waste at the other two sites.

## 5. The difference this Well-being Objective is making – case study/studies.

### Case Study – Culture 21

Sustainable development underpins Swansea's strategic approach to culture. As a result, Swansea was the first UK City to sign up to Culture 21 (Agenda 21 for Culture <http://www.agenda21culture.net/>). This programme entails sharing learning and working with peer cities and colleagues in United Cities and Local Government to embed nine commitments in our policies and delivery programmes.

This approach has augmented our ability to maximise the contribution of culture to each of the national well-being goals. Actions to achieve these commitments form the basis of both our work programme and the city's cultural strategy.

Cultural governance and increasing diversity of participation are a key work focus. The creation and delivery of this strategy is iterative and is overseen by a diverse group of leaders from a wide variety of institutions from ABMU Health Board, Coastal housing association to Swansea's Business Improvement District (BID) and is advised / informed by artists, practitioners, and wider community representatives from diverse backgrounds in line with the involvement and collaboration principles.

Swansea's cultural strategy is informed by a 'Framework' of priorities, which include:

**Creative economy:** exploring the distinctive strengths, opportunities and barriers for growing a strong and sustainable creative industries sector and for facilitating spillover effects to the wider economy;

**Culture, community and wellbeing - delivering the Future Generations Act:** examining the role of culture in supporting cohesive, prosperous, resilient and healthy communities;

**Cultural education, skills and research:** establishing a coordinated knowledge landscape for Cultural and Creative Industries in the city, which effectively harnesses innovation and delivers success in talent retention and attraction;

**Cultural planning:** embedding culture and creativity in development, focusing on the key regeneration schemes in Swansea City Centre and a wider Swansea Bay proposition;

**Cultural tourism:** identifying ways to coordinate the cultural offer to diversify and grow tourism and maximise the potential of Swansea Bay as an urban and rural destination.

These 'pillars' enable a long term approach to planning and take a preventative approach investing now to offset future trends (such as potential loss of talent) as a way to improve future outcomes.

Central to this approach is the understanding that as 'Wales City of Culture' outcomes must maximise contribution to each of the National Well-being Goals if we are to take advantage of every opportunity to create a Swansea of vibrant culture and thriving Welsh language.

## 6. How this Well-being Objective is contributing to the achievement of the national well-being goals.

- *A prosperous Wales* – Implementing the City Deal with partners to invest in digital infrastructure and support investment, innovation, growth, jobs, skills and productivity. Building sustainable development principles into the re-development of the city centre by incorporating requirements for resource efficiency (waste and energy), renewables, enhancing biodiversity / green infrastructure, and the sustainable use of natural resources that support a productive and low carbon economy and adapt / mitigate for climate change.
- *A Resilient Wales* – Promoting the 'Green Economy' including renewable energy to provide energy security, climate change mitigation and economic benefits.



- *A Healthier Wales* – Promoting biodiversity and protecting Swansea’s green spaces, including parks for recreation and play and to promote health and well-being. Managing Swansea’s coastline and promoting improved water quality and Blue Flag status to encourage tourism, protect the environment and support well-being.
- *A more Equal Wales* – Creating employment and training opportunities for the long-term unemployed and economically inactive through community benefit clauses in Council contracts.
- *A Wales of Cohesive Communities* – Giving priority to providing affordable housing in rural areas.
- *A Wales of vibrant culture and thriving Welsh language* – Improving, expanding and diversifying leisure, cultural and heritage facilities and infrastructure to help boost the economy, promote tourism and improve well-being.
- *A globally responsible Wales* – Supporting recycling and ensuring that the Council continues to be the leading urban authority in Wales for reusing waste. Building sustainable development principles into the re-development of the city centre particularly around resource efficiency and the sustainable use of natural resources contributes to a low carbon economy and adapt / mitigate for climate change.

## **7. Lessons learnt and areas for development**

The Council has made significant progress meeting its well-being objective but lessons have been learnt and there are areas for further development.

### City Deal

- There are opportunities to promote, manage and release Council property assets to further support the implementation of the City Deal. Establishing collaborative opportunities can also be reviewed whilst the loss of income from existing property assets will need to be considered and mitigated.
- Consideration will need to be given to creating sufficient numbers of qualified local workers to meet City Deal project needs and the recruitment of experienced specialists necessary to deliver projects; for example, developing Digital Creative Leaders for Wales. In addition, the Council will need a clear Smart City strategy and will need to continue to investigate ways of creating future income streams to inform and fund future development projects.
- The ever changing retail scene and its effects on the property market locally and nationally has meant that the Council must revise plans for delivering part of Swansea Central Phase 2 and redesign.

### LDP

- All existing Supplementary Planning Guidance will need to be reviewed following adoption of the LDP.

### Beyond Bricks & Mortar

- The Council will need to continue to monitor Contractor engagement with BB&M. Training workers that are more employable could be done through access to pre-employment training courses across employability schemes. Currently they each have funding for their own participants but courses for all would be more beneficial. Departmental participation in the policy to place community benefit clauses in contracts is vital to creating training and work opportunities.

## City of Culture

- The work on the City of Culture bid has created opportunities for delivering outcome-based programmes to create skills and capacity within the cultural sector and secure greater private investment for creative / cultural activity in the city. There are also opportunities to introduce Creative Apprenticeships into the Council's wider apprenticeship scheme.

## Cultural events

- In order to address the current retail gap in the City Centre, more events would encourage more people to visit the City Centre and act as an economic driver for local businesses and potential investors. Equally, the provision of events would help improve the diversity of the evening and night-time entertainment offer and, in particular, the difficult early evening period when the shops close. This would also improve perception of the sector and encourage repeat visits, although the availability of resources and costs will limit what further can be done and may even put some events at risk.

## Liberty Stadium (Hafod Copperworks / Skyline / Tawe Corridor)

- Having sufficient funding in place for projects, such as those being developed along the Tawe River Corridor, is always essential for them to deliver their full potential. The planned support for 3G pitches and the possibility of additional income from naming rights will need to be revisited following the relegation of the Swans from the football premier league.

## Green Economy

- Central Government support for the Tidal Lagoon project is not transpiring and so the Council is looking at other options to take it forward. The Council has worked with Swansea University on the commissioning of a report, which outlines the case for taking the lagoon forward. The Leader of the Council has now convened a task force that will seek to drive the project forward.

## Low carbon transport

- An increased number of charging points and suitable infrastructure is required across the City in order to accommodate more vehicles that are electric. There are deficiencies in the cycling network and the development of a cycling map would be beneficial. As part of the development of the Active Travel and Local Transport Plan delivery requirements, there must be proper co-ordination of bids for grant funding to avoid competing bids
- The Council has recently been successful in obtaining £2.068 million grant funding for 2018-19 from the Welsh Government's active Travel Fund. This funding will be used to develop and construct strategic and local cycle / pedestrian links, which will encourage sustainable travel for utility and leisure journeys. The Council has worked with Swansea University in setting up and promoting a cycle hire scheme for the Swansea Bay area, which started in Summer 2018; there are 5 docking stations (3 on Council land) and 50 bikes.

## Biodiversity / greenspaces

- Further work on building greater awareness of the importance of greenspace needs to take place. In addition, there is a need to provide ecological advice more generally to ensure it is fully taken

into account across the Authority in all plans, strategies and projects. This could be supported by wider biodiversity and Environment (Wales) Act training and education within the Council.

- There is a need to make more services and information available on line, e.g. on invasive non-native species, Ash Dieback, Rights of Way Network, etc. More trees are likely to be felled over the next few years due to Ash Dieback, so the planting of new trees becomes increasingly important, as will the need to prepare and adopt a Council Tree Policy and Corporate Biodiversity Plan. A Green Infrastructure Strategy for the County is in the process of being developed and the Council will need to consider and respond to the recommendations of a Scrutiny Inquiry into the Natural Environment.

#### Strategic housing and mixed-use development sites

- The scale of development being proposed provides greater scope for negotiating s106 contributions and levels of affordable housing provision. There is the risk that site promoters / landowners do not bring sites forward for development and there may be a potential impact on delivery due to any reduction in future funding. The Council will therefore need to continue to research innovative ways of providing affordable housing.

#### Affordable rural housing

- There is a need to undertake more detailed local housing needs assessments for rural areas and it will be important to ensure the affordability benefits are retained in perpetuity for successive occupiers.

#### Waste / recycling

- There is a risk that possible policy changes on the collection/recycling of wood could impact on the overall recycling rate. There are reputational and financial risks for failing to meet statutory recycling targets. Flats are historically more difficult to achieve good recycling rates due to poor/restricted facilities. The need for an assisted lift at a property, once provided, should be regularly reassessed to cater for changing needs / circumstances and to manage increasing demand.

## Tackling Poverty

### 1. Why this is a Well-being Objective

- We want a Swansea where having poverty of income is not a barrier to doing well at school, having a healthy and vibrant life, developing skills and qualifications and having a fulfilling occupation.
- We want to challenge inadequate access to necessary services of good quality by targeting resources where they have the most effect, with decisions about that made in conjunction with service users.
- We want all of our residents to have the opportunity and resources to join in with social, cultural and leisure activities and decision-making.
- We want people to maximise their income and get the most out of the money that they have.
- We want people to avoid paying the 'poverty premium', the extra costs people on low incomes must pay for essentials such as fuel and transport.
- We want to ensure that barriers to employment such as transport and childcare are removed.
- We want to ensure people from Swansea's most disadvantaged communities are not excluded and that we reduce inequalities between and within communities.

### 2. The steps we said that we would take to meet this Well-being Objective.

- Implement the revised Poverty Strategy to empower local people, change cultures to emphasise tackling poverty is everyone's business and target resources to maximise access to opportunity and prosperity.
- Work with our Health partners to ensure that, through our Early Years Strategy, children in their early years and at Foundation Phase achieve their expected language, emotional, social and cognitive development and are ready for learning and for school.
- Through our Youth Progression Framework, ensuring that young people are able to access employment, education or training after reaching 16 years of age.
- Help to address the impacts of welfare reform, such as supporting people to claim the full benefits they are entitled to so that they are able to maximise their income.
- Invest to improve housing and build more energy efficient Council homes and affordable housing to help meet housing need, reduce fuel bills, regenerate estates and bring wider economic and employment benefits.
- Prevent homelessness and support people to maintain their tenancies to help maintain stability and security for families, safeguard health and well-being and prevent social exclusion.
- Explore creating our own energy venture to provide low-cost energy to homes helping to tackle high domestic fuel bills and fuel poverty.
- Support tackling climate change and help eradicate fuel poverty and boost economic development through the ARBED scheme and energy efficiency measures in social housing.
- Explore tax relief and support for food bank locations and encourage businesses to reduce food waste by supplying goods to local food banks, whilst exploring sustainable options for reducing food poverty.
- Pilot 30 hours of free childcare in conjunction with the Welsh Government, evaluate the impact on poverty and work to ensure every community has a reliable, affordable and quality bus service to help reduce barriers to employment.
- Support individuals to overcome their barriers to employment through person-centred employability projects such as *LIFT* and *Communities for Work*. Launch a new pilot employability programme with a social recruitment model.
- Help Swansea's poorest communities tackle poverty by accessing arts, culture and heritage in order to boost skills, confidence, self-esteem and aspiration.

- Provide free or low cost environmental events, including guided walks and cycle rides; a wide range of talks, workshops and training courses about wildlife and environmental issues and children's events promoting environmental literacy and improving health and wellbeing.
- Implement the *Community Cohesion Delivery Plan* to promote cohesive and inclusive communities in Swansea.

### 3. What success will look like.

- Swansea has a corporate and comprehensive strategy to tackle poverty. Success will be judged by the success of work to help tackle, mitigate and help overcome the causes and effects of poverty. Success will mean:
  - starting at an early age to help children meet their developmental milestones and giving young people opportunities for employment, work or training;
  - mitigating the impacts of income poverty;
  - preventing the causes of social exclusion, such as homelessness;
  - helping to mitigate the effects of the so-called 'poverty premium' on housing, fuel and transport costs, and;
  - helping to remove barriers to employment such as unaffordable childcare.

### 4. Making progress towards the steps to meet this Well-being Objective – what worked.

#### Tackling Poverty Strategy

- The Council adopted its new Poverty Strategy 2018-20 'Working Towards Prosperity for All in Swansea' in January 2018. The strategy incorporates recommendations made by the Council's Scrutiny Inquiry Panel in their report 'Action, partnership, participation – How can the Council's Tackling Poverty Strategy be improved'. The strategy sets out a corporate approach working towards prosperity for all in Swansea, tackling income poverty, ensuring accessible good quality services and improving the opportunities and resources for participation.
- A cross-departmental Delivery Plan sets out commitments across the Council ensuring that **tackling poverty is everyone's business**. This approach is further supported through Swansea Council's Poverty Forum and the Swansea Poverty Partnership, promoting the message and developing projects and services that support this principle.
- Features of the Strategy include more support for young parents, delivering the Welsh Government's extended childcare pilot project, working with the third sector and other partners to open up more volunteering placements, and maximising training and employment opportunities through the Council-wide apprentice and trainee strategy for young people, targeting those in greatest need. Appropriate Key Performance Indicators are finalised across the Council including establishing baselines, targets and expected reporting timeframes for each Strategic objective.

#### Early Years Strategy

- The Council continues to work with its Health partners to provide the Best Start in life for children in our most deprived *Flying Start* areas. *Flying Start* offers free, high quality part-time childcare for children aged two in targeted areas in the more deprived areas of Swansea. The aim is to help them develop so they are ready to start nursery school and to help their families support their children. In 2017/18, 2,955 children benefitted from the *Flying Start* programme and the childcare attendance average remained on target at 80%. The Council successfully applied to the Welsh Government for capital grants for *Flying Start* centres in the City. More than £100,000 will be spent

improving pre-school facilities for young children in some of the most deprived areas of Swansea. It will be used to improve and upgrade children's areas, add additional facilities and improve security and safety at seven sites.

- The integrated *Jig-so Project* has been established and developed to support vulnerable young families from conception and during the child's infant years. This is a multi-disciplinary team of Midwives, National Nursery Examination Board (NNEB) and Parenting and Early Language Development practitioners working closely with wider partners such as core Midwifery and Health Visiting to provide a pathway of support. The Council is working with Health colleagues to develop further the *Primary Care Early Years Project* expanding to further GP Clusters as funding becomes available. The *First 1000 Days* collaborative event was held with partners to develop plans to further enhance the *Early Years Pathway* and the *Best Start Strategy* and contribute to the Early Years priority within the Public Service Boards Well-Being Plan.

#### Youth Progression & Engagement Framework

- Robust multi-agency monitoring and tracking continues to take place under the authorities *Youth Progression & Engagement Plan*, overseen by the NEET (Not in Employment, Education or Training) Board. In addition, we have participated in collaborative projects such as the *Cynnydd* programme providing a full range of engagement, learning and training activities for 11 – 16 year olds in order to reduce the number who are at risk of becoming NEET and to increase their attainment levels. We have also participated in the *Cam Nesa* collaboration aimed at reducing the number of NEET young people among 16-24 year olds.
- Swansea Museum has undertaken exhibition and project work that has included work with NEET young people and young carers. The Glynn Vivian Art Gallery has also delivered a number of learning and engagement programmes aimed at vulnerable people, including *Young Art Force*, an Arts award accredited class for NEET and home-schooled children. In 2017/18, 2.15% of young people in Swansea were known to be not in Education, Employment and Training (NEET) at 16 on leaving formal education.
- The Dylan Thomas Centre runs three Young Writers Squads, one for primary aged children and two for those of secondary age. The groups meet twice a term for a free workshop with a professional writer. Their literacy skills improve, they develop stronger creative and critical faculties, aspirations are raised as they become increasingly confident in expressing themselves. The groups include young people from across Swansea, including home-schooled children.

#### Welfare Rights and steps taken to address Welfare Reform

- The Council's Welfare Rights Team provided a comprehensive welfare rights training programme to upskill and support staff from Swansea Council and partner organisations. They undertook a number of seminars and more in-depth training on welfare reform. The team provided a welfare rights advice line to support workers with their clients benefit enquiries and in the financial year 2017-18 provided advice on 584 enquiries. Enquiries ranged from benefit checks to complex specialist advice. The team also represented at 89 tribunals hearings (this figure does not include postponements or lapsed appeals). The Council's Welfare Rights Team raised £1,170,226 of welfare benefits through securing rights and entitlements in 2017/18. Furthermore, the Tenancy Support Unit (TSU) secured £898,654 for service users supported by the service in 2017/18.
- The Council has developed a relationship with Shelter Cymru funded by the Money Advice Service to provide personal budgeting support for people. The services provide a dedicated take-up advice

line and email address to offer welfare advice to customers, which includes advice on how to claim Housing Benefit, Council Tax Reduction, Discretionary Housing Payment and help and advice on welfare reform changes and other welfare benefits. Council staff continue to support Housing Benefits customers affected by the benefit cap.

- Libraries are working with Celtic Credit Union to enable library venues to be used as additional savings and deposit centres. This will enable basic banking facilities managed and run by Celtic Credit Union volunteers to be available in a wide range of communities.

#### Energy efficient Council homes

- The Council undertook a programme of improvement works at 250 Council homes across Swansea to help tenants save money on their heating bills. The project - which includes roof renewals and associated works, the introduction of insulated rendering systems and the removal of cavity wall insulations - is ongoing at homes in areas including Cwmbwrla, Craig Cefn Parc, Loughor, Winchwen, Pontarddulais, Penlan and Sketty Park. This work helped towards reaching the Welsh Housing Quality Standard whilst tackling fuel poverty across Swansea through reducing tenants' heating bills. Once these works are complete, the homes will look more aesthetically pleasing, which boosts the appearance of communities as a whole.
- In addition, the Council built ten two-bedroom homes and eight one-bedroom apartments at Colliers Way and Cwrt Trevor in Penderry (now occupied). As part of a pilot scheme, the new homes will help guide the way we build Swansea Council housing in the future. Each of the new homes was built to innovative, energy-efficient Passivhaus standards, meaning they need very little energy for heating and cooling.
- Construction boosted the local economy by supporting and creating jobs, providing opportunities for apprentices and using local suppliers. During the construction phase there were more than 450 apprenticeship training days where apprentices got to work side-by-side with skilled and experienced tradespeople. Another two work experience candidates who had previously been long-term unemployed secured jobs with the council's Corporate Building and Property Building Services under the authority's Beyond Bricks and Mortar community benefits programme, with the team using local sub-contractors and suppliers. This work not only helps tackle a lack of affordable housing in Swansea but also makes inroads into providing employment and training opportunities. The construction of Colliers Way has been completed by local tradespeople on behalf of the Council's Corporate Building and Property Services team, creating jobs, boosting skills and benefiting local suppliers as well. The next development to be built will be at Parc Y Helig in Birchgrove, where again the Council will be building high quality, energy efficient homes.

#### Preventing homelessness and maintaining tenancies

- The Council has a number of services including the District Housing Offices, Tenancy Support Unit (TSU), Rent Officers, Financial Inclusion Officer and the Neighbourhood Support Unit that help tenants sustain their tenancies and prevent debt and homelessness. This helps people maintain stability and security for their families, safeguard their health and well-being and prevent social exclusion. As part of this work, the Council offered direct support and advice to tenants affected by welfare reform, including personal budgeting support and digital support. The Housing Service is committed to the on-going provision of these services, which are reviewed periodically. In 2017/18, 68.75% of households threatened with homelessness were successfully prevented by the Council from becoming homeless. In addition, the average number of days' homeless families with children spend time in Bed & Breakfast accommodation fell from 3.8 days in 2016/17 to 1.5 days

in 2017/18. The Housing Service was in the process of developing a new Homelessness Strategy for Swansea in 2017/18, which will be in place by 2018.

- To help people sustain their homes the Council offers direct support and advice to tenants affected by Welfare Reform, including personal budgeting support and digital support. In 2017/18, 81% of people were successfully able to manage their money following TSU support. The TSU supported 89% to manage and sustain their tenancies, which minimises possession actions and evictions. 81% of people supported by the TSU who were threatened with homelessness had their homelessness prevented.
- Scores of homeless, vulnerable and isolated people were invited to a free Christmas dinner and party. More than 200 people went along to the City's Brangwyn Hall on December 12 to enjoy the second 'Together at Christmas' event. Organised by JR Events and Catering with support from Swansea Council, the event included a free, two-course Christmas dinner, a Christmas tree, Christmas crackers, live music, singers, a DJ and a photo booth. Information points on housing support, benefits and employment schemes were set up at the event. Free haircuts and dental checks were made available courtesy of local businesses.
- The Council intervened with owners to bring 97 empty dwellings back into use last year. Approximately 1,450 empty properties in Swansea have come back into use over the last five years. This can be attributed to a pro-active approach where officers take whatever action is necessary to encourage the re-use of empty properties, including the empty dwelling loan schemes which, last year, helped to create 16 additional dwellings by the conversion of empty dwellings into separate units.

#### Explore developing an Energy venture

- The Council is continuing to explore the potential for creating its own energy venture to help provide low cost energy to homes and help tackle high domestic fuel bills and fuel poverty. Following Cabinet approval, the Council has commissioned the Association for Public Service Excellence (APSE) to develop the detailed feasibility and undertake the due diligence to confirm the viability of setting up the company.

#### Arbed and energy efficiency measures in social housing

- The Council continues to improve properties to tackle fuel poverty and improve the wellbeing of individuals through forums such as Swansea Environmental Forum & Low Carbon Swansea and by submitting appropriate Arbed bids when invited. Energy efficiency measures are being incorporated into the Sandfields Housing Renewal Area Scheme, which is a 5-year programme of private sector housing and environmental improvements to an area with elevated levels of social deprivation where poor housing conditions were identified. In addition, the Council continued to improve its Council housing stock through enveloping, boiler replacement, loft insulation in order to contribute towards tackling fuel poverty and improving the environment.

#### Food banks and food poverty

- The Council has continued to have discussions with Foodbanks about strengthening links with businesses in order to address food poverty. A meeting was held with Eastside Foodbank to discuss funding and support needs and this area of work will be driven forward by the Poverty Partnership. The Council's Finance department provided advice about tax relief and foodbanks and the Council



is investigating sign up to WRAP 'Love Food Hate Waste' campaign, which sets about driving behaviour change to try to reduce food waste.

- The Council continued to administer the Grow Local Grant Fund to allotments, community groups, schools and playgroups to encourage them to grow local food. In addition, the Council created a Food Enterprise (Bellyful) – a Community Interest Company (CIC) incorporated - to tackle food poverty. Council staff were due to transfer to CIC after 31 March 2018. The Business plan is complete, the Board established, members recruited, and work commenced on developing joint working proposals with Gwalia/Pobl housing association for working in the Blaen y Maes area of Swansea.
- Alongside the point above, the Council teamed up with social housing provider Pobl Group on a new initiative run from kitchens at Pobl's Llys y Werin Extra Care scheme in Gorseinon. Freshly cooked, nutritionally balanced, and tasty meals are being provided to Extra Care residents and Day Service users at the complex. A pilot meals delivery service will also be launching shortly in SA4 and SA5 postcode areas offering residents the chance of healthy and affordable food. These services will form part of the Food Enterprise proposals above and will be used to help tackle food poverty in Swansea to help residents in the city access good food. Surplus income would be used to provide free meals for people experiencing hunger and food insecurity, and to support the work of other organisations working in communities in the city.
- The Council has continued to give Allotment holders in Swansea control of their own sites. There are 16 allotments in the city providing 307 plots. Some sites are successfully self-managed by the users themselves whilst others are still run by the Council. Under the plans, all sites will transfer to membership associations on long-term leases and they would pay a peppercorn rent and then have full responsibility for the land. It would mean they would be able to collect their own rent and spend the income on their own priorities. They would also be able to draw-up their own site rules and apply for various grants that are not available to the Council.

#### Piloting 30 hours of free childcare

- The Council trialled the Childcare Pilot that went live in July 2017 across 7 wards that were approved in Cabinet in March 2017. The offer has been widely publicised and promoted and is aimed at overcoming the cost of childcare and helping to tackle in-work poverty and reduce barriers to employment. The Council publicised the scheme through staff attendance at school fetes (in the selected wards), letters to parents deemed eligible for the offer, development of publicity materials and leaflets, events via the Family Information Service and other community activities and the delivery of several provider engagement events. A particular focus has been on raising eligible parents' awareness of the fact that they can access holiday care under the offer as well as term time care. By April 2018, 335 applications had been received and 287 applications had been processed and confirmed as eligible to receive the Offer. 90 CIW registered childcare settings have signed up to the Offer.

#### LIFT / Communities for Work / Workways+ / Communities for Work+

- Work took place to transition from the *Communities First* and *LIFT* Programmes, which were phased out across Wales during 2017/18. During this period, the Council has enabled the successful allocation of Welsh Government funding to deliver the new *Communities for Work Plus Programme* (CfW+) and allocation of Legacy Funding, initially until March 2020. The CfW+ Programme provides employment support through intensive one to one mentoring. This programme works alongside the *Communities for Work* Programme but can support people who are ineligible for it. CfW+

supports those who are short-term unemployed and those who experience in-work poverty. CfW+ prioritises support in Delivery Areas that match the former Communities First Cluster footprint, but is not restricted to supporting people who reside in these areas. Between April 2014 and December 2017, the *LIFT Programme*, which operated in the Penderry Ward, supported 126 people into work. Between April 2016 and March 2018, the *Communities for Work Programme* has supported 165 people into work.

- The Legacy Fund builds upon the successful and most valued elements of the former Communities First Programme, whilst further supporting the effective delivery of both the *Communities for Work* and CfW+ Programmes. Resources are targeted to promote financial inclusion, provide digital support, community learning and the emerging *Swansea Working* programme that aligns employment support in Swansea and ensures a holistic approach to putting the right support at the right time in place.
- Due to the successful delivery of the Workways+ project in Swansea, which began in 2016, the council was able to secure additional funds to expand the reach of the project to support a greater number of participants and extend the delivery of the project to 31<sup>st</sup> December 2022. During 2017/18 Workways+ supported 192 participants on their journey to employment, 71 of which secured employment upon leaving. The project was also able to offer paid work experience or volunteering opportunities to 75 of its participants. Workways+ is able to support those aged 25+ who reside outside of Communities First areas and are either long term unemployed or economically inactive with complex barriers.
- In delivering the Workways+ project, it became apparent through staff feedback and the management information system that there was a gap in employability provision for those short term unemployed aged 25+. As a result, the Council sought to secure European Social Fund funding from WEFO to deliver the *Swansea Working: Short Term Unemployed* project (STU). Once approved, the project will complement the existing strands of support under the emerging Swansea Working brand.
- Work also took place to develop a Management Information System building on the Workways+ participant database that would ensure there is one standardised system that captures and tracks participants through the various projects. The system will generate quantitative and qualitative data on employability provision to help inform future support, client needs and trends.

#### Tackling poverty via arts, culture and heritage

- The Council has offered learning programmes with schools and low cost / free extra-curricular family focused work in community facilities and at arts and museum venues. The impact of the City of Culture campaign was significant for the profile of Council run arts and galleries, as well as the independent sector. A focus on building capacity in the arts development capabilities in the Council has yielded significant benefits, including a successful application to the Welsh Government for a two-year post to deliver the 'Fusion' programme'. This is a programme that is focused on tackling poverty through culture by boosting skills, confidence and self-esteem; several small commissions working with the most disadvantaged are underway. The Council's work on arts and culture in partnership with the Universities has included a focus on skills, community work and opening up apprenticeship opportunities in the creative and cultural sector.
- Libraries support preschool learning through Rhymetime activities, Happy Feet physical learning sessions and arts and crafts activities. Clydach Library has forged links with Swansea University Discover volunteer scheme and the Library crafting group have hosted students, taught them to

knit and crochet, and in return received training on how to use arts and crafts apps online. We have put on free events or Special Events during 17/18 such as the Outdoor Theatre, Waterfront Winterland, Annual Fireworks Display and Man Engine Evening event. Where the events were not free, Passport to Leisure (discounted) prices were offered.

#### Free and low cost environmental events

- The Council collaborated with a wide range of internal services and external organisations to continue to deliver free or low cost outdoor learning activities and an Environmental Events programme. The programme aims to promote greater awareness and appreciation of the natural environment and the benefit it provides for improving health and well-being, as well as developing transferable skills and knowledge, e.g. through encouraging, facilitating, organising and supporting volunteering opportunities. In addition, an Accessible Greenspace Green Map and Community Growing Green Map have been produced in collaboration with Swansea Environmental Forum to encourage people to engage with and learn about the environment and nature. This is supported with outdoor learning activities, e.g. at Bishops Wood Local Nature Reserve, where 15 schools and over 650 school children have visited the reserve to undertake field studies and a total of 271 people have attended a programme of 17 public events organised and run by the Nature Conservation Team. The Team also delivered the 'Our Gower' project, which enabled pupils from 5 urban secondary schools to spend 4 days exploring and learning about the special habitats and biodiversity of the Gower peninsula. With funding from the Welsh Government Single Revenue Grant, local communities have been supported to manage and improve their local green spaces and wildlife sites; for example, tree planting at Pentylla Playing Fields in Townhill.

#### Community Cohesion

- Swansea Social Services has established a Strategic Working Group to effectively deal with Modern Slavery related issues. Regular Modern Day Slavery awareness sessions have been delivered through the Western Bay partnership and a 'Modern Day Slavery Train the Trainer' session was held in Swansea and attended by 30 multi-agency staff.
- The Council continued to maintain a framework for the delivery of *Prevent* programme interventions and support to vulnerable individuals at risk of or being drawn into violent and/or non-violent extremism; a Prevent Action Plan 2017-20 has been established and is being implemented.
- The Council developed a Swansea Hate Crime Stakeholder Action Plan with key partners and developed a mandatory Hate Crime E-learning course for Council staff.
- The Play Access Group and Black and Minority Ethnic (BAME) Family & Play Group continued to meet and identify key issues around access and inclusion. In addition, the role of BAME Family and Play Group as a cross-sector Play Network in relation to hate crime awareness and understanding of modern slavery saw several training opportunities facilitated with good cross-internal and external partnership attendance. The Swansea Opera exhibition at Swansea Museum included work with a number of BAME groups including the African Community Centre and the Chinese Community Centre.
- Swansea Central Library has hosted a successful LGBT film show "Britain on Film: LGBT Britain in 2018". It coincided with LGBT History Month. This was supported by a talk and display in the Civic Centre on the history of LGBT issues in Swansea.

- The Fusion programme that started in September 2017 has proved a cost effective way of bringing together Council and Third Sector providers to create more cultural opportunities for more diverse communities. Regular free cultural activity sessions are now being provided for refugee and asylum seekers, looked after children and carers, NEETS, and older people. A placement training scheme “Cultural Ambition” has now been set up to introduce fast tracking unemployed minority communities young people into our Museum and Glynn Vivian Gallery to help diversify our workforce.
- The Council was awarded ‘insport’ accreditation for inclusivity in developing and delivering sports and active lifestyle programmes such as Parklives and “Us Girls”, which is a measure of the success of these programmes.

## 5. The difference this Well-being Objective is making – case study/studies.

### Case Study 1 – Mountain View Children’s Centre

Mountain View Children’s Centre, GP Surgery and Pharmacy is a purpose built facility, which opened in April 2018. It was designed to meet community needs in some of Wales’s most deprived areas. The innovative project co-locates a variety of health and well-being services with shared spaces enabling contribution to be maximised by adopting an integrated approach. Examples of the many ways the Children Centre contributes to the national goals include:

**A prosperous Wales** - Confidence and skills training prepare parents for taking part in economic activity or returning to work.

**A globally responsible Wales** – Demonstrated through the low carbon design of the building and commitment to rights respecting programmes such as UNCRC.

**A resilient Wales** – The site was selected because of the surrounding open space. This will enable new life to be breathed into the area so it can become an asset for the community discouraging fly-tipping and anti-social behaviour. Once established the centre aims to replicate programmes delivered in the previous family centre location supporting parents to grow fruit and vegetables

**A healthier Wales** - All groups and activities are focused on supporting health and wellbeing. Some examples of groups include Mindfulness, Healthy Families, Line Dancing and Baby Yoga.

**A more equal Wales** – This 21<sup>st</sup> Century, high quality amenity offers opportunities, which will help children from all backgrounds to fulfil their potential.

**A Wales of cohesive communities** – The new attractive, accessible, modern and welcoming Centre aims to link communities and expand horizons.

**A Wales of vibrant culture and thriving Welsh language** - The Centre encourages the arts, physical activity and celebration of the Welsh language through its activities.

The Centre’s innovative design, co-locating specialist services enables service delivery to be planned in line with the five ways of working.

**Long term** - The co-location of primary care and children centre provision will play a lead role in realising strategic objectives for primary and community services and the priorities in the Children and

Young People Plan relating to co-ordinated, integrated and seamless services for families. In the long term, it is hoped that the one stop shop's services will enable families to break the cycle of poverty.

**Prevention** – Taking a proactive, holistic approach in terms of parental engagement enables officers to truly understand local issues and work closely with families, empowering them to feel able to be who they are, have positive prospects for the future and experience respect and equal and fair treatment. Supporting parents during the early years aims to build resilience within families reducing demand for services in later life.

**Collaboration** - Being co-located with the GP Surgery and Pharmacy, Children Centre services will be co-ordinated to make the most of this valuable position e.g. baby groups / baby massage offered on the same day as baby clinics in order to encourage and enable parental engagement. Co-location enables collaboration with Early Intervention and Poverty Prevention services and develops robust linkages with Health colleagues.

**Integration** - There are clear linkages and associations with a range of plans and strategies such as Swansea's Healthy City Plan, Community Hubs, Poverty Strategy and Prevention Strategy and the Western Bay Area Plan.

**Involvement** - Service user participation and involvement is a common theme throughout all aspects of work. Local residents and families attending the Centre meet on a regular basis and are often involved activities such as fundraising, time tabling etc. Local families have been consulted at each stage of the new build via Centre workshops and larger scale consultation events that have taken place on a community basis. Children and families attending the Centre have been actively involved in designing and painting Hoarding Boards. Families have also worked with a local artist to design artwork representing their feelings and experiences at the old Mayhill Family Centre and their hopes, wishes and aspirations for the new Mountain View Children Centre

## 6. How this Well-being Objective is contributing to the achievement of the national well-being goals.

- *A prosperous Wales* – Explore creating our own energy venture to provide low-cost energy to homes and help tackle high domestic fuel bills and fuel poverty.
- *A Resilient Wales* – Build more energy efficient Council homes and affordable housing to meet housing need, reduce fuel bills, regenerate estates and bring wide environmental, economic and employment benefits.
- *A Healthier Wales* – Providing free or low cost environmental events, including guided walks and cycle rides; a wide range of talks, workshops and training courses about wildlife and environmental issues and children's events promoting environmental literacy and improving health and wellbeing.
- *A more Equal Wales* – Creating employment and training opportunities for the long-term unemployed and economically inactive through community benefit clauses in Council contracts.
- *A Wales of Cohesive Communities* – Implementing the *Community Cohesion Delivery Plan* to promote cohesive and inclusive communities in Swansea.
- *A Wales of vibrant culture and thriving Welsh language* – Helping Swansea's poorest communities tackle poverty by accessing arts, culture and heritage in order to boost skills, confidence, self-esteem and aspiration.
- *A globally responsible Wales* – Measures contributing to tackling climate change including energy efficiency measures in housing and building more energy efficient Council housing.

## 7. Lessons learnt and areas for development

- The Council has made significant progress meeting its well-being objective but lessons have been learnt and there are areas for further development.

### Poverty Strategy

- Now that the *Tacking Poverty Strategy* is being implemented, an increased online presence to increase the impact of the work to tackle poverty would be beneficial. In addition, the links between the *Tacking Poverty Strategy* and the work to improve educational performance at Foundation Phase needs to be strengthened.

### Early Years Strategy

- A multi-agency action plan to progress the Early Years work following the *First 1000 Days* Event is being developed and to support the PSB Well-Being Plan. Maintaining existing funding for Early Years provision across all agencies and increasing funding to develop new approaches if required following the production of the action plan will be challenging.

### Youth Progression Framework

- Significant cuts in Welsh Government post-16 funding could undermine future sustainability of the breadth of 'offer' to learners through the *Youth Progression & Engagement Framework*. The European Social Fund funded *Cam Nesa* programme is currently in its roll out phase, which brings further opportunity to improve levels of service delivery and collaboration to those who are most at risk of being NEET. Recognising long-term support needs could help improve the *Cynnydd* programme offer to help 11 – 24 year olds at risk of becoming NEET.

### Welfare Reform

- The introduction of Universal Credit has seen the volume of calls and complexity of cases increase two fold and the cuts to benefit entitlement will reduce the amount of benefit income. Welfare Reform is a risk particularly in relation to financial hardship, personal budgeting and the payment of housing costs. To help prevent homelessness, support to tenants is essential in order to keep people in their homes and ensure rent arrears do not escalate and lead to eviction Council staff, especially those providing a front line service should have an awareness of benefits.
- The Welfare Rights team are in the process of developing an online benefit awareness training course and this could be included as part of the mandatory training for staff. Front facing staff should make more use of the Welfare Rights advice line to assist their clients with benefit issues in the first instance, instead of signposting or referring them on to other organisations in order to prevent situations from escalating. Securing rights and entitlement to benefits is a clear preventative activity. Cross Authority commitment and time commitment from all staff, in particular support and social workers, are key ingredients for this to be achieved. The increase in demand will be challenging to resource but should reduce impact on council services in the longer term.

### Energy efficient council homes

- Building new Council homes to innovative Passivhaus standards means that they need very little energy for heating and cooling so that they are warm and cheap to heat. Among their features are

specialist, highly airtight doors and windows. The *More Council Homes Strategy* sets out a blueprint for future development of affordable homes but funding will be constrained in the early years. The continuing viability of the Council's 30-year Business Plan to make improvements to the Council housing stock is dependent upon the continuation of current policy by Central Government.

- The Scrutiny Programme Committee met to look at the report on the More Homes Parc Yr Helig Site Options Appraisal that was subsequently presented to Cabinet on 21 June. The Committee gave their view on the proposed decision to Cabinet. The report put forward the proposals for the second development at Parc Yr Helig, which consists of 16 one/two bedroom homes, including the appraisal of options and recommended approach in relation to design standards. After considering the report some of the issues the Committee highlighted to Cabinet include:
  - There was concern amongst some members at the significant cost of external works at Parc Yr Helig due to the nature of the site.
  - The Committee understood the reasons for the Swansea Standard being the preferred specification, and the need to push forward with the house-building programme in order to provide more affordable housing, and support the Council's efforts towards poverty reduction but that Cabinet will need to think carefully about building homes at any cost.
  - The Committee noted the lessons learnt from the first pilot project at Colliers Way and that the Swansea Standard would be seen as innovative and more likely to attract funding from the Welsh Government.
  - They agreed that a completed build based on both Passivhaus at Colliers Way and Swansea Standard at Parc Yr Helig would enable a more accurate comparison of the performance and cost of both specifications to inform future decisions about further house building.
  - Committee Members remarked on the impressive delivery of new homes at Colliers Way and once again congratulations to all involved. They were particularly pleased to hear about the contribution that was made by the Council's apprentices and positive experiences they gained from being involved in the project.

#### Preventing Homelessness

- The Homelessness Strategy will identify gaps in Homelessness Services within Swansea and will set out actions to address them over a 4-year period. The Strategy will need to be completed before the end of 2018 and sufficient resources will need to be available to meet all the priorities identified. The resources and support necessary to help people to maintain their tenancies, such as ensuring that rent arrears do not escalate and lead to eviction, will continue to be determined by available funding levels.
- Councillors from the Homelessness Scrutiny Working Group met to look at what the Council can do to help homelessness in Swansea. They looked particularly at the Council's activities to manage homelessness, the current position, performance of relevant services and the challenges faced. A meeting was held with a number of interested parties including: Swansea Homeless Sanctuary, Shelter Cymru, Crisis, Wallich Dinas Fechan, Caer Ias, Zac's Place, Matthew's House, Abertawe Bro Morgannwg University Health Board and relevant officers from Swansea Council. Some of the issues they discussed included, for example:
  - The increasing number of homeless people with complex/multiple needs including mental health and that many of these do not have basic life skills and need continuous support over a long period of time particularly in keeping a tenancy.
  - That there are gaps in provision for hostels that take women, under 21s and provision for EU citizens or people with no recourse to public funds

- That there is very little emergency accommodation for homeless couples was raised.
  - That the threshold for homeless and vulnerable adults being accepted for social services involvement is too high.
  - All agencies argued that the Gateway system, which is the single central referral system that operates all the supported (hostel) accommodation in Swansea, needs reform.
  - Evictions from supported accommodation due to rent arrears and the need to support clients who are assisted to open bank accounts for the payment of service charges.
- The working group agreed that scrutiny should complete pre-decision scrutiny on the Homelessness Strategy before it goes to Cabinet for agreement

#### Energy Venture

- Work to explore the development of a Council owned energy venture to produce affordable energy will continue. As part of this work, the Council will examine how other Council's, such as Bristol and Nottingham, have taken this forward.

#### ARBED and Energy Efficiency Measures

- More work with ARBED and energy efficiency measures in Council homes can be done with additional capital since funding shortfalls affects both clients and staff. The City Deal may provide opportunities for more innovation and investment. Enveloping, boiler replacement and loft insulation all contribute to the eradication of fuel poverty but synergy between departments and access to funding could be improved; not all tenants want improvements to be undertaken.

#### Piloting 30 hours of free child care

- The Welsh Government has approved the funding for the full rollout of the childcare offer by January 2019 in order to help parents with childcare costs and tackle in-work poverty and a key barrier to employment. Ensuring sufficient supply of childcare places to meet demand is a risk as is parents deciding to take up the childcare element of the offer and not the education hours.

#### Communities for Work / Workways+ / Communities for Work+

- The new Communities for Work Plus (CfW+) Programme has been implemented in Swansea from January 1st 2018. It compliments the existing Communities for Work Programme. Opportunities to secure additional and alternative funding streams for employability provision are being explored; for example via Welsh Government's Working Wales programme. Work is ongoing to implement a standardised Management Information System for all employability projects, which should go live in 2018/19.

#### Tackling Poverty via arts, culture and heritage

- There is an opportunity for the Council to remove perceived barriers to access and develop new ways to subsidise cultural events for low-income families, utilising the maximum number of community assets and local facilities possible. Many cultural events and activities that provide the opportunity to use culture, arts and heritage to help tackle poverty are however only achievable through external funding.



## Providing free or low cost environmental events

- There is an opportunity to provide wider biodiversity training and education within the Council. There is also potential to increase the use of Bishops Wood LNR and other Wildlife Sites for low cost events and activities. Staff delivering these events/activities are however mainly on rolling temporary contracts that are fully dependent on external grant funding.

## Community Cohesion

- The 'Fusion' programme will help build on the legacy of the BBC Biggest Weekend by rolling out a creative music programme with support from the Swansea Music Hub to skill up this target group. The Sports Development team has successfully retained funding to deliver an extensive programme in our communities during 2018/19, including continuing to target activities for BAME and underrepresented communities. "Us Girls" is a programme specifically for girls and young women to build aspiration, skills and confidence and a partnership with EYST has previously seen a rise in young people from BAME and refugee communities participating in active programmes for health and wellbeing in their communities.
- A Scrutiny Working Group looked at the work being done to support and promote community cohesion. They spoke to representatives from the Councils Poverty and Prevention Team, South Wales Police and the Regional Community Cohesion Coordinator. They reached the following conclusions:
  - Ward Councillors could be included and involved more in mainstreaming community cohesion.
  - They expressed concern about the lack and insecurity of resources for community cohesion mainstreaming due to Welsh Government funding cuts.
  - That the current partnerships are working well.
  - That a better connection with local area co-ordinators was needed.
  - They were pleased to hear about the myth busting information. They would like to see this used more widely, made available online and shared via social media.
  - Councillors heard about some of the excellent activities taking place; Councillors particularly praised the Swansea Pride event.
  - Information for School Governors would be useful so they can have a direct impact on community cohesion in Swansea schools.
  - More use of local media including via corporate communications to get good news stories and myth busting information out into our communities.
- The Welsh Government has agreed to fund the Community Cohesion programme for another year. The new programme will focus on 4 objectives:
  - Developing a community cohesion network for Wales
  - Work at a local and strategic level to break down barriers to inclusion and integration across marginalised groups
  - Supporting migrants, refugees and asylum seekers and host communities during the integration process
  - Tackling discrimination, hostility, tensions and extremism.
- This new approach by Welsh Government should allow each Council to identify local priorities. The Welsh Government is also planning to go out with a public consultation on the new priorities for Community Cohesion National Delivery Plan, and the final report will be published early next year.

## Transformation and Future Council development

### 1. Why this is a Well-Being Objective.

- We want to modernise and transform the council through our *Sustainable Swansea: Fit for the Future* programme to help tackle rising demand and reducing revenue budgets.
- We want to modernise services by using the internet, reducing administration and back-office services. We want to generate additional income to pay for services and help families earlier so that we can reduce costs later on.
- We want to improve efficiency and further reduce management and business support costs. We also want to continue reviewing all of our services to ensure they are delivered in the best way and saving money by working with partners such as the police and health, or preventing the need for people to access costly statutory services where need can be met elsewhere.
- We want the public to play their part by co-producing and helping to run services, such as the successful scheme where bowlers are maintaining their greens, or by increasing recycling at home.
- We want more people involved in the Council's business and in making decisions on things that affect them and their families and communities.
- We want to invest in our priorities like the city centre, improving classrooms, improving and extending our energy efficient housing stock, and delivering the City Deal with the potential to create 10,000 jobs.

### 2. The steps we said we would take to meet this Well-being Objective.

- Continue with *Sustainable Swansea – Fit for the Future* Council modernisation programme in order to transform services, deliver better outcomes for residents and achieve financial sustainability.
- Support and train the Council's workforce to deliver transformed services so that we have the right people with the right skills, with the appropriate development pathway and rewards, and that we work in ways that provide the most sustainable outcomes for residents.
- Work with others to build capacity and promote community action to enable communities to run services and manage assets.
- Work to ensure there is more targeted and effective engagement with the third sector to achieve both the Council's and shared priorities and outcomes.
- Encourage greater community ownership of parks and work with 'friends of parks' organisations to ensure the long-term sustainability and control of parks and public spaces.
- Continue to modernise public engagement in Council decision making through accessible meeting times, web broadcasting, electronic and e-petitions.
- Continue to strengthen the Welsh language service and language services generally offered by the Council by providing basic language training for front-line staff.
- Make community budgets available so that local people can decide together with their representatives what their local priorities are.
- Provide the opportunity for local citizens to influence how policies are written and services are developed through the development of a co-production strategy

### 3. What success will look like.

- The Council has services that are sustainable and fit for the future. The Council is financially sustainable and has a workforce that is equipped to deliver transformed services, including in Welsh. People are involved more in Council decision-making and in deciding local priorities and in co-producing and helping to run services and manage assets.

#### 4. Making progress towards the steps to meet this Well-being Objective – what worked.

##### Sustainable Swansea

- We are continuing to roll out our transformation programme - *Sustainable Swansea Fit for the Future* (SSFFF). A total of 17 service area commissioning reviews have been undertaken and 15 have been completed. The reviews examine how the Council currently provide services and evaluates whether existing models of provision are the most effective and are sustainable in the future. Most of the findings from service areas commissioning reviews are currently being implemented. Examples of implementation include the development of new delivery models, increased income generation and commercialisation, in-house transformation, tendering opportunities for the private sector, the disposal of assets and greater levels of community involvement and action.
- Following the commissioning reviews of specific services, the SSFFF programme has also initiated the process of cross-cutting reviews, which include more than one service or department such as Transportation, and Services in the Community. The Council has achieved £60 million pounds in savings through a range of measures, including the commissioning reviews.
- Over the past 18 months, there has been a strong focus on delivering the high priority projects in relation to ICT and Digital First. Examples include improvements to the external website to provide 24 hr access to Council services so citizens are able to do business with us at a time and place that suits them. A more user-friendly site, task focused and mobile / tablet responsive site has also been developed. Planning is underway to develop a single digital identity for citizens, visitors and businesses.
- Improvements to Digital tools (e.g. Skype for Business, Office 365 & Office 2016) have also enabled smarter and more agile working. We have increased self-service capability and both employees and Members can do more online such as: apply for an eye test, book annual leave and parking permits, online appraisals, performance dashboards and submitting expenses.
- Digital is also delivering service based improvement projects and change proposals where technology is the enabler such as: All Wales Community Care Information System (WCCIS) integrating Social Care and Health around service-users / patients, Hwb rollout to schools and 21st Century Schools, which is a Welsh Government infrastructure investment programme running alongside Swansea's QED2020 (Quality in Education) programme.

##### Workforce

- We have developed an Organisational Development Strategy, which proposes a phased implementation over four years to ensure the Council's workforce has the skills for the future. The work is underpinned by the principles of the '21<sup>st</sup> century public servant' and '21<sup>st</sup> century Councillor' developing people's skills and behaviors alongside the Council's future strategy and organisational culture.
- The Agile Working Strategy has enabled new ways of working and the subsequent release of satellite offices, delivering in excess of £1m per annum revenue savings and £3m in capital receipts. The Council is now reviewing new ways to utilise space in public buildings, to reduce silo working, improve collaboration and agile working, as well as saving money and generating income. The release of 2-3,000 sqm of office space within the Civic Centre has been implemented for further income generation opportunities. Flexible working has reduced staff travel and the need for

business travel and associated costs. The introduction of new technologies has enabled more staff to work remotely, including from home.

- In 2017/18, staff sickness levels relative to other local authorities in Wales increased as performance fell from second quartile (6<sup>th</sup> position in Wales) to third quartile (13<sup>th</sup> position in Wales). We have continued to focus on absence management in order to address sickness levels and increase productivity. Further workforce modernisation projects are underway, such as reviewing zero hour contracts. Whilst the Council does not have any employees on zero hours contracts, it is looking at its approach to flexible working in light of changes to work styles i.e. Agile working. Similarly, the Council is reviewing the types of contracts used by its suppliers.

#### Community action and capacity / ownership and 'Friends' of Parks

- We are continuing to work to enable communities to run services and manage assets. Following an audit of community buildings and assets, 4 sites have been successfully transferred from the Council to the community. These sites include; Forge Fach and Graigfelen Hall in Clydach, the Indoor Bowls Hall in Landore and Southgate WCs. There are a further 41 assets currently under consideration for transfer to the community and 7 are currently in the legal process of transfer. In addition, a proposal has been approved to transfer 14 allotment sites to the current plot holders.
- We are supporting greater community ownership of parks and working with 'Friends of Parks' organisations to ensure the long term sustainability and control of parks and public spaces.. The growth of Friends of Parks has been incredibly successful; every park and several open spaces now have a Friends group established, or in the process of being established. These groups are invaluable in assisting the use of, promotion, development and access to parks and open spaces by the wider community and the retention of our Green Flags and award winning green spaces; a total of 6 Green Flag applications have been submitted for 2018. Best practice is continually sought through Best Practice Groups, including Association for Public Service Excellence (APSE) and regular meetings are held with friends groups
- All outdoor pitches have been subject to new agreements for self-management with local clubs and sports groups and are operating effectively. Community Action has evolved as a strand of the community development support provided by Cultural Services, including the operation of all Community Centres and Pavilions, with advice given on establishing business plans and governance for Asset transfer applications, where appropriate.

#### Third sector

- We are continuing to work with the Third Sector to ensure there is targeted and effective engagement to achieve shared priorities and outcomes. Working co-productively with the Third Sector, we held a number of events during 2017-2018 to review the Third Sector compact (an agreement outlining collaborative ways of working). The Third Sector is a key partner and provider of local services and is playing a key role in the development of co-production in the local area. We have a Co-productive Development Officer based in the Third Sector to promote co-production awareness, knowledge and support to the Council, key partners and local residents. We are building on the Co-productive approach used for the procurement of Direct Payments, work with Parent Carers, Mental Health and Physical Disabilities services to other Council services. We are developing a Corporate Co-Production strategy, learning from the pilots already undertaken in Social Services and expanding it to other services across the Council.

## Public engagement in decision-making

- We are working to modernise public engagement in Council decision making through accessible meeting times, web broadcasting and e-petitions. A webcasting contract has just been awarded; work is ongoing and webcasting will go live once ready. Options have been trialled for e-voting and work to develop a process for e-petitions continues.

## Welsh language

- We are continuing to strengthen the Welsh language and language services for staff. Working in Partnership with Work Welsh, we are offering a range of courses of classroom based classes, taster sessions, informal opportunities for staff to practice Welsh at work, on-line courses and to signpost staff to learning opportunities in the community. The number of staff who have recorded Welsh Language skills in 2017-18 was 36.4%, representing an increase of 6.5% compared to the previous year. As a result of our membership of the Wales Interpretation and Translation Service (WITS) partnership, we also have provision for the interpretation and translation of other languages - Arabic, Polish, Kurdish (Sorani), Bengali and Romanian were the top 5 languages requested in 2017-18.

## Community budgets

- We are continuing to ensure that community budgets are available so that local people and their representatives can decide on community priorities. The policy on Councillors' community budgets has been revised and is designed to support the local measures that are a priority for individual Councillors and their local community but are not funded by other Council budgets. Funding has been used to: initiate and support community projects to improve health and wellbeing; improve Council owned land and/or public rights of way, and; improve community services, facilities and safety. Further work is underway to streamline the process and improve communication about the scheme.

## Co-production

- We are continuing to build upon our engagement and consultation process to ensure that local people are involved in decision-making. The consultation on the Council's budget included on-line questionnaires, workshops and events in the community and gathering comments from social media. Over 1,000 responses were received from individuals, community groups and organisations. We have also actively consulted a range of stakeholders during our Commissioning Reviews and on the production of our Corporate Plan and a range of other corporate and partnerships strategies and plans. Work is being undertaken on co-production to ensure communities are involved in initial stages of decision-making.
- We are developing a Co-production Strategy, which will be piloted with the 'Services in the Community' cross-cutting project to ensure residents, businesses and other important stakeholders can be involved in shaping future community services. The project includes 5 pilot areas for the development of community hub based services (virtual and physical) that provide a wrap around and integrated approach where possible. Plans and various workshops have been held with members and internal services, external services and partner workshops have been held in early January 2018.

## 5. The difference this Well-being Objective is making – case study.

### Case Study 1: Services in the Community

- Services in the Community is a significant project within Swansea Council's thematic approach to cross-cutting transformation. It aims to establish Community Hubs across five pilot areas of Swansea by co-locating and integrating a number of council services and services provided by other organisations across the public and third sectors. Importantly, it looks to co-design and co-produce the project alongside residents of each of these five pilot areas. Whilst the Council has significant revenue savings commitments over the medium-term, the approach more importantly provides an opportunity to re-think how we can deliver services in better ways. Redesigning services in line with principles underpinning both the Well-being of Future Generations Act and Social Services and Well-being Act has unlocked significant potential for greater contribution towards the national well-being goals.
- Although the project is still in its infancy, a number of benefits have already been accrued. For example, it has enabled the development of closer links with Health partners providing greater access to information to support physical and mental wellbeing. Innovative plans are currently being developed to support social prescribing as part of a local GP cluster network. The project acts as a hub to support people by tackling poverty and homelessness through linking to employability programmes, education and training, welfare benefit advice and debt and money advice. It is also an enabler for a variety of outreach projects provided via partnership working. The project also supports social interaction amongst the older population as an enabler for a variety of outreach projects provided via partnership working, going the hub as a "bump into" place helping self-reliant and community groups to thrive
- Libraries encourage setting up easy to access craft groups by providing suitable spaces in accessible places. A recent development has seen a growth in choirs successfully using libraries to support health and wellbeing through music and song. The service continues to host a number of adult learning, early years, after school and digital inclusion initiatives and continues to support the Council's overall priorities through offering services in the community.

### Case Study 2: Agile working

- The Council's first purpose designed agile working office was piloted and opened in April 2017. The new work area was designed out of existing offices and was refurbished using recycled existing Council furniture and carpets to minimize costs. The initial pilot involved around 100 members of staff and the office was designed with a ratio of 7 desks to 10 staff. Staff were also equipped with laptops and new technology to give them the flexibility to work remotely away from the office. The aim of the project was to release office space and reduce costs, potentially generate income through letting to partners and providing greater opportunities to work collaboratively. Phase 2 of the agile working project was completed in June 2017 and included incorporating re-developing adjoining buildings and an additional 100 workers. As a result of Phase 2 of the agile working programme, the majority of the third floor in Civic Centre was vacated which enabled the Council to consider sub-letting the third floor in order to generate income.
- Phase 3 of the agile working programme was completed in November 2017. Phase 3 involved an additional 120 workers from Legal, Finance and the Western Bay programme. Additional buildings were included within Phase 3 and zoning was introduced into the agile working area as the space expanded in order to enable people to find teams in the large open plan area.

- As part of the Well-being of Future Generations (Wales) Act 2015 and our Corporate Social Responsibility as a Council, we are visiting companies that can reuse and recycle at least 80% of our existing furniture. This is a new and innovative approach to the purchase of furniture; it will promote sustainable principles, minimise environmental impact, reduce our carbon footprint and contribute to the social and economic development of the local economy
- The Agile programme was awarded a national award for innovation in the public sector from professional body Aces - the Association of Chief Estates Surveyors and Property Managers in the Public Sector in December 2017. In January 2018, Swansea University signed a lease to the third floor in the Civic Centre, which represents an important source of income for the Council.

## 6. How this Well-being Objective is contributing to the achievement of all of the national well-being goals.

- *A prosperous Wales* – Supporting and training the Council’s workforce to deliver transformed services that provides the most sustainable outcomes for residents.
- *A Resilient Wales* – Continuing with *Sustainable Swansea – Fit for the Future* Council modernisation programme in order to transform services, deliver better outcomes for residents and achieve financial sustainability with reduced carbon footprint.
- *A Healthier Wales* – Encourage greater community ownership of parks and work with ‘friends of parks’ organisations to ensure the long-term sustainability and control of parks and public spaces.
- *A more Equal Wales* – Providing the opportunity for local citizens to influence how policies are written and services are developed through the development of a co-production strategy.
- *A Wales of Cohesive Communities* – Making community budgets available so that local people can decide together with their representatives what their local priorities are.
- *A Wales of vibrant culture and thriving Welsh language* – Continuing to strengthen the Welsh language service and language services generally offered by the Council by providing basic language training for front-line staff.
- *A globally responsible Wales* – Continue to modernise public engagement in democracy and Council decision making through accessible meeting times, web broadcasting, electronic voting and e-petitions.

## 7. Lessons learnt and areas for development

- The Council has made significant progress meeting its well-being objective but lessons have been learnt and there are areas for further development.

### Sustainable Swansea – Fit for the Future

- The success of the Council’s transformation programme *Sustainable Swansea – Fit for the Future* is vital to the Council being able to respond appropriately to continuing austerity, demographic pressures, increasing demand and changing public expectations. The programme is reviewed and adapted annually as result of projects completing as planned, changes in the environment including new legislation, or new pressures or challenges requiring an innovative approach. Transformation takes time to realise tangible outcomes and benefits – moving forward the Council is looking at ways to increase the pace and scale of innovation and change.
- In 2017/18, the Council focussed on developing a four-year decision-making strategy for the budget and Medium Term Financial Plan (MTFP). This involved establishing fewer generic savings

with responsibility for delivering savings options being allocated to specific areas. This alignment of priorities, transformation and savings/MTFP is now delivered. In order to improve preparation, plans were made to bring forward the budget planning cycle and 'budget planning week' to the Summer in 2018. Progress meeting budget savings is now tracked and reported on a monthly basis in order provide early warning to highlight risks to meeting planned savings.

- A review of the Sustainable Swansea Strategy and programme is currently underway, incorporating the Well-being of Future Generations framework as a way to address the latter year budget gaps whilst ensuring services are sustainable. This will include revisiting previous options from the Commissioning Reviews as well as co-production, workforce development, new areas for budget based reviews, systems thinking reviews, reviewing opportunities to share services with partners and building digital capability amongst others. The Council has begun to use the Future Generation Commissioner's toolkit at the start of each service change / project. This has worked well and will be embedded further in the coming year
- The Council's Commissioning Reviews are the main means of delivering transformational change through the Sustainable Swansea programme. The Wales Audit Office made some proposals for improvement following a review of the governance arrangements associated with the Council's commissioning reviews: firstly, to improve public access to information about the Council's Commissioning Review activity, and; secondly, to identify the intended impact for service users and the means by which that impact will be evaluated in the future. In response, the Council has developed web pages and captured a collection of outcome success stories, which will be made available on the web pages. In addition, the impact from each Commissioning Review is being captured during their 3-year implementation plan. The corporate co-production project will provide dialogue that is more meaningful with residents and communities on impact and outcomes.

#### Workforce

- The risk from substantial budget reductions and associated transformational change is that reduced staffing affects workforce capacity and capability to deliver existing or additional work and the ability to embed new delivery models and new ways of working.
- In light of this, the Council is reviewing its Organisational Development Strategy to support and train its workforce to deliver transformed services. The Council is aiming to change its organisational culture to support "working together, working differently" and embed transformation, innovation and organisational learning. In addition, further developments on supporting workforce planning have taken place, including new guidance to incorporate sustainable development principles, e-learning and workshops to support senior managers.

#### Co-production

- The Council is developing a co-production approach and a Swansea commitment with the help of the WLGA to provide citizens with opportunities to get involved. There will be opportunities to build on existing practice and what works well and to share that knowledge and common understanding throughout the organisation. For example, learning gained from the 'Services in the Community' cross-cutting community hub programme and other co-production initiatives, such as work going on in Adult Social Services to use co-production to inform elements of their improvement programme and practice framework and, in Child & Family Services, parent carers and children co-producing the new Child Disability Strategy.



- This will be done at a time when staff resources are being depleted because of budget reductions. There are however opportunities to help mitigate this; for example, using the staff Innovation Community to develop new engagement mechanisms to support new relationships with citizens; reviewing the role of elected Members and Member Champions in co-production, and; the involvement of groups with protected characteristics. This will require staff to develop new skills and capabilities and so is clearly linked to the development of the Council's workforce and organisational development strategies.

#### Welsh language

- The Council is investing resources into training staff to develop better Welsh language skills. These courses have been funded by the Council and are provided for staff during work time. The Council supports staff through their programme and undertakes mid-term and end of term feedback to establish the suitability of the course. Consideration will be given to future courses and funding based on the feedback from staff.
- The Council however still has some work to do in ensuring the recent Welsh Language Standards are embedded in its everyday work. To this end, the Council has developed a simple guide for every member of staff to follow, which sets out 7 essential Welsh checks everyone needs to do their job. This is in addition to hints and tips on the Welsh Language staff web pages, including some common phrases and social media templates, more information on the Welsh Language Standards staff and Members must follow, as well as a list of Welsh Language champions in the Council who are there to help.

#### **Part 2: How we have worked when taking steps to meet this Well-being Objective**

- This part of the Review will set out how the Council has worked when meeting the steps to deliver its Well-being Objectives in line with the sustainability principles (5 ways of working) set out within the Act.

#### *Addressing long-term challenges*

- *Safeguarding People from Harm* - An ageing population represents a significant increase in the demand for health and social care services. This will see an increase in diseases and conditions associated with an ageing population, such as dementia. Working with partners through the Ageing Well Strategy, developing Swansea's status as the first Dementia Friendly City in Wales and developing an Older People's Charter will help people to stay healthy and age well and help reduce demand on statutory services.
- *Improving Education & Skills* - The launch of the Swansea Skills Partnership in the summer term of 2018 aims to ensure that children and young people develop the right skills and qualifications for the long-term and the new future economy and Swansea Bay City Deal. A new 10-year curriculum has been developed for settings and schools in Wales to enable children and young people to develop the right skills for the future. The new curriculum will place emphasis on creating Digital Competence across the curriculum, equipping young people with sustainable skills fit for the future.
- *Transforming our Economy & Infrastructure* - The growth of smart and mobile technology and high tech industry is set to continue. In Wales, digital skills needed for the new economy lag behind the rest of the UK. There is evidence that Swansea's productivity gap is narrowing but is still significant. Swansea is still falling short of its potential as a regional centre. The City Deal will help shape

Swansea and the region's economy and provide the technological change and skills needed to meet the economic challenges of the future. The Council is addressing long-term challenges in the re-development of the city centre so that it is healthier, more resilient and fit for the future. This includes: incorporating requirements for energy and waste efficiency; smart building performance; renewables; enhancing biodiversity and green infrastructure, and; using sustainable sourced natural and or/ recycled material.

- *Tackling Poverty* - Swansea still has large numbers of people not in work. The detrimental impact of deprivation begins at a very young age and builds up through a person's lifetime. The Council's *Youth Progression and Engagement Framework* seeks to help break this cycle by providing opportunities to ensure that young people have opportunities to be in education, employment or training so that they can reach their future potential.
- *Transformation & Future Council* - Demand and expectations on public services continues to increase but with less money to deliver them. One of the aims of our transformation programme – *Sustainable Swansea Fit for the Future* – is to ensure that Council services are sustainable in the future and in the long term. The programme aims to ensure that services are sustainable in the future by modernising services, making the best use of digital technologies, commercialisation and income generation and shaping a future Council that encourages community action and active participation in decision making and service delivery

#### *Preventing problems from occurring or getting worse*

- *Safeguarding People from Harm* - Developing preventative services will help avoid the need for people to access statutory services and will help reduce demand. The development and implementation of a Prevention Strategy and associated preventative services, such as local area co-ordination, will promote people's independence and improve their well-being. Improving understanding and awareness of safeguarding and having effective safeguarding arrangements in place will prevent people from being exposed to significant harm and exploitation
- *Improving Education & Skills* - We have worked to develop close links between Flying Start and Foundation Phase in order to ensure children's readiness for school and to prevent educational disadvantage in later school years. We are working with our Health partners to ensure that all children access part time Foundation Phase entitlement help from the term following their third birthday.
- *Transforming our Economy & Infrastructure* - Climate change and associated risks such as flooding threatens our economic growth, productivity, well-being, infrastructure and our environment. The Council's work to provide sustainable and low carbon transport, such as electric vehicles, and efforts to invest in the Green Economy, such as energy efficiency schemes including in housing, will contribute towards preventing climate change whilst helping to build the local economy.
- *Tackling Poverty* - Some pernicious aspects of the poverty premium, such as transport, fuel and food costs, remain disproportionately high in Swansea for households on low incomes. The construction of energy efficient Council homes to Passivhaus standard, energy efficiency measures in Council housing and the exploration of creating a Council owned energy venture are examples of ways of working that will help reduce fuel costs and prevent fuel poverty.
- *Transformation & Future Council - Sustainable Swansea – Fit for the Future* encourages all staff and stakeholders to review services through the 'lens' of prevention to help prevent people needing recourse to statutory services. The Council's Prevention Strategy aims to promote action to

intervene earlier in order to support people at greatest risk, change behaviours and prevent the need for costly specialist services. It is anticipated that this will help to make families and communities more resilient, reduce the demand for Council services, lower costs and achieve better outcomes. By adopting a whole-Council approach to managing the demand for services we aim to deepen our understanding of customer contact and how services can be redesigned to eliminate, reduce or divert demand. This strategy aims to embed early intervention and prevention into the Council's business and place an even greater focus on improving well-being

#### *Working in partnership with others*

- *Safeguarding People from Harm* - Domestic abuse is often a hidden crime that is not reported to the police, or any other agency, which is why the estimated number of victims is much higher than the number of incidents and crimes recorded by the police, and other agencies. The Council is working with partners through the Swansea Violence Against Women, Domestic Abuse and Sexual Violence (VAWDASV) Strategy to increase awareness and challenge attitudes, provide effective, timely, appropriate responses to victims
- *Improving Education & Skills* - ERW is partnership of 6 local authorities including Swansea, Neath Port Talbot, Powys, Ceredigion, Carmarthenshire and Pembrokeshire Councils. The main purpose of this consortium is to deliver a single school improvement service. Sharing good practice, innovation and ideas has been positive with authorities helping each other to improve.
- *Transforming our Economy & Infrastructure* - The Council continues to support the Swansea Biodiversity Partnership and the Swansea Environmental Forum, which deliver a wide range of strategic and operational environmental initiatives in collaboration with other agencies. It is also working with NRW and others to support the delivery of the PSB 'Working with Nature' Well-being Objective. The Council is also working in partnership with NRW to develop a county wide Green Infrastructure Strategy / Supplementary Planning Guidance. Working collaboratively on the development of this strategy enables the pooling of knowledge and skills from both organisations
- *Tackling Poverty* - The Council works in partnership with others to help tackle poverty, for example, through the Swansea Poverty Partnership Forum. The *Cynnydd* and *Cam Nesa* projects are examples of collaboration between Pembrokeshire, Carmarthenshire, Ceredigion, Swansea, Neath Port Talbot and Powys Councils providing engagement, learning and training activities for 11 – 16 year olds and 16 – 24 year olds aimed at reducing the numbers at risk of becoming NEET.
- *Transformation & Future Council* - Services in the Community' is an important project within the Council's cross-cutting transformation programme. It looks to establish new ways of working in communities across the city by exploring how services can be co-located and integrated in a type of "community hub". These projects are a well-established way of providing services differently and innovatively, by locating partner organisations alongside council services for the benefit of local people

#### *Integration - Joining things up and avoiding conflicts*

- *Safeguarding People from harm* - The Council has worked to ensure that safeguarding is 'everyone's business' and not just the responsibility of social care. For example, 563 staff within Swansea's Corporate Building Services have received safeguarding training. As part of the Violence against Women, Domestic Abuse & Sexual Violence (Wales) Act, Swansea Council has a duty to ensure that 100% of its workforce undertakes Group 1 training on VAWDASV, either by e-learning or for those who do not have access to IT, face to face. To date over half of the workforce have

undertaken this. It is important that all staff, regardless of their job role are trained to identify and respond to issues such as domestic abuse, sexual violence, female genital mutilation etc.

- *Improving Education & Skills* - The Education department works with several key delivery partners and recognises that progress cannot be achieved in isolation. Through key consultative groups including the School Improvement Partnership, the Children and Young People's Board, PACA, ERW, Gower College Swansea, Universities, Health and school leaders, the aim is to secure joined up planning and delivery of shared aims. The launch of the Swansea Skills Partnership / Partneriaeth Sgiliau Abertawe aims to develop this further.
- *Transforming our Economy & Infrastructure* - The City and County of Swansea is forecast to see significant population growth over the next decade. The County will need new homes, jobs, infrastructure and community facilities to support economic growth and raise standards of living, whilst respecting the County's cultural and natural heritage. It is crucial that growth is properly planned and joined-up to maximise community benefit and bring forward development that is in the best interests of the County and its people. The LDP will enable the delivery of sustainable development, and ensure that social, economic, environmental and cultural well-being goals are all suitably balanced in the decision making process so that the right development occurs in the right place.
- *Tackling Poverty* - Work in the early years of a child's life can help support families and mitigate the effects of deprivation on future life chances and prospects. Early Years provision at the earliest possible stage in a child's life can help prevent the escalation of need into more costly statutory services, support children to achieve at school and break the cycle of poor future outcomes; particularly those caused by Adverse Childhood Experiences. At the same time, key public health messages can be promoted and conveyed helping to improve overall health and well-being.
- *Transformation & Future Council* - We are continuing to undertake and implement Commissioning Reviews. Options appraisals (the product of Commissioning Reviews) are designed to remodel services in order to reduce duplication and link services up. The Services in the Community pilot project has identified service gaps and duplication and provided a hub for local people and services providers to access greater information and support in relation to employment, education, training, health and well-being

#### *Involving people*

- *Safeguarding People from Harm* - Swansea Council is developing a co-productive approach within social services that has seen a change in how service users engage with the Council. We are continuing to open up procurement and commissioning processes to support co-productive approaches; we are co-producing a service specification for Independent Professional Advocacy and are involving citizens in the tender process. We are also involving citizens in the re-modelling and re-tendering of Supported Living
- *Improving Education & Skills* - We are involving teachers and pupils more through our monitoring and training work and by embedding Children's Rights within our schools. We have a number of established forums to involve children and young people in decisions through *Pupil Voice*, *Schools Councils*, the *Big Conversation* and the *Super Survey*. ERW regularly canvasses Headteachers' opinions and the ERW business plan was co-produced by partners across the region.

- *Transforming our Economy & Infrastructure* - The formation of 'Friends' groups are being supported to regenerate local parks, beaches and allotments. Examples of success include Parc Llewellyn, where a Green Flag Award resulted from the work of the Friends Group.
- *Tackling Poverty* - The *Communities for Work + (CfW+)* and *Workways+* projects (under the banner of *Swansea Working*) aim to tackle unemployment and economic inactivity and provide employment support through intensive one to one mentoring. Individual people are involved and supported on their own journey to employment and beyond when they go into work. In addition to involving clients, the projects directly involve employers and training providers to see if there are any skill gaps that need filling so that clients are supported through that pathway. Support is not 'one size fits all' but rather is bespoke and tailored to the needs of both the individual and employers.
- *Transformation & Future Council* - The 'Services in the Community' cross-cutting transformation programme will involve the community in aspects of service design and development to ensure that better joined up services support residents in what matters to them. We are also building on the nature of our involvement with local people by developing a Co-productive approach to the review and development of a range of council services

### **Part 3 - How the Council is changing the way we work: Where the change needs to happen**

The Council recognises that we have to work differently if we are to meet challenges in the future. For this change to happen we have to first change the Council-wide systems that support the delivery of specific services. We believe focusing on 'seven areas for change' within our organisation will best help us change the way we deliver services outside the organisation.

These critical 'areas for change' have already begun to adapt the ways they work:

#### **Corporate Planning**

The way we plan for the future and set our Well-being Objectives has changed. We undertook to review and publish our Corporate Plan for 2017/22 following the local government elections in May 2017. The review of the Corporate Plan and our well-being objectives was undertaken by consulting with local people and by assessing the following evidence:

- Future trends and challenges.
- An assessment of local well-being.
- Our equality objectives, including Welsh language.
- Reference to national indicators.
- Our policy commitments.

Our Corporate Plan and our Well-being Objectives were revised for 2017/22 following this review. The Corporate Plan describes the steps being undertaken to meet our Well-being Objectives and contribute to the seven national well-being goals outlined in the Act.

The Plan also set out how we are maximising our contribution to our Well-being Objectives and national goals through the way in which we work, which is in line with sustainable principles as follows:

- Looking ahead to the medium and long-term challenges.
- Preventing problems from occurring or from getting worse.
- Ensuring our objectives do not contradict each other and complement those of other public bodies.

- Working in partnership with others.
- Involving local people.

To plan more effectively for the long term we plan for five years rather than one year. We also consider how each of our services apply the five ways of working and contribute to the seven national Well-being goals at the earliest stage. This means that planning involves the teams delivering services from the 'bottom up' as well as taking into account 'top down' information such as future trends, other objectives and the plans of our partners across the region.

An Integrated Impact Assessment cross-references activities with how they contribute to the Council's Well-being Objectives, which has now been built into service planning. The process helps services consider how activities are designed in line with the five ways of working and identifies associated risks, gaps and opportunities. Planning is increasingly informed by the active involvement of citizens in identifying our vision for the future.

### **Financial Planning**

Each year the Council allocates financial resources to ensure we are able to take the steps necessary to meet our Well-being Objectives. The Annual budget is set in the context of the Medium Term Financial Plan and linked to the corporate planning process. This overarching strategy is a live document, which is updated as information is available and risk is understood.

Our transformation programme *Sustainable Swansea - Fit for the Future* underpins decision-making with clear budget principles including sustainable outcomes, prevention, engagement and new models of delivery (often working with partners). The programme's three areas of focus, Future Council, Transformation and Digital highlight the programme's long-term focus. Budget consultation involves residents, community groups, partners, employees, the School Budget Forum, Joint Phase Head Teachers, Trade Unions and others.

The budget setting process for 2018/19 saw the introduction of the five ways of working via a series of questions designed to challenge thinking. This question-based approach not only requires us to consider key corporate strategies and those of partners but also sets out how longer term interests and challenges can be met considering Welsh Government Future Trends. The Council's 2018 Prevention strategy commits to an 'invest to save' approach over a period of twenty years based on business cases that address preventative interventions, the facilitation and monitoring of this process is interrogated. We explore collaborative possibilities for sharing services with partners and pooling budgets. The impact of budget plans on plans of other services and those of partners are questioned. Finally, the potential for community budgets, and plans to involve people in setting and agreeing the budget are analysed. For the 2019/20 budget, we plan to further develop this approach by adapting the Future Generations Framework for Service Design. The *Sustainable Swansea – Fit for the Future* programme will be reviewed during 2018/19.

### **Workforce planning (people)**

Cultural change is essential to meet the challenges of the future. To equip staff with the right skills and support Organisational Development, strategic aspirations have been set out for 2017-22 addressing leadership and staff development. Awareness of the five ways of working has been improved via training for elected Members and the integration of sustainable development within staff support for service planning. A long-term perspective has been encouraged via fore-sighting workshops attended by senior management.

Workforce planning helps to estimate future workforce requirements and calculate the numbers, nature and sources of potential employees who might meet that demand. Last year 16 workshops

briefed senior staff and managers across services on how to address this task with a view to improving sustainability and linking up with succession planning moving forward. A suite of tools and templates are available to support workforce planning activities, such as identifying career pathways through the council workforce and support succession planning activities. Workforce planning requirements are reviewed during service planning and information is used in the development of a corporate workforce plan.

Agile working practices are growing as a result of investment and an agile working culture is developing, which has an impact on leadership and management styles. Increased regional and partnership working and new governance models are leading to increased matrix working across teams.

Staff continue to be involved in corporate improvement activities through the Innovation Community – a group of passionate volunteers keen to make a difference, which has resulted in beneficial projects and outcomes.

The transformation of Human Resource and Organisational Development into a single streamlined service fit for the future includes the development of workforce planning expertise alongside the redesigned focus on supporting improved organisational effectiveness by harnessing technology and building new skills across the HR team. This will enable the function to provide a HR&OD consultancy service that is more wide reaching across all services.

### **Procurement**

Sustainable procurement principles as set out within the Wales Procurement Policy Statement underpins the Council's procurement practice. Procurement officers work informally with services at the earliest stages of the procurement process so specifications can be developed by managers that consider value for money on a whole life basis (costs relating to maintenance, disposal and consumables are taken into account).

Supplier Suitability Questionnaires also include a section on sustainability focusing on environmental issues and but also address equalities and safeguarding in addition to more traditional technical and economic criteria.

Beyond Bricks and Mortar is an award winning initiative, which secures social benefits from construction and regeneration activity across sectors in the City & County of Swansea for the lasting benefits of the community. Community benefit clauses offer a new approach to public procurement. Clauses can be included to influence the following areas:

- Targeted training and recruitment benefiting, for example, the long-term unemployed.
- Supply chain initiatives committed to local sourcing.
- Community consultation (considerate contractors).
- Contributions to education.
- Promotion of social enterprises.
- Environmental benefits during works and at completion.

Our Community Benefit Policy was updated in 2016 and broadened this approach to encompass all Council procurement projects. Introducing community benefit clauses aims is to ensure that members of our community, especially young people and those who have been out of the job market for some time, are given opportunities for meaningful training and employment. This makes the most of opportunities to achieve added value and to maximise contribution to the Well-being Goals as a result of public sector spending in Swansea.

Swansea council actively supports local supplier development and understands the added value generated by procuring locally. For major projects, a supplier awareness session is run for local businesses with further support on E-tendering provided by Business Wales. The Council's Transformation & Future Council PDDC has developed an action plan, reviewed in line with the five ways of working, to implement sustainable procurement principles allowing local suppliers to bid for Council contracts. This process will be further improved by trialling the adaptation of the Future Generations Framework for Service Design.

Steps have also been taken towards promoting a circular economy approach with the refurbishment of a new agile working environment. This is being achieved by repurposing and re-using existing materials and equipment rather than buying new off catalogue. This approach, which developed new ways of working with social enterprise, was enabled by building on the experience of other public bodies particularly Public Health Wales.

### **Risk Management**

The way the Council defines and manages risk was reviewed in 2017 in line with the Well-being of Future Generations Act. A new Risk Management Policy approved by Cabinet in 2017/18 sets out how we manage and communicate risk throughout the Council by incorporating the sustainable development principle's five ways of working. The new Policy will govern how the Council manages risks to achieving its priorities and objectives, risks arising from service delivery, risks to corporate and financial health and governance and the longer-term risks facing the Council and the community.

The Council tries to understand and address short and medium as well as the longer-term strategic risks and challenges facing the Council and the community. The Policy sets out that in doing so we need to prevent risks from occurring and to mitigate their impact should they occur. It also describes that we may need to work with others to prevent risks from occurring or to control and manage them. We need to be mindful that dealing with risks does not create risks and issues for other public bodies. Involving clients, customers and citizens in helping to prevent and to control and manage risks will help too.

When considering how to respond to risks, the Sustainable Development principle (Well-Being of Future Generations Act 2015) will be applied. There is also scope within the Policy through the incorporation into the policy of the 'involvement' principle of the Well-Being of Future Generations Act, for responsible officers / risk owners to involve citizens in identifying, evaluating and controlling risks where that is deemed relevant and appropriate by them. We are now in the process of implementing the policy.

### **Performance Management**

In order to better measure what matters, performance indicators are as streamlined as possible. We have altered the target setting process to give services different options for setting targets that are appropriate to what the performance indicator is trying to achieve; for example, using stretch targets when we want to drive improvement and range targets when it is more appropriate to monitor performance is within certain parameters.

Service planning also now incorporates a qualitative way to record and track service contribution to the Council's Well-being Objectives and five ways of working so that progression over time and distance travelled can be reviewed along with risks, gaps and opportunities. This compliments quantitative measurement in being able to monitor progress and plan to meet our Well-being Objectives.



## **Assets**

The Council is always looking at new ways to improve the way we manage our buildings, land and amenities more effectively. Collaborative working is an increasing feature of how we manage our estate. The Local Property Board enables public bodies to work together to find solutions that safeguard assets for the benefit of our communities in the long term. Moving forward, this work continues driven by the National Assets Working Group and links with Swansea Public Services Board's Local Well-being Plan.

In addition to working with partners, we involve citizens not just in consultation but by enabling them to take responsibility for assets enabling them to be used over the long term with safeguards in place for their retention at community level. A Community Asset Transfer Policy now clearly defines the requirements and a clear process for this action. This clarity and officer support has enabled 7 projects to progress to the final stages of the process in 2017/18. In addition, opportunities have been offered to allotment tenants across Swansea to self-manage their sites ensuring their sustainability and resilience. The support of a Community Recreation Development Officer has facilitated the community management of community centres and numerous green spaces.

Co-production is central to the development of 'Services in the Community', a series of pilot projects that aim to relocate partner organisations alongside Council services within communities. Citizens are involved in all aspects of design and development of the new community hubs to ensure that better joined up services support residents in what matters to them.

Changing the way we work helps the Council get better value from our assets. Agile working, where staff adopt technology that enables them to work anywhere, minimises underused office space as staff are able to share desk space. Savings have been delivered in excess of £1 million per annum revenue and £3 million in capital receipts. These changes also impact the way that staff work with a new focus on collaborative and more flexible working behaviours as part of virtual teams that can include partners outside the local authority. This approach has also transformed how we consider 'waste' equipment and furnishings by looking at how we can re-use, re-purpose or re-vamp items we already own rather than buying new.

## **Part 4 – Governance & Accountability**

The Council recognises that it is still at the beginning of the journey to build the Act into its governance and accountability arrangements but has started to make good progress.

### **Governance**

Sustainable development has been a central organising principle of Swansea Council since 2012, embedded within Swansea's governance via a Sustainable Development Policy. This has provided a good foundation to enable Swansea to start to assimilate the Well-being Duty and begin to progress from a position where mechanisms supporting sustainable development are consciously adopted to a future state where the five ways of working are an expected and automatically applied element of designing and delivering services. Initially, it was felt a standalone Future Generations Board was required to support and oversee the implementation Well-being of Future Generations Act. It was decided however that as the Council matures in its approach it is more appropriate that it becomes part of day-to-day business and decision-making within the Council.

The Well-being of Future Generations Act is increasingly being incorporated into all aspects of governance. The Council's first Well-being Statement was integrated within the Corporate Plan 2017/22 *Delivering a Successful and Sustainable Swansea*. Sustainable development principles are at the core of the Council's transformation programme *Sustainable Swansea – Fit for the Future* and the Council has started to use a question-based approach to building the five ways of working into the

budget setting process linked to the MTFP and Corporate Plan. Service Plans have been adapted to incorporate the Act by enabling services to better show their contribution to the Council's Well-being Objectives and how they can maximise that contribution through the five ways of working. This approach also enables services to record gaps, opportunities and risks that the Act highlights.

Work is underway to involve citizens more in local democracy and Council decision-making and a co-production strategy is in development to involve citizens more in service design and delivery.

The City and County of Swansea has approved and adopted a Code of Corporate Governance, which is consistent with the principles of the new CIPFA/SOLACE Framework '*Delivering Good Governance in Local Government 2016*'. The Council's Annual Governance Statement demonstrates how the Council is governing and making decisions in line with the Code and the principles of good governance. The Council's Audit Committee provides assurance on the effectiveness of internal control, risk management and governance in the Council.

The revised corporate Risk Management Policy and Framework seeks to embed the five ways of working into the identification, assessment, response and control of risk. The Council's Corporate Risks were reviewed and revised following the production of the Council's Corporate Plan 2017/22 and approval of the new Risk Management Policy

The Council's Corporate Risks listed below, which are aligned to our Well-being Objectives, are those risks that should they come into effect would have an impact on the whole Council and would have a detrimental impact on the ability of the Council to achieve its priorities and objectives:

- Regional working.
- Financial Control and Sustainable Swansea.
- City Centre redevelopment.
- Safeguarding vulnerable people.
- Pupil attainment and achievement.
- Tackling Poverty.
- Workforce strategy.
- Digital, data and information security.
- Emergency planning, resilience and business continuity.
- Health & Safety.
- New legislative and statutory requirements.
- Decision to leave the European Union (BREXIT)
- Tax Evasion.

The revised Corporate Risks were recorded onto the Corporate Risk Register before the start of the financial year. Cabinet now has joint-ownership of the Corporate Risks with the Corporate Management Team. All Cabinet Members have access to the Council's Corporate Risk Register. The Corporate Risks are reviewed each month and, going forward, will be jointly reviewed by CMT and Cabinet each quarter. Since the approval of the new Policy, Audit Committee receives a report each quarter on the overall status of risk in the Council. Audit Committee has access to the Corporate Risk Register and a copy is included in the Audit Committee public reports pack.

### **Accountability**

The Council reports performance using local and national indicators to help measure progress meeting its Well-being Objectives. A performance monitoring report is presented to Cabinet each quarter and at the end of the financial year. These reports are subject to review by the Council's scrutiny panel on a quarterly and annual basis. In addition, the Council is subject to a national performance framework

and progress is measured using national Public Accountability Measures. A summary of the Council's performance against national performance measures for 2017/18 is included in this report.

Inspection and audit bodies, such as the Wales Audit Office, Estyn and the Care Inspectorate Wales, test the performance of specific services and the extent to which the Council is contributing to the national goals and maximising its contribution through the five ways of working. These regulatory bodies publish their findings; in their Annual Improvement Report on Swansea Council for 2017/18, the Wales Audit Office found that the Council is meeting its statutory requirements in relation to continuous improvement.

The Council consults and engages with the people of Swansea and others on how they view the services provided by the Council. Complaints and compliments from the public and service users are also a source of information used to improve services. The Council is seeking to harness the potential of user powered digital tools to track outcomes. An innovative example is the early development of an online well-being tool for schoolchildren – My Selfie. This has been developed and piloted with several schools and gives a child's insight into their well-being.

Many Committee meetings are open to the public and questions welcomed. This includes Council, Scrutiny and Swansea Public Services Board Partnership meetings. Elected members provide a valuable source of challenge for political and executive leadership teams. They ensure that not only progress is satisfactory but also that the way that it is achieved has the best impact possible on other services and organisations within Swansea. Several well-attended training sessions were organised for councillors, scrutiny members and community and town councillors in 2017/18 and have helped equip councillors with an understanding of sustainable development that they use to challenge the planning and delivery of services. The Cabinet Member for Better Communities (people) has the portfolio responsibility for embedding the Well-being of Future Generations Act into the Council's business.

Scrutiny members in particular use the ways of working to hold Cabinet Members and the Public Services Board to account. Questions are increasingly framed around the five ways of working. Cabinet Members are systematically required to report on the impact of the Well-being of Future Generations Act on their portfolio and the way they work and make decisions. They are asked to explain the links between the Public Services Board and their work and how this makes a difference.

The Public Services Board is also subject to regular scrutiny as to how it is making a difference. Statutory members are invited to give evidence relating to the priorities on which they lead. Scrutiny consists of not only elected Members but representatives of PSB partner organisations. The panel is made up of the Chairs of other Scrutiny Committees ensuring an integrated and robust approach to inquiry.

Scrutiny has contributed to the Council meeting its key priorities in a number of ways:

- A number of recommendations were made on how the Council can improve and develop the way it works with others across the region for the benefit of Swansea and its residents. For example concerning strengthening governance arrangements of regional bodies, the need for better communications between regional and local working, and evaluating impact in order to clearly demonstrate value and learn from experience.
- Recommendations from previous inquiries were implemented to improve and develop school governance, building sustainable communities, and school readiness.
- The work of scrutiny over the past year has also focussed on the Sustainable Swansea Programme, with all Commissioning Reviews undergoing pre-decision scrutiny, ensuring there

is 'critical friend' challenge to proposed decisions. There is also monitoring of outcomes from earlier reviews.

- There is a regular 'conversation' between scrutiny and cabinet members through Chairs letters. These allow the committee and panels/working groups to communicate quickly with relevant cabinet members following meetings. They use these letters to raise concerns, highlight good practice, and make recommendations.
- The Corporate Safeguarding Annual Report is a regular item discussed by the Scrutiny Programme Committee.
- The Schools Scrutiny Performance Panel continues to contribute to pupil attainment through its work with individual schools, and school improvement generally.
- A new inquiry into Equalities will be getting underway during 2018.

### **Regional working**

The reports in this Review on progress undertaking the steps to meet our well-being objectives set out how we are working in collaboration with others. There are three key regional partnerships that the Council is participating in: Swansea Bay City Deal, Western Bay and ERW School improvement.

The Council's Regional Working Scrutiny Inquiry made some recommendations to improve regional working. They concluded that Regional working can be improved by:

- Welsh Government providing clarity and simplifying the regional picture across Wales
- Addressing the challenges to harmonisation that regional working requires
- Recognising positives, identifying and addressing the barriers to regional working for Swansea and its partnerships
- All regional partnerships having good governance, challenge and scrutiny arrangements
- Ensuring partnerships/regional collaborations are involving the right organisations including the third and private sector
- Assessing future resource requirements, ensuring we are learning from past experience and that our future planning is joined up
- Ultimately ensuring that regional working activities are clearly demonstrating positive impacts for the residents of Swansea

The Council's Cabinet accepted all relevant recommendations and has developed an action plan to put them into effect.

### **Summary of our performance against National Indicators 2017/18**

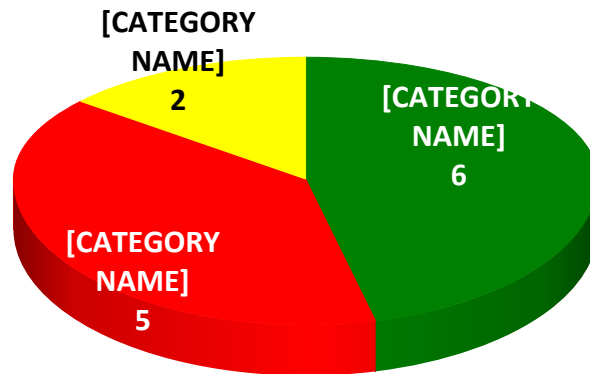
Each year, the Welsh Government and Data Cymru (formerly the Local Government Data Unit) publish resources on [local authority performance information](#). This makes it possible to compare the performance of the 22 Welsh local authorities across those services. This section summarises how we performed in 2017/18 in comparison with the previous year.

#### **National Performance Compared with the Previous Year**

In 2017/18, 31 performance indicators were collected and proposed to be published nationally. Due to changes in publication dates of data sets, at this time, of the 31 indicators, 13 have data that can be compared against 2016/17 performance, of which:

- 6 showed an improvement, or stayed at 100%;
- 2 remained the same; and
- 5 showed a decline.

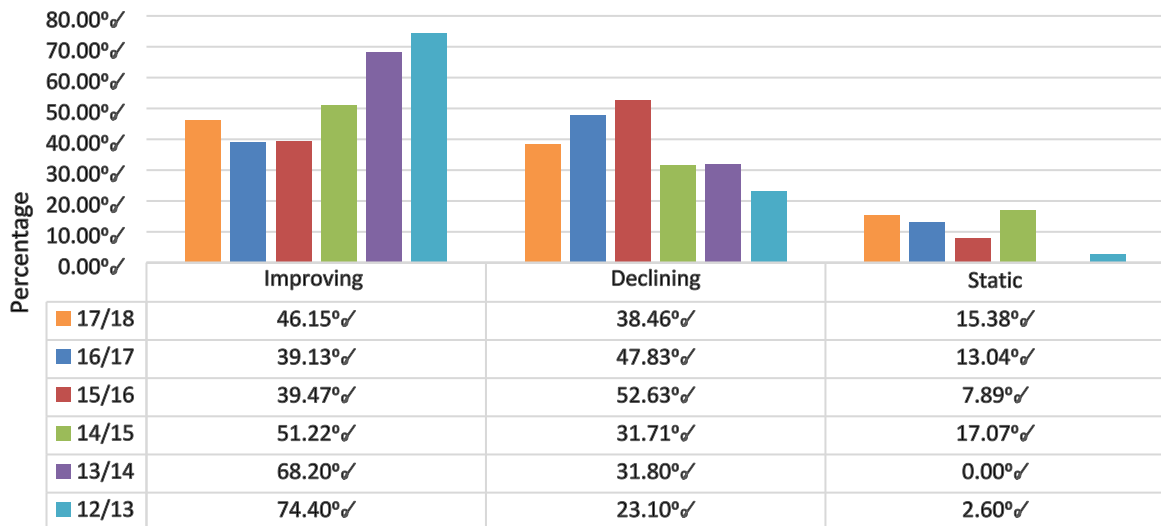
**SUMMARY OF 2017/18 PAM/NSI'S SHOWING IMPROVEMENT, STATIC OR DECLINED ON 2016/17 POSITION IN WALES**



The table below represents a comparison over the last 5 years of how we have performed against other councils in Wales based on the national indicators published for each year.

When comparing data sets between different years it has to be borne in mind that each year had a differing number of statutory indicators analysed.

**End of Year Report Measures 17/18  
(PAM and National Data Compared with previous years)**



In previous years, we have analysed where indicators are placed in quartile positions compared with their relational Pis for each Council department. This year as the comparisons are of low numbers it is not representative to show the respective quartiles in terms of a departmental analysis. Missing datasets for Waste and Social Services will be made available to the public via [Data Cymru](#) at the relevant time.

However, the list of Comparable National Measures currently available can be found at <http://www.mylocalcouncil.info/>, which includes historical national performance information.

## Where to find additional information

If you have any questions or comments on the content of this plan, you can contact by: Email to [improvement@swansea.gov.uk](mailto:improvement@swansea.gov.uk) Telephone 01792 637570. The Corporate Plan 2017/22 can be found in the archive by clicking on the following link:

<https://www.swansea.gov.uk/article/42188/Corporate-Plan-2017-22>

Corporate Plan 2018/22 Delivering a Successful and Sustainable Swansea:

<http://www.swansea.gov.uk/corporateimprovementplan>

*PSB Well-being Plan*

<https://www.swansea.gov.uk/localwellbeingplan>. More information in the Public Service Board can be found here : <http://www.swansea.gov.uk/psb>

*Well-Being of Future Generations (Wales) Act 2015*

<http://gov.wales/topics/people-and-communities/people/future-generations-act/?lang=en>

*Scrutiny Board Reports*

<https://www.swansea.gov.uk/scrutiny>

*Audit Committee*

<https://democracy.swansea.gov.uk/ieListMeetings.aspx?CId=123&Year=0&LLL=0>

*Equality & Diversity*

<http://www.swansea.gov.uk/sep>

*Wales Audit Office inspection reports*

[http://www.audit.wales/publications?combine=&field\\_topics\\_tid\\_i18n=All&field\\_sectors\\_tid\\_i18n=55&created\\_1=All&field\\_area\\_tid\\_i18n\\_1=All&field\\_reports\\_tid\\_i18n=All&=Update+Results](http://www.audit.wales/publications?combine=&field_topics_tid_i18n=All&field_sectors_tid_i18n=55&created_1=All&field_area_tid_i18n_1=All&field_reports_tid_i18n=All&=Update+Results)

*Estyn Inspection Reports*

<http://www.estyn.gov.uk/english/inspection/inspection-reports/?searchTitle=&searchType=All&localAuthority=51&searchPostcode=&searchDistance=10&submitted=1>

*Care and Social Services Inspectorate Wales (CSSIW) Inspection Reports*

<http://cssiw.org.uk/our-reports/?lang=en>

*My Local Council*

<http://www.mylowalcouncil.info/>

# Agenda Item 8.



## Report of the Local Authority Governor Appointment Group

Cabinet – 18 October 2018

### Local Authority Governor Appointments

<b>Purpose:</b>	To approve the nominations submitted to fill Local Authority Governor vacancies in School Governing Bodies
<b>Policy Framework:</b>	Local Authority (LA) Governor Appointments Procedure (Adopted by Council on 26 October 2017)
<b>Consultation:</b>	Access to Services, Finance, Legal
<b>Recommendation(s):</b>	It is recommended that:  1) The nominations recommended by the Director of Education in conjunction with the Cabinet Member for Education Improvement, Learning and Skills
<b>Report Author:</b>	Gemma Wynne
<b>Finance Officer:</b>	Chris Davies
<b>Legal Officer:</b>	Stephanie Williams
<b>Access to Services Officer:</b>	Catherine Window

#### 1.0 The nominations referred for approval

1.1 The nominations are recommended for approval as follows:

1. Clase Primary School	Mrs Lesley Evans
2. Cwmglas Primary School	Mrs Joanne Hershell
3. Knelston Primary School	Mr Ronald Grove

4. Llanrhidian Primary School	Miss Laura Jarvis
5. Sketty Primary School	Mrs Suzanne Berry
6. Trallwn Primary School	Cllr Penny Matthews

## **2.0 Financial Implications**

2.1 There are no financial implications for the appointments; all costs will be met from existing budgets.

## **3.0 Legal Implications**

3.1 There are no legal implications associated with this report.

## **4.0 Equality and Engagement implications**

The Council is subject to the Public Sector Equality Duty (Wales) and must, in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.

Our Equality Impact Assessment process ensures that we have paid due regard to the above.

4.1 There are no equality and engagement implications associated with this report.

**Background papers:** None

**Appendices:** None



# Agenda Item 9.



## Report of the Cabinet Member for Education Improvement, Learning and Skills

Cabinet – 18 October 2018

### **21<sup>st</sup> Century Schools Programme - Contract Award and Capital Programme Authorisation for New Build for Education Other Than At School (EOTAS) at Cockett**

<b>Purpose:</b>	<ul style="list-style-type: none"><li>• To approve the scheme for the new build for Education Other Than At School (EOTAS) at Cockett subject to confirmation of grant and contract with Welsh Government.</li><li>• To seek authorisation to award the Contract for the works to Tender No. 2, subject to confirmation of grant and contract with Welsh Government.</li></ul>
<b>Policy Framework:</b>	<ul style="list-style-type: none"><li>• The Revenue and Capital Budget as reported to and approved by Council on the 6 March 2018</li><li>• QEd Programme and Strategic Outline Programme for Band B of the 21<sup>st</sup> Century Schools Programme</li><li>• Corporate Priority 1 - Safeguarding people from harm</li><li>• Corporate Priority 2 - Improving Education and Skills</li><li>• Corporate Priority 3 – Transforming our Economy and Infrastructure</li><li>• Corporate Priority 4 – Tackling Poverty</li><li>• Corporate Priority 5 - Transformation and Future Council development</li><li>• One Swansea Plan</li><li>• Asset Management Plan 2014-17</li></ul>
<b>Consultation:</b>	<ul style="list-style-type: none"><li>• Parent / Carer/ Learner engagement sessions April 2016</li><li>• Stakeholder workshop May 2016</li><li>• Access to Services, Finance, Legal &amp; Corporate Property Services</li></ul>
<b>Recommendation(s):</b>	<p>It is recommended that:</p> <ol style="list-style-type: none"><li>1) Cabinet award the Contract for the design and construction of a new build for Education Other Than At School (EOTAS) on land in the ownership of the Council at Cockett Road to Tender No. 2, subject to confirmation of grant and contract with Welsh Government.</li></ol>

2) The capital scheme as detailed together with the financial implications is approved, subject to confirmation of the grant and contract with Welsh Government.

**Report Author:** Louise Herbert-Evans

**Finance Officer:** Ben Smith

**Legal Officer:** Debbie Smith

**Access to Services Officer:** Rhian Millar

## **1. Introduction**

- 1.1 Cabinet on 15 December 2016 gave their approval for the City and County of Swansea to extensively overhaul its entire EOTAS service to provide a sector leading practice. The objective is to reconfigure the service to build on existing good practice, transforming the provision to support vulnerable children and their families and to meet the requirement to provide suitable full time education, in a timely manner, to those children and young people who need to be educated other than at school. This must also be seen in the context of emerging national policy, including the recent report from Estyn (June 2016) as well as the continuing national and local budget pressures.
- 1.2 Recommendations presented in December 2016 included the proposed restructure of Swansea Pupil Referral Unit into three strands educated in new, fit-for-purpose learning environments. The aim whenever possible is for those learners accessing the central provision return to a mainstream school.
- 1.3 PRU A: a nurture provision for young people with significant mental health difficulties encompassing the provision currently available through the Step-Ahead Centre.
- 1.4 PRU B: a provision for young people with social, emotional and behavioural difficulties (SEBD) encompassing the key stage 4 Education Centre, Brondeg House and the Education Centre at Arfryn.
- 1.5 It was also agreed that this new environment should also include PRU C a 'halfway' house model and a multi-agency approach so that the needs of the majority of learners with social, emotional and behavioural difficulties (SEBD) are met through mainstream education with central provision only being made for those learners with the most severe SEBD needs.

## **2. Consultation Feedback**

- 2.1 Consultation sessions were held with stakeholder groups early in the spring term in order to obtain their opinions on the proposed future direction of travel as agreed by Cabinet in December 2016. The Head of Learner Support Services gave presentations to stakeholder groups and all feedback was recorded and further reported to Cabinet in July 2017.

### **3. Progress**

- 3.1 Cabinet in July 2017, approved the progression of the design of a new new build for the EOTAS service on land at Cockett Road and the submission of a detailed planning application.
- 3.2 Planning Consent for the demolition of 3 buildings on the site and the construction of a 3500m2 purpose built facility was approved in March 2018.
- 3.3 The proposed new facility will be accommodated within one building which has distinct provision for each PRU with appropriate separation from each other with suitable access to inner courtyards. Externally each will have access to its dedicated recreational space, with sufficient vehicular pick up and drop off points. Within the building there will also be suitable agile working office accommodation for the Behaviour Support and Home Tuition teams thus providing more effective on site support.
- 3.4 The facility is being designed in accordance Building Bulletin 104(BB104) (SEND special education needs and disability) and alternative provision: area guidelines, but also considering the ability to future proof it, so that if required it can be provide the flexibility to meet the changing needs.
- 3.5 In January 2018 Welsh Government approved a joint Strategic / Outline Business Case for the development of the new build project for EOTAS.

### **4. Procurement**

- 4.1 A construction tender process was conducted during July and August 2018
- 4.2 The Responsible Officer is satisfied that the tender process has been conducted in accordance with the Public Contracts Regulations 2015 and the Council's Contract Procedure Rules and the award is recommended for approval on that basis.
- 4.3 All tenders have been evaluated in line with Contract Procedure Rules.
- 4.4 The contract award will need to be approved by Cabinet in accordance with CPR 13.10.
- 4.5 Any contractual liabilities/obligations with the successful tenderer will be covered by appropriate contract documentation to be prepared and approved by the Chief Legal Officer.
- 4.6 Fixed contract sums for all the works required are now available for scrutiny and will require Cabinet approval in order to comply with Financial Procedure Rule 7 and Contract Procedure Rules - see Part B of this report.

## 5. Finance

### 5.1 Capital

- 5.1.1 The total development cost forecast detailed in the Capital Budget as reported to and approved by Council on the 20 July 2017, and also included in the Band B approved Strategic Outline Programme was £11.831m.
- 5.1.2 The final cost at Full Business Case stage having completed the detailed design and the single stage tender is £8,743,527.93.
- 5.1.3 The forecast saving against the original cost forecast contained in the Band B approved Strategic Outline Programme will remain within the Band B Strategic Outline Programme envelope.
- 5.1.4 This is outlined below;

	<b>Cost breakdown</b>	<b>£</b>
1	Construction	7,188,152.21
2	Surveys and external fees*	683,934.00
3	Fixed /Loose Furniture	205,000.00
4	Additional Traffic Measures	60,000.00
5	CBPS Fees	240,000.00
6	Education Fees	80,000.00
7	Digital Learning	75,000.00
8	Decant	40,000.00
	<b>Total</b>	<b>8,572,086.21</b>
11	Optimism bias @ 2%	171,441.72
	<b>Total</b>	<b>8,743,527.93</b>

\* - This figure includes £423,075.00 of Contractor's fees included in the submitted tender

- 5.1.5 Subject to Welsh Government approval of the Full Business Case and grant award, the funding of the project will be on the basis of 50% funding by Welsh Government and 50% by the Council.

### 5.2 Revenue

- 5.2.1 The range of options and revenue implications for the new service delivery were reported to Cabinet in December 2016.
- 5.2.2 To support the new service model the new accommodation will continue to require the existing revenue budget to manage the building running and day to day maintenance costs of of £129,000 per annum and also an additional £72,500.00 p.a given the revised rateable assessment for the new building, rates payable, and increased running costs.

5.2.3 To offset the increase it is anticipated that the new model will provide staffing and transport savings in the region of £526,978 p.a.

## **6. IT/System Implications**

6.1 The IT infrastructure requirements for the new build have been identified in the employers requirements. The new building will have both hard wired and wireless infrastructures throughout.

## **7. Staffing Implications**

7.1 The Head of PRU is planning for the occupation of the new build including staffing requirements consistent with the expected delegated budget. There is at present no staffing implication.

## **7.2 Property Implications**

7.3 The site is within the settlement boundary in both the extant UDP and the emerging LDP.

7.4 The planning consent for the EOTAS site, more specifically the proposal in respect of access and egress provision to the site serves to prohibit meaningful development of the Councils adjoining retained land as it severs the site. As such this is likely to substantially reduce its commercial value to potentially a nominal figure. Investigations are ongoing to establish alternative options ,however, if alternative options are identified which could ensure a commercial value on the land then these options would not be considered if they were to have a detrimental impact on the operation of the new EOTAS facility.

## **8. Equality and Engagement Implications**

8.1 The Council is subject to the Public Sector Equality Duty (Wales) and must, in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.

Our Equality Impact Assessment process ensures that we have paid due regard to the above.

An Equality Impact Assessment (EIA) screening form has been completed with the agreed outcome that a full EIA was required. The full EIA has now been drafted and has been recently reviewed, the proposals are found to be relevant to the following characteristics:

- *Children/Young People* - The proposed changes will see the quality of the provision improved. The proposed new setting will provide learners with a fit for purpose environment and the introduction of a half-way house will make it easier for learners to return to their designated school as soon as possible.
- *Any other age group* - The proposed changes will provide staff with a fit for purpose environment to deliver these much needed services. The new management structure will also allow staff to develop to provide the best possible service to their learners.
- *Disability (Additional Learning Needs)* – 41 of the current cohort of EOTAS pupils have a statement of special educational needs. Once again the proposed provision of new fit for purpose buildings will ensure that every learner receives the service in a fit for purpose location under the leadership of an improved team.
- *Pregnancy and maternity* - This group is currently catered for by the EOTAS service. The change will provide this group of young people with a safer more inclusive environment.
- *Sex* - The proposed changes will see the quality of provisions for both boys and girls maintained if not improved.
- *Welsh Language* - Welsh speaking pupils are not a big user of this service currently. Individual arrangements have been made in the past and will continue to be made should the need arise.
- *Carers* - All young carers will continue to have the same access to this service as they have done in the past.

*In April 2016 engagement sessions were held with parents, carers and learners at all the various settings. Discussions were held on what kind of provision they would like to see under the EOTAS service. Following these sessions a visioning workshop was held in May 2016 with a wide range of stakeholders to start shaping what the future service could look like.*

*Following the approval by Cabinet (January 2017) of the direction of travel further sessions were held with parents, carers and learners (February 2017) before delivering the agreed action plan.*

*The views expressed during these sessions can be seen in Section 2.*

*All stakeholders will continue to be involved as plans are developed for the new setting and as the wider plans for the service are delivered.*

## **9. Legal Implications**

- 9.1 The various permutations will necessitate the legal implications to be reviewed and updated on a regular basis. Highways, planning property and contracts/procurement legal advice will need to be obtained as the proposals progress.
- 9.2 The Education (Pupil Referral Units) Application of Enactments) (Wales) Regulations of 2007 and 2015 stipulate what aspects of primary and secondary legislation which exist in relation to mainstream schools are also applicable to pupil referral units. These statutory requirements will need to be in place whichever future iteration of provision is established and should be in place for the current pupil referral unit provision. Examples include the need for a school development plan, a written statement in relation to sex education and policies to promote good discipline and behaviour on the part of its pupils.

- 9.3 Part 1 of the Staffing of Maintained Schools (Wales) Regulations 2006 applies (subject to modifications) to pupil referral units as it would to mainstream schools. Should the proposals involve the appointment of new staff then legal advice should be sought as to the applicability of these regulations. Legal advice should be sought on an on-going basis in relation to the employment law implications should the proposals being developed include a restructure of staff resources.
- 9.4 The Education (Pupil Referral Unit) (Management Committees etc.) (Wales) Regulations 2014 and the accompanying guidance will need to be followed to ensure that any future provision has an appropriately constituted management committee and instrument of government. Advice should be sought on the implication of these Regulations when the future provision is identified.
- 9.5 It is a requirement for pupil referral units to be registered with Welsh Government. Depending on the model and site preferred, this registration may require updating or resubmitting to ensure ongoing compliance.
- 9.6 While not directly applicable to pupil referral units, the School Organisation Code 2013 provides guidance as to the considerations to be had when making changes to school organisation. It is recommended that if there is a significant change proposed such as a change to the school site or a reduction in school places then the guidance in the Code is considered. The Code also provides guidance in relation to ensuring quality and standards in education and assessing the impact of proposals on quality and standards which would provide officers with a helpful benchmark for deliberations.

## **Part B - Appointment of contractor to carry out further detailed design and construction works.**

### **10. Procurement/Tender Process**

- 10.1 This scheme was procured through a one-stage procurement process utilising the South West Wales Regional Framework via a mini competition.
- 10.2 A mini tendering exercise was undertaken through the e-tender portal for the Pupil Referral Unit scheme, inviting eight bidders from the SWWRCF Contractor Framework. Four Framework contractors declined the invitation to tender, the remaining four contractors expressed a wish to tender
- 10.3 The Tender Evaluation Report of 19 September 2018 sets out the tendering procedure.
- 10.4 All four tenders were returned and opened in accordance with the Authority's Contract Procedural Rules on 7<sup>th</sup> September, 2018.

## **11. Tender Values**

Tenderer No. 1 - £9,546,106.00  
Tenderer No. 2 - £7,611,227.21  
Tenderer No. 3 - £8,413,904.00  
Tenderer No. 4 - £7,714,837.00

- 11.1 Tenderer No. 2 has been approved by the Tender Evaluation Panel, and recommended for Contract Award by the Responsible Officer and Heads of Finance, Legal and Procurement in accordance with the Council's Contract Procedure Rules.

## **12. Financial Implications**

- 12.1 The overall project budget is £8,743,527.93 with a construction works budget of 7,611,227.21.
- 12.2 The Contract cost, inclusive of Works, Contractor Design Fees and Services, can be met from the approved budget for the scheme. Any variations to the contract that arise will have to be funded by reducing other elements of the scope of works.
- 12.3 Until the Authority receives the offer of grant from WG the contract for the works will not be signed and actioned.

## **13. Legal Implications**

- 13.1 The South West Wales Regional Framework led by Carmarthenshire County Council has been established in accordance with EU legislation. The Contract Award is recommended for approval in accordance with the Council's Contract Procedure Rules.
- 13.2 Any contractual liabilities/obligations with the successful tenderer will be covered by appropriate contract documentation to be prepared and approved by the Head of Legal, Democratic Services and Procurement.
- 13.3 The contract and offer of grant funding from Welsh Government will contain conditions which are legally binding. The Council will need to ensure that these conditions are reasonable and that it is able to comply with the same.

### **Background Papers:**

Cabinet Report 15 December 2016  
Cabinet Report 20 July 2017

### **Appendices**

Appendix A - Financial Implications: Summary



**FINANCIAL IMPLICATIONS : SUMMARY**

Portfolio: EDUCATION

Service : PRIMARY /SECONDARY SCHOOL PROVISION

Scheme : Swansea PRU

<b><u>1.1. CAPITAL COSTS</u></b>	<b>2017/18 £'000</b>	<b>2018/19 £'000</b>	<b>2019/20 £'000</b>	<b>2020/21 £'000</b>	<b>TOTAL £'000</b>
<u>Expenditure</u>					
Pre-construction fees and construction costs.	155	866	7609	114	8744
<b>EXPENDITURE</b>	<b>155</b>	<b>866</b>	<b>7609</b>	<b>114</b>	<b>8744</b>
<u>Financing</u>	-				
Local Authority 50%	155	355	3804	57	4372
Welsh Government 50% grant funding		510	3804	57	4372
<b>FINANCING</b>	<b>155</b>	<b>866</b>	<b>7609</b>	<b>114</b>	<b>8744</b>
<b><u>1.2. REVENUE COSTS</u></b>	<b>2017/18 £'000</b>	<b>2018/19 £'000</b>	<b>2019/20 £'000</b>	<b>2020/21 £'000</b>	<b>FULL YEAR £'000</b>
<u>Service Controlled - Expenditure</u>	-				
Salaries				-267	-267
Running Cost & Maintenance				73	73
Transport				-260	-260
<b>NET EXPENDITURE</b>				<b>-454</b>	<b>-454</b>
<u>Financing</u>	-				
Local Authority	0	0	0	-454	-454
<b>FINANCING</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-454</b>	<b>-454</b>

# Agenda Item 10.



## Report of the Cabinet Member for Investment, Regeneration & Tourism

Cabinet – 18 October 2018

### Swansea Vale Development Strategy Review FPR7

<b>Purpose:</b>	To agree a programme of works in relation to the Swansea Vale Development Strategy Review in line with the Council's Financial Procedure Rule 7 (Capital Programming and Appraisals).
<b>Policy Framework:</b>	Swansea Vale Development Strategy Review (2013) Swansea Local Development Plan (Deposit Plan 2016).
<b>Consultation:</b>	Legal, Finance and Access to Services.
<b>Recommendation(s):</b>	It is recommended that:  1) This new FPR7 and its financial implications is agreed, in line with the Swansea Vale Development Strategy Review (2013) and that this anticipated spend be reflected in the Council's Capital Programme for 2018/19, 2019/20 & 2020/21.  2) Authorisation is granted for the submission of any applications for statutory consent required to deliver the project.
<b>Report Author:</b>	Kathryn Morris
<b>Finance Officer:</b>	Ben Smith
<b>Legal Officer:</b>	Debbie Smith
<b>Access to Services Officer:</b>	Rhian Millar

#### 1.0 Introduction

- 1.1 The Swansea Vale development area is a 190 hectare mixed use development area in the Lower Swansea Valley and has over the last 20 years been an important area for regeneration and investment.

- 1.2 The Swansea Vale Development Strategy was adopted by the City and County of Swansea in February 2013, and has informed the preparation of the Swansea Vale strategic development area policy (SD I) within the Swansea Local Development Plan (Deposit Plan 2016) . The Strategy and policy confirms that the area still has the potential to deliver a high quality, sustainable mixed use development with an important role to play in the area's economy.
- 1.3 The previous FPR7 which was taken to Corporate Briefing on 1<sup>st</sup> October 2013 is now outdated and a new phased programme of implementation has been devised which will enable the full potential for development and enhancement of Swansea Vale to be realised. The programme will require further capital investment to overcome a range of technical and infrastructure issues and deliver a range of environmental enhancements. Cabinet approval of an FPR7 is therefore required to agree the principles of a spending programme to be delivered over the next 3 years. Separate FPR reports will be prepared in line with the council constitution as required.

## **2.0 Delivery of the Development Strategy**

- 2.1 Development at Swansea Vale has to date been delivered via a Joint Venture between Welsh Government and City and County of Swansea. Subject to agreement by both parties, the recent agreement dated 30<sup>th</sup> March 2017, allows for the agreement to run until 31<sup>st</sup> March 2025.
- 2.2 The Development Strategy incorporates a comprehensive package of projects for delivery over the coming years. Whilst the long term success of the scheme will depend largely upon private sector investment, it is clear that the public sector will also continue to have a crucial role to play in facilitating the ongoing development of Swansea Vale. In order to achieve the overarching vision for the site, there are key preparatory and enabling initial phases of the development which the Joint Venture partners will need to proactively deliver and these include the implementation of flood risk management, site mitigation measures, undertaking feasibility work and where necessary, the provision of infrastructure to facilitate the planned levels of development where required.
- 2.3 Each element of future expenditure and any disposals will require the formal agreement of each of the JV partners. It is intended that the works will be funded by CCS and WG funds currently held on trust and supplemented by new capital and revenue receipts. The new agreement does not require either party to input any new capital funding into the project.

## **3.0 Description of key areas of work**

The broad areas of work are indicated below and set out in more detail in Appendix A. The programme of works are based on budget estimates prepared in support of the Swansea Vale Development Strategy Review (2013). A phased programme has been devised which identifies important elements of environmental enhancements during 2018/19, and priority areas of more significant infrastructure work during

2021/22 and 2022/23 which will be necessary to bring forward development and achieve capital receipts which will assist the development moving towards full implementation.

### **3.1 Drainage Infrastructure- Estimated total cost £2.621m**

- Llansamlet East flood mitigation and new access- Large residential land allocations to the East of Walters Road require flood mitigation works and a new access to reduce risks of flooding from the Nant Bran and other watercourses.
- Offsite sewer costs- There are longer term issues regarding sewer capacities to serve new developments on the Eastern side of Swansea Vale which will require modelling and financial contributions from CCS.
- Flood risk emergency exit – As a result of FCA, new flood risk escape required for Tregof Village.

### **3.2 Access Infrastructure-Estimated total cost £275k**

- Public Realm Strategy- To guide and implement Strategic signage, gateway, way marking, branding and signage guidance
- Park and Share-To respond to strategic and local parking needs
- Cycleway enhancements- dropped kerbs at various locations to improve access and continuity.

### **3.3 Landscape Infrastructure-Estimated total cost £983k**

- Spine Road landscape enhancements- Targeted improvements on a key highway corridors and gateways
- Llansamlet Nature Reserve enhancements- access and interpretation improvements and invasive species management
- Ecology Park management plan and enhancement works- access and interpretation improvements and invasive species management
- Play and recreation provision- Facilities- to serve new residential development areas
- Green corridor enhancements.-Enhancement of key pedestrian/cycleway corridors
- Nant Bran/Nant Y Fendrod - Boardwalk replacement programme

### **3.4 Feasibility work and Contingency- Estimated total cost £320k**

This includes preparatory, ecological and ground investigations, and a sum of 5% for contingency is identified to allow for unforeseen expenditure.

The above works will be delivered as a series of phases rather than as a single contract and individual contracts will be reported back to Cabinet for approval in line with the Council's Constitution within the overall budget set for the project by this report. The estimated costs of delivering the programme of works described above is £4.199m.

## **4.0 Equality and Engagement Implications**

- 4.1 The Council is subject to the Public Sector Equality Duty (Wales) and must, in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.

Our Equality Impact Assessment process ensures that we have paid due regard to the above.

4.2 An EIA Screening Form has been completed with the agreed outcome that a full EIA report was not required due to the FPR7 focussing on anticipated capital spend and not detailing individual projects which will be individually assessed as they become deliverable within the programme.

## **5.0 Financial Implications**

5.1 The total cost of the works is estimated at £4.199m and will be funded by earmarked JV capital receipts from CCS and Welsh Government. However at the moment the total funding available is only £2.5m and WG funding will be subject to approval of individual schemes by WG. No direct council capital funding is allocated to the headline programme

5.2 The anticipated infrastructure works will enable the land allocated for residential and employment uses to be brought forward for disposal and development. Under both the previous JV and the proposed current new JV, both Welsh Government and CCS, contribute funding and share income from the scheme. With additional sales of land, this will bring forward the funding required to meet the current shortfall.

5.3 Schemes will not proceed until funding is available.

5.4 Individual schemes will be subject to their own FPR7 report for approval as required under the council constitution.

5.5 Details of the schemes are set out in Appendix A. Years 2018/19, 2019/20 and 2020/21 will be reflected in the current Capital Programme and Development Strategy's schemes and funding availability will be reviewed next year in order for future years to be incorporated into the Capital Programme, anticipated to be that shown for years 2021/22, 2022/23 and 2023/24.

## **6.0 Legal Implications**

6.1 The Joint Venture entered into with Welsh Government as referred to in paragraph 2.1 is legally binding.

6.2 Appropriate advice will need to be sought from the Chief Legal Officer prior to the Council entering into any contractual arrangement to deliver the schemes outlined above, to ensure compliance with CPR's and all relevant UK and EU legislation and directives.

- 6.3 The Council will need to ensure it complies with any grant conditions attached to any funding received from the Welsh Government.

**Background Papers:**

Swansea Vale Development Strategy Review (February 2013)

Swansea Vale Further Joint Venture Agreement Welsh Government (Dated 30<sup>th</sup> March 2017)

**Appendices:**

Appendix A - Swansea Vale Indicative 6 Year Budget Programme

## SWANSEA VALE INDICATIVE SIX YEAR EXPENDITURE PROGRAMME

Project Title	Description	2018/19 Year 0		2019/20 Year 1		2020/21 Year 2		2021/22 Year 3		2022/23 Year 4		2023/24 Year 5	
		Est. (£)	Act. (£)	Est. (£)	Act. (£)	Est. (£)	Act. (£)	Est. (£)	Act. (£)	Est. (£)	Act. (£)	Est. (£)	Act. (£)
<b>Drainage Infrastructure</b>													
Flood Risk Emergency Exit	FCA recommendation for Tregof Village Escape	50											
Llansamlet East feasibility-hydrological modelling checks	East of Walters Road			26									
Llansamlet East/Nant Bran- Flood mitigation works	Flood mitigation works							495					
SV Eastside sewer DCWW capacity modelling	Determine future sewage infrastructure requirements for LE and PG sites					100							
Llansamlet East flood free access to Spine Rd	Access from site and elevate section of the Spine Road									250			
Offsite sewer infrastructure costs/Requisition process	Requisition process-DCWW contribution from CCS							500		1,200			
<b>Access Infrastructure</b>													
Cycle way enhancements	Dropped kerbs-various locations			15									
CBP7 Park and Ride-	Element of SV Travel Plan - Possible contribution					200							
Public Realm Strategy-	Strategic signage, branding and gateway, waymarking and signage guidance.			20									
Strategic signage and gateway enhancements-	Implementation of Public realm strategy					40							
<b>Landscape Infrastructure</b>													
Playgrounds at Tregof and Llansamlet East	New playgrounds in accordance with SV Dev. Strategy			70		70		30					
Spine Road 2,3, Walters Road junction, Spine Road Lakes, North/South faces of lakes, landscape works	Lakes RBP2/RN1 landscape works programme, landscape enhancements, thinning, underplanting, replacement and enhancement. Clearance of aquatic areas.	50		60		50		8					
Ecology Park-preparation of detailed management plan, protected species surveys.	Detailed management plan to highlight targeted approach towards access, interpretation and management.	10		10									
Ecology Park phase 1, phase 2,	Implementation of targeted enhancement proposals as per management agreement, improved access. Interpretation, visitor facilities	10		50		50		50					
Llansamlet: Nature reserve enhancements	Access, interpretation and management of invasive species	10		25		25		25		25		25	
Gas main corridor landscaping enhancements	Selective clearance, thinning, wildflower mix, underplanting							30					
Fendrod Corridor landscape enhancements	Selective clearance, thinning, wildflower mix, underplanting					30							
Recreational use at RN2	Implementation of recreational use proposals											200	
Swansea Vale Boardwalk – Nant Bran	Replacement of degrading boardwalk	25											
Swansea Vale Boardwalk – Nant Y Fendrod & replacement bridges	Replacement of degrading boardwalk	20		25									
<b>Feasibility Work</b>													
Marketing Agent Fees for sale of TV3, 4 & 5		20		10									
Tregof Village ground condition/protected species surveys/tree survey, utilities	Update information prior to site disposal	30											
Llansamlet East - feasibility work	Ground condition and protected species									20		20	
Central Business Park (CBP) and RN1 feasibility	Recreational site-potential for cycling ramps, site preparation							20					
<b>Contingency</b>													
Infrastructure Contingency	5% to allow for unforeseen expenditure	11.25		15.55		28.25		57.9		74.75		12.25	
<b>Total Spend Each Year</b>		<b>236.25</b>		<b>326.55</b>		<b>593.25</b>		<b>1215.9</b>		<b>1569.75</b>		<b>257.25</b>	
<b>Total Spend Combined Each Year</b>		236.25		562.8		1156.05		2371.95		3941.7		4199	
<b>Development Programme</b>													
Tregof Village phased devel. TV3 (5.9a)	Disposal of residential site			1,700									
Tregof Village TV4(7.9a)	Disposal of residential site			2,300									
Tregof Village TV5 (4.9a)	Disposal of residential site			2,000									
Tregof Village TV10 (1.98a)	Disposal of residential site									700			
Tregof Village community hub/mixed use	Disposal of sites for mixed use local facilities									100			
Llansamlet East LE1	Development of residential sites									4,600			
Llansamlet East LE2	Disposal of residential site									3,400			
Riverside Business Park RBP3/RBP2C	Disposal for business uses					520							
Peniel Green PG1(1.5a)	Disposal residential led mixed use development									540			
Peniel Green PG2 (3.3a)	Disposal of residential site									700			
Riverside Business Park (RBP1)	Office/hotel development									700			
<b>Total Income Each Year</b>				<b>6,000</b>		<b>520</b>				<b>10,740</b>			
<b>Total Income Combined Each Year</b>				6,000		6,520				17,260			
Total	1-5 Years												
Expenditure total	£4,198.95m												
Income total	£17,260m												

# Agenda Item 11.



## Report of the Chief Legal Officer

Cabinet – 18 October 2018

### Exclusion of the Public

<b>Purpose:</b>	To consider whether the Public should be excluded from the following items of business.	
<b>Policy Framework:</b>	None.	
<b>Consultation:</b>	Legal.	
<b>Recommendation(s):</b>	It is recommended that:	
<b>1)</b>	The public be excluded from the meeting during consideration of the following item(s) of business on the grounds that it / they involve(s) the likely disclosure of exempt information as set out in the Paragraphs listed below of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007 subject to the Public Interest Test (where appropriate) being applied.	
	<b>Item No's.</b>	<b>Relevant Paragraphs in Schedule 12A</b>
	12 & 13	14
<b>Report Author:</b>	Democratic Services	
<b>Finance Officer:</b>	Not Applicable	
<b>Legal Officer:</b>	Tracey Meredith – Chief Legal Officer (Monitoring Officer)	

#### 1. Introduction

- 1.1 Section 100A (4) of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007, allows a Principal Council to pass a resolution excluding the public from a meeting during an item of business.
- 1.2 Such a resolution is dependant on whether it is likely, in view of the nature of the business to be transacted or the nature of the proceedings that if members of the public were present during that item there would be disclosure to them of exempt information, as defined in section 100I of the Local Government Act 1972.

#### 2. Exclusion of the Public / Public Interest Test

- 2.1 In order to comply with the above mentioned legislation, Cabinet will be requested to exclude the public from the meeting during consideration of the item(s) of business identified in the recommendation(s) to the report on the



grounds that it / they involve(s) the likely disclosure of exempt information as set out in the Exclusion Paragraphs of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007.

- 2.2 Information which falls within paragraphs 12 to 15, 17 and 18 of Schedule 12A of the Local Government Act 1972 as amended is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
- 2.3 The specific Exclusion Paragraphs and the Public Interest Tests to be applied are listed in **Appendix A**.
- 2.4 Where paragraph 16 of the Schedule 12A applies there is no public interest test. Councillors are able to consider whether they wish to waive their legal privilege in the information, however, given that this may place the Council in a position of risk, it is not something that should be done as a matter of routine.

### **3. Financial Implications**

- 3.1 There are no financial implications associated with this report.

### **4. Legal Implications**

- 4.1 The legislative provisions are set out in the report.
- 4.2 Councillors must consider with regard to each item of business set out in paragraph 2 of this report the following matters:
  - 4.2.1 Whether in relation to that item of business the information is capable of being exempt information, because it falls into one of the paragraphs set out in Schedule 12A of the Local Government Act 1972 as amended and reproduced in Appendix A to this report.
  - 4.2.2 If the information does fall within one or more of paragraphs 12 to 15, 17 and 18 of Schedule 12A of the Local Government Act 1972 as amended, the public interest test as set out in paragraph 2.2 of this report.
  - 4.2.3 If the information falls within paragraph 16 of Schedule 12A of the Local Government Act 1972 in considering whether to exclude the public members are not required to apply the public interest test but must consider whether they wish to waive their privilege in relation to that item for any reason.

**Background Papers:** None.

**Appendices:** Appendix A – Public Interest Test.

## Public Interest Test

No.	Relevant Paragraphs in Schedule 12A
<b>12</b>	<b>Information relating to a particular individual.</b>
	<p>The Proper Officer (Monitoring Officer) has determined in preparing this report that paragraph 12 should apply. Their view on the public interest test was that to make this information public would disclose personal data relating to an individual in contravention of the principles of the Data Protection Act. Because of this and since there did not appear to be an overwhelming public interest in requiring the disclosure of personal data they felt that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider this factor when determining the public interest test, which they must decide when considering excluding the public from this part of the meeting.</p>
<b>13</b>	<b>Information which is likely to reveal the identity of an individual.</b>
	<p>The Proper Officer (Monitoring Officer) has determined in preparing this report that paragraph 13 should apply. Their view on the public interest test was that the individual involved was entitled to privacy and that there was no overriding public interest which required the disclosure of the individual's identity. On that basis they felt that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider this factor when determining the public interest test, which they must decide when considering excluding the public from this part of the meeting.</p>
<b>14</b>	<b>Information relating to the financial or business affairs of any particular person (including the authority holding that information).</b>
	<p>The Proper Officer (Monitoring Officer) has determined in preparing this report that paragraph 14 should apply. Their view on the public interest test was that:</p> <p><b>a)</b> Whilst they were mindful of the need to ensure the transparency and accountability of public authority for decisions taken by them in relation to the spending of public money, the right of a third party to the privacy of their financial / business affairs outweighed the need for that information to be made public; or</p> <p><b>b)</b> Disclosure of the information would give an unfair advantage to tenderers for commercial contracts.</p> <p>This information is not affected by any other statutory provision which requires the information to be publicly registered.</p> <p>On that basis they felt that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider this factor when determining the public interest test, which they must decide when considering excluding the public from this part of the meeting.</p>

No.	Relevant Paragraphs in Schedule 12A
15	<p><b>Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.</b></p>
	<p>The Proper Officer (Monitoring Officer) has determined in preparing this report that paragraph 15 should apply. Their view on the public interest test was that whilst they are mindful of the need to ensure that transparency and accountability of public authority for decisions taken by them they were satisfied that in this case disclosure of the information would prejudice the discussion in relation to labour relations to the disadvantage of the authority and inhabitants of its area. On that basis they felt that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider this factor when determining the public interest test, which they must decide when considering excluding the public from this part of the meeting.</p>
16	<p><b>Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.</b></p>
	<p>No public interest test.</p>
17	<p><b>Information which reveals that the authority proposes:</b></p> <p><b>(a) To give under any enactment a notice under or by virtue of which requirements are imposed on a person; or</b></p> <p><b>(b) To make an order or direction under any enactment.</b></p>
	<p>The Proper Officer (Monitoring Officer) has determined in preparing this report that paragraph 17 should apply. Their view on the public interest test was that the authority's statutory powers could be rendered ineffective or less effective were there to be advanced knowledge of its intention/the proper exercise of the Council's statutory power could be prejudiced by the public discussion or speculation on the matter to the detriment of the authority and the inhabitants of its area. On that basis they felt that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider this factor when determining the public interest test, which they must decide when considering excluding the public from this part of the meeting.</p>
18	<p><b>Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime</b></p>
	<p>The Proper Officer (Monitoring Officer) has determined in preparing this report that paragraph 18 should apply. Their view on the public interest test was that the authority's statutory powers could be rendered ineffective or less effective were there to be advanced knowledge of its intention/the proper exercise of the Council's statutory power could be prejudiced by public discussion or speculation on the matter to the detriment of the authority and the inhabitants of its area. On that basis they felt that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider this factor when determining the public interest test, which they must decide when considering excluding the public from this part of the meeting.</p>

# Agenda Item 12.

By virtue of paragraph(s) 14 of Schedule 12A  
of the Local Government Act 1972  
as amended by the Local Government (Access to  
Information) (Variation) (Wales) Order 2007.

Document is Restricted

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# Agenda Item 13.

By virtue of paragraph(s) 14 of Schedule 12A  
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as amended by the Local Government (Access to  
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Document is Restricted

By virtue of paragraph(s) 14 of Schedule 12A  
of the Local Government Act 1972  
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